

**THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN**  
**University Health and Safety Committee**  
**Voting Members Agenda**  
**January 25, 2018 @ 10:00am, Location EME 4116**

Campbell, Troy	(M & P)	Campus Security
Bizzotto, Roger	(M & P)	Facilities Management, <b>co-Chair</b>
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness
Hohl, Shannon	(BCGEU)	School of Engineering, <b>co-Chair</b>
David Zinz	(BCGEU)	School of Engineering
Moralejo, Lisa	(UBCFA)	School of Nursing
Urmeter, Peter	(UBCFA)	Barber School of Arts & Sciences, Unit Head
Wagner, John	(UBCFA)	Community Culture & Global Studies
Thomas Lange	(Student)	Student Staff

**Ex-officio Members**

McGinty, Mike	(Ex-officio Member)	Risk Management and Security Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

**Regrets**

De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Hawthorn, Tracey	(Ex-officio Member)	Wellbeing
Majeran, Michelle	(BCGEU)	Student Recruitment and Advising
McLeod, Jason	(Ex-officio Member)	Risk Management Services
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences

**Recorder:** N. Ingram

**Chair:** R. Bizzotto

**1. Call to order and determination of quorum**

**2. Approval of Agenda**

T. Campbell, T. Lange

**3. Approval of Minutes**

Approval of minutes from Dec 20, 2017

C. Guenard, D. Zinz

## 4. New Business

### 4.1 J Lot crosswalk – crossing on Alumni Avenue

- Raised as UHSC agenda item in September 2017; safety concern due to excessive vehicle speed and adding signage has not increased compliance
- In addition, pedestrians were crossing road at various angles and becoming hard to predict/see in the crosswalk
  - Initial response: installation of jersey barriers and repainting of crosswalk
  - Result: Safer crossing across Alumni, but pedestrians coming up stairs from J-Lot are forced to cross twice (across entrance to J-Lot and across Alumni)
  - New recommendation (made in consultation with UBC Traffic Engineer Krista Falkner):
    - Move crosswalk away from entrance of parking lot; jersey barriers will lead pedestrians West across Alumni to cross at new crosswalk being installed
    - Button-activated crosswalk (with lights) will be installed
    - Funding has been approved by University and crosswalk is in process of being re-located and reinstalled
- University also examining enforcement options for speed
  - No appetite for more physical traffic calming (i.e. raised crosswalk to double as speed bump); physical traffic calming measures on transit exchange must match certain spec or will be disallowed by BC Transit
  - Increasing visible signage with speed boards; RCMP will also provide some speed stops
- This item will remain on the agenda and be deferred as necessary until changes are complete and the university has had the opportunity to assess the success of the changes. The UHSC will review the success of those changes at the time.

### 4.2 Acquisition of new building (formerly Bartle & Gibson) near Innovation drive on edge of University lands

- Need to determine what safe access to this building will look like
- No clear plan for building yet – part of it may serve as high-head lab space for engineering
- Tentatively named the Research and Learning Building

## 5. Old Business

### 5.1 Level of response for raised safety concerns

- Establish when it is appropriate for committee to address issues itself (i.e. individual committee members asking for updates/information) vs. when concerns should be brought to Director, CORM
- Example of when items may be raised to Director: budget items (e.g. J-Lot crosswalk) or items that may involve multiple UBC departments
- Formal guidelines not required; committee to decide on case-by-case basis

### 5.2 Safety concerns of construction projects

- Ability to effectively capture safety concerns (from UHSC or elsewhere) re: construction on campus at design/planning level
  - i.e. UHSC previously expressed concern about (then proposed) temporary fencing along University Way during construction which was ultimately implemented separately
- New process re: construction – Traffic Management Plan (TMP)
  - Initiated by Project Manager of a project (UBCO Project Services, UBC Properties Trust) or when needed by organizer of an event (i.e. UBCSUO)

