

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN
University Health and Safety Committee
Voting Members Minutes
February 26, 2018 @ 11:00am, Location ADM 006a

Campbell, Troy	(M & P)	Campus Security
Bizzotto, Roger	(M & P)	Facilities Management, co-Chair
De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness
Majeran, Michelle	(BCGEU)	Facilities Management, co-Chair
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences
Zinz, David	(BCGEU)	School of Engineering
Moralejo, Lisa	(UBCFA)	School of Nursing
Urmeter, Peter	(UBCFA)	Barber School of Arts & Sciences, Unit Head
Wagner, John	(UBCFA)	Community Culture & Global Studies
Thomas Lange	(Student)	Student Staff

Ex-officio Members

Hawthorn, Tracey	(Ex-officio Member)	Wellbeing
McGinty, Mike	(Ex-officio Member)	Risk Management and Security Services
McLeod, Jason	(Ex-officio Member)	Risk Management Services

Regrets

De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Hohl, Shannon	(BCGEU)	School of Engineering
Michels, Cherie	(Ex-officio Member)	Risk Management Services

Recorder: N. Ingram

Chair: M. Majeran

1. Call to order and determination of quorum

2. Approval of Agenda

Approval of agenda for February 26, 2018
 Moved/Seconded: G. Guttman/A. Robinson

3. Approval of Minutes

Approval of minutes from January 25, 2018
 Moved/Seconded: J. Wagner/G. Guttman

4. New Business

5. Old Business

5.1 J Lot crosswalk at Alumni Avenue

R. Bizzotto

- Concrete barriers had previously been installed to divert pedestrians to cross at north side of Alumni Avenue
- 2 button-activated crosswalks have been relocated to J Lot
 - Traffic signals are in place and functioning
 - Prior crosswalk to be eliminated as soon as weather permits and roads have been sanded
- Announcement re: change may be made through CORM office once changes are complete
- Traffic calming under discussion – i.e. need for speed boards may be assessed further
- Expect bigger traffic changes by midsummer/August after completion of John Hindle drive and Upper Campus Way – not clear yet how those changes will impact J Lot traffic

6. Standing Items

6.1 Building Inspections

N. Ingram (5min)

- 17/18 inspection schedule circulated
- Process notes:
 - C&G inspection to be conducted after construction is completed
 - Typically we do not contact buildings in advance to notify them that they are being inspected, or provide only a couple hours' notice.
 - Exceptions: Aramark and CHP, since inspections can result in significant disruption to their operations.
 - Things to watch for:
 - 3D printers in office spaces
 - Regular printers located anywhere other than shared copy area
 - Stacked items/shelves/etc. require 18" clearance from ceiling

6.2 Risk Management Services Report

RMS
Feb 26-Mar 25

J. McLeod (5min)

6.3 Campus Security Report

Campus Security
Feb 26-Mar 25

T. Campbell (5 min)

- Collecting sharps:
 - Use tongs and sharps container
 - On campus, call Campus Security; off-campus, call non-emergency fire department or RCMP to collect
 - Campus may see increased need to prevent needle punctures as transient population increases
 - RMS considering sharps containers in strategic locations on campus, i.e. washrooms near bus loop
 - Must be placed in locations where they'll be used – can't be emptied when only half full, letting them sit increases biohazard
 - Must make sure sharps containers are tamper-proof

6.4 Courses/Seminars/Opportunities – update

N. Ingram (<5min)

- **RMS:**
 - Basic Chemical Safety
 - Thursday, April 19 (lab users) from 11am-3pm in SCI 119
 - Wednesday, May 30 (lab users) from 9am-1pm in SCI 119
 - Lab Biological Safety Course
 - Wednesday, April 25 from 9:00-1:00 in ASC 293
 - Thursday, June 7 from 10:00am-2:00pm in ASC 293
- **RMS course registration:** <http://riskmanagement.ok.ubc.ca/register.html>

7. Date for next meeting:

Monday, March 26, 11am-12pm

7.1 Business for April meeting

- Smoke free campus update
 - Update on presentation to UBC Exec: how to sustain smoke-free campus, what does compliance look like, marijuana legalization

8. Adjournment

Moved/Seconded: D. Zinz, G. Guttman

<http://bcfedhealthsafetycentre.cmail19.com/t/ViewEmail/r/A76C5745C270144D2540EF23F30FEDED/BD9E868409DF84AFE663AB054A538FBA>

Addendum 1 Building Inspection Schedule

Last updated: Aug 24, 2017

UHSC - Building Inspections 2017/18			
Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Outstanding from 16/17	
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Outstanding from 16/17	
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Hugo de Burgos, Ashlee Robinson	Project Management Office	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, R	Outstanding from 16/17	
Peter Urmetzer, Troy Campbell	Central Heating Plant		
Roger Bizzotto, Ashlee Robinson	Creative and Critical Studies		
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
David Zinz, Chris Guenard	Kalamalka Residence		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences		
David Zinz, Troy Campbell	Parking Lots C, S, G		
Roger Bizzotto, Ashlee Robinson	Parking Office		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences		
Hugo de Burgos, Guy Guttman	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		