

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN

University Health and Safety Committee

Minutes

Friday, Mar 18, 2016 @ 10:30-12:00, EME4216

Voting Members

Campbell, Troy	(M & P)	Campus Security
Gibb, Marty	(M & P)	Facilities Management
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness
Hohl, Shannon	(BCGEU)	Faculty of Engineering
Majeran, Michelle	(BCGEU)	Student Recruitment and Advising
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences
Ma, Jace	(BCGEU)	Housing and Hospitality Services
Johnson, Rob	(UBCFA)	Athletics and Recreation
Naser, Bahman	(UBCFA)	Faculty of Engineering
De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences (Head)
Wagner, John	(UBCFA)	Barber School of Arts & Sciences
TBD	(Student)	Student Representation

Ex-officio Members

Tracey Hawthorn, WRAP Co-ordinator

Mike McGinty, Associate Director, Risk Management and Security Services

Jason McLeod, Risk Management Services

Cherie Michels, Risk Management Services

Recorder:

N Ingram

Chair: Rob Johnson

1. Call to order and determination of quorum

2. Approval of Agenda

3. Approval of Minutes

To approve of minutes for Feb 26, 2016 meeting.

4. Old Business

4.1 Update on smoking gazebo removal timeline

N Ingram

- Quote has been obtained from facilities: \$1200-\$1500 for the process
- Process will likely take a weekend – but will need information on when contractors are available to complete the process
- Can use existing concrete pad – quote assumes that this is what will be done
- Information has been sent to Shelley but not yet been approved
- Will need to ensure communications pieces are ready to go as process begins

4.2 Info on Crosswalk from H Lot to EME building

N Ingram

- Waiting for response from CP&D re: pedestrian traffic surveys
- CP&D holding open house Mar 30th re: redesign of University Way (11am-2pm, link here: <https://news.ok.ubc.ca/exchange/2016/03/11/public-open-house-redesign-of-university-way>)

5. New Business

5.1 New Worksafe BC Regulations

J McLeod

- Jason provided written memo summarizing changes to Bill 9 (Workers Compensation Act) and Bill 35 (Workers Compensation Amendment Act) which are part of British Columbia's safety legislation.
- These changes strengthen Worksafe BC's ability to promote and enforce occupational health and safety compliance in BC workplaces. Highlights are briefly described in a written memo circulated to the UHSC.
- RMS is still working on the logistics of implementing these changes and will report out on that to the UHSC at the April meeting.

6. Standing Items

- | | | |
|-----|--|------------|
| 6.1 | Building Inspections | N Ingram |
| | <ul style="list-style-type: none"> • No new building inspections completed during this time. | |
| 6.2 | Risk Management Services Report
<i>RMS</i>
Attached as addendum 1. | J McLeod |
| | <i>Campus Security</i>
Attached as addendum 2. | T Campbell |
| 6.3 | Courses/Seminars/Opportunities – up-date | N Ingram |
| | <p>R.A.D.: Jan 25 & 28 http://security.ok.ubc.ca/radcourse.html - to be rescheduled
 Anxiety workshops: Mar 16 and 30th - register at http://01.cms.ubc.ca/Page27587.aspx
 Hosted by WRAP and CMHA</p> | |

7. Date for next meeting: April 29, 2016

8. Adjournment

Addendum 1
Risk Management Services Incident Report Summary – February 2016
University of British Columbia (Okanagan Campus) Health and Safety Committee
March 18th, 2016

1. Staff Accident/Incident Reports - Injury Reported - February 1st - 29th, 2016:

- February 4th: A medical practicum student was in the process of suturing closed an operation at Royal Inland Hospital in Kamloops when the suture needle poked one of her fingers. The needle went through both pairs of gloves that the student was wearing. Immediately after the poke, the student stopped suturing and removed the gloves. She washed her finger in the operating room and then again outside the operating room. She then went to the Emergency department where she went through their follow-up procedures for this type of incident.
- February 29th: A member of Campus Security was dealing with a theft suspect (suspect is not associated with the university) at the top of the stairs between the Admin and Library buildings. The suspect grabbed an item out of the worker's hand which in turn spun the worker around; while this occurred, the worker's hand grabbed a handle from a bag. The suspect then ran down the stairs with the worker's hand in the bag handle which pulled him to the ground injuring his left palm (hand) and right knee. The incident resulted in sore neck and trapezoidal muscles.