- TMP applications are evaluated by office of CORM and, if required, Traffic Management Review Committee is convened, including multiple UBCO departments , City of Kelowna, and Transit as needed, to address concerns including safety and accessibility
  - Any fencing, etc. going up for traffic alterations will be approved going forward
- Re: safety concerns of fencing along University Way (i.e. people jaywalking to EME from H Lot)
  - Crossing from H Lot unlikely to be recognized as official crossing
  - Safety issues will be alleviated when University Way (Alumni to International Mews) is pedestrianized after completion of John Hindle Drive
  - JHD projected to be completed in fall 2018; will come through current S and G lots, with those lots to be closed and new ones constructed
- In general, what safety concerns have been raised and to what extent have they been addressed?
  - Lighting and accessibility concerns with construction
    - Have been addressed on as-needed basis, i.e. installation of lighting in overflow H Lot and provision of temporary accessible access when pathways closed during construction as part of TMP
  - Snow removal on temporary JHD path
    - Facilities Management responsible for plowing and de-icing path; path is served as a priority after concerns were raised by students using pathway
  - Buses were spotted unloading in the street on Alumni due to construction detours; issue was addressed promptly by TransitFirst

## 6. Standing Items

- |     |   |                     |
|-----|---|---------------------|
| 6.1 | Building Inspections<br><ul style="list-style-type: none"> <li>• 17/18 inspection schedule circulated</li> <li>• Inspection for C &amp; G lots to be conducted after construction is completed</li> <li>• N. Ingram to follow up re: inspection process for MWO</li> </ul>  | N. Ingram (5min)    |
| 6.2 | Risk Management Services Report<br><i>RMS</i><br>Attached as Addendum 1.  | C. Michels (5min)   |
| 6.3 | Campus Security Report<br><i>Campus Security</i><br>Attached as Addendum 2.   | T. Campbell (5 min) |
| 6.4 | Courses/Seminars/Opportunities – update<br><ul style="list-style-type: none"> <li>• <b>RMS:</b> <ul style="list-style-type: none"> <li>○ WHMIS &amp; Basic Chemical Safety               <ul style="list-style-type: none"> <li>▪ Thursday, February 15 (Lab Users) from 9:00-1:00 in SCI 119</li> <li>▪ Thursday, April 19 (lab users) from 11am-3pm in SCI 119</li> <li>▪ Wednesday, May 30 (lab users) from 9am-1pm in SCI 119</li> </ul> </li> <li>○ Lab Biological Safety Course               <ul style="list-style-type: none"> <li>▪ Wednesday, April 25 from 9:00-1:00 in ASC 293</li> <li>▪ Thursday, June 7 from 10:00am-2:00pm in ASC 293</li> </ul> </li> </ul> </li> <li>• <b>RMS course registration:</b> <a href="http://riskmanagement.ok.ubc.ca/register.html">http://riskmanagement.ok.ubc.ca/register.html</a></li> <li>• <b>HR:</b></li> </ul> | N. Ingram (<5min)   |

- Healthy measures Assessment
  - Wednesday, Feb 14, 9am-5pm in the Gym – Upper Foyer & Mezzanine
  - Info/registration link: <http://01.cms.ubc.ca/Page20269.aspx>

**7. Date for next meeting:**

- 11am-12pm Monday, Feb 26

**8. Adjournment**

T. Campbell, G. Guttman

### Addendum 3 Building Inspection Schedule

Last updated: Aug 24, 2017

#### UHSC - Building Inspections 2017/18

Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Outstanding from 16/17	
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Outstanding from 16/17	
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Hugo de Burgos, Ashlee Robinson	Project Management Office	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, R	Outstanding from 16/17	
Peter Urmetzer, Troy Campbell	Central Heating Plant		
Roger Bizzotto, Ashlee Robinson	Creative and Critical Studies		
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
David Zinz, Chris Guenard	Kalamalka Residence		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences		
David Zinz, Troy Campbell	Parking Lots C, S, G		
Roger Bizzotto, Ashlee Robinson	Parking Office		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences		
Hugo de Burgos, Guy Guttman	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		