2. Staff Accident/Incident Reports - No Injury Reported - February 1st - 29th, 2016:

- February 23rd: Shortly after 11:30am in the Chemistry building, the fume hoods in the second floor teaching labs suddenly and unexpectedly failed and began alarming in the middle of undergraduate chemistry lab sessions. The failure occurred when an attempt to switch the Strobic system (which extracts the fumes from the fume hoods) to "manual bypass" mode was executed incorrectly. Because labs were currently in session, the outage potentially exposed students, Teaching Assistants, staff and faculty members to chemical vapours. There was a chemical odor in the labs and hallways for approximately 30 minutes after the outage occurred. No "Notice of Project" was issued to Science Building users ahead of time as Facilities Management workers had felt that the type of work they were performing would not cause a Strobic system failure (advance notice is important because affected building or system users can then implement preventative procedures, or if that is not possible, the timing of the work can be adjusted to minimize exposure (e.g. evenings or weekends)).
- February 25th: The RMS hazardous materials management team was packing their HazMat truck to move hazardous materials to the HazMat Depot at the Quonset to prepare for pickup by the hazardous waste contractor. A secondary container holding two unknown chemicals needed to be moved. The worker attempted to move this secondary container but could not get a grip on it with gloves on. Thus the gloves were removed and the worker attempted to move the secondary container again. As the secondary container would still not move, the individual decided to move the bottles to a new secondary container leaving the first secondary container in place. Additionally, the first secondary container had a second chemical, without a lid (sealed with several gloves to prevent spillage) that had tipped over and spilled a little in the container. This "other" unknown had the potential to contain hydrofluoric acid (based on the lab source) so extra care was needed to move the first bottle before moving / cleaning up the second. The individual grasped the translucent white plastic bottle to move it to a second secondary container when the plastic container burst in her hand. She immediately went to the portable shower station in Fipke 218 and washed hand until the unit ran out. Then she went to the sink in the nearest lab (Fipke 249) to wash hand for further time. There was no obvious physical damage to the hand (besides minor numbness from the water running over the hand for a long period of time). Worker returned to work and performed clean up.

3. Statistics - February 1st - 29th, 2016:

First Aid Statistics:

- Total staff reports (not including contractors or students): 2
 - a) Work-related (sprain, strain, cut, contusion, bruise): 2
 - b) Internal & other: 0
 - c) Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- Total Claims: 0
 - Approved - Health Care Only: 0
 - Approved - Time Loss & Health Care: 0
 - Pending Decision - Health Care Only: 0
 - Pending Decision - Time Loss & Health Care: 0

Addendum 2

University Health & Safety Committee Mar 18, 2016 / CAMPUS SECURITY REPORT

Incident Date Range: 02/01/2016 – 2/29/2016

First Aid / Medical Response (13)

Staff / Faculty / Contractor (3)	<ul style="list-style-type: none"> • On 22 FEB 2016 at 1625H Best Service Pro employee requested first for feeling lightheaded. Minor care rendered. No cause found, worker returned to work. • On 22 FEB 2016: Best Pro Service attended Security Dispatch Office complaining of feeling fatigued, having trouble breathing and wanting to go the hospital. First-aid dispatched to the office to assess patient. A family member transported the staff member to the hospital. • On 29 FEB 2016 Campus Security staff required first-aid for injury to hand after falling to the ground. Minor abrasion was cleaned and bandaged. Staff member required further follow-up from physician for latent injury to shoulder joint from absorbing impact with hand. No time loss. Cause of fall was not related to tripping hazard, etc.
Other (Visitors, Students, or other)	10 outside the scope of UHSC (e.g. drug or alcohol incident, sports medicine, illness, etcetera).

Maintenance Required:

Safety 3	<ul style="list-style-type: none"> • On 06 FEB 2016 at 2005 hours Security reported the Research Rd Light pole (OC-08 / C130-1) light blown out. Maintenance request #35485 • On 23 FEB 2016 at 2009 hours Security Guard reported C Lot pole CL-01 has two lights out and CL-03 pole has one light out. Maintenance request submitted 38970.
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Fire

0	0 incidents occurred during date range.
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Chemical/Hazmat Incident

0	0 incidents occurred during date range.
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