

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN
University Health and Safety Committee
Voting Members Agenda
March 26, 2018 @ 11:00am, Location ADM 006a

Campbell, Troy	(M & P)	Campus Security
Bizzotto, Roger	(M & P)	Facilities Management, co-Chair
Guenard, Chris	(M & P)	University Relations
Hohl, Shannon	(BCGEU)	School of Engineering
Majeran, Michelle	(BCGEU)	Facilities Management, co-Chair
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences
Zinz, David	(BCGEU)	School of Engineering
Moralejo, Lisa	(UBCFA)	School of Nursing
Urmeter, Peter	(UBCFA)	Barber School of Arts & Sciences, Unit Head
Thomas Lange	(Student)	Student Staff

Ex-officio Members

Hawthorn, Tracey	(Ex-officio Member)	Wellbeing
McGinty, Mike	(Ex-officio Member)	Risk Management and Security Services
McLeod, Jason	(Ex-officio Member)	Risk Management Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

Regrets

De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness
Wagner, John	(UBCFA)	Community Culture & Global Studies

Recorder: N. Ingram

Chair: R. Bizzotto

1. Call to order and determination of quorum

2. Approval of Agenda

Approval of agenda for March 26, 2018
 Approved.

3. Approval of Minutes

Approval of minutes from Feb 26 2018
 Approved.

4. New Business

5. Old Business

5.1 J Lot crosswalk at Alumni Avenue - Updates

R. Bizzotto

- crosswalk to be re-installed as weather permits – (expecting early May)

6. Standing Items

6.1 Building Inspections

N. Ingram (5min)

- 17/18 inspection schedule circulated (attached as addendum 1)
 - Residences: Monashee inspection – to be presented next meeting
 - UNC inspection –to be presented next meeting
- Process notes:
 - C&G inspection to be conducted after construction is completed
 - Typically we do not contact buildings in advance to notify them that they are being inspected, or provide only a couple hours' notice.
 - Exceptions: Aramark and CHP, since inspections can result in significant disruption to their operations.
 - Things to watch for:
 - 3D printers in office spaces
 - Regular printers located anywhere other than shared copy area
 - Stacked items/shelves/etc. require 18" clearance from ceiling

6.2 Risk Management Services Report

RMS

J. McLeod (5min)

Attached as addendum 2.

6.3 Campus Security Report

Campus Security

T. Campbell (5 min)

Attached as addendum 3.

6.4 Courses/Seminars/Opportunities – update

N. Ingram (<5min)

- **RMS:**
 - Basic Chemical Safety
 - Thursday, April 19 (lab users) from 11am-3pm in SCI 119
 - Wednesday, May 30 (lab users) from 9am-1pm in SCI 119
 - Lab Biological Safety Course
 - Wednesday, April 25 from 9:00-1:00 in ASC 293
 - Thursday, June 7 from 10:00am-2:00pm in ASC 293
 - **RMS course registration:**
<http://riskmanagement.ok.ubc.ca/register.html>
- **BCFed Health & Safety Centre:**
<http://bcfedhealthsafetycentre.cmail19.com/t/ViewEmail/r/A76C5745C270144D2540EF23F30FEDED/BD9E868409DF84AFE663AB054A538FBA>
 - Occupational Health & Safety Part 1
 - April 4, 2018 from 8:30am-4:30pm, Kamloops
 - Improving Committee Effectiveness
 - May 3, 2018 from 8:30am-4:30pm, Vernon
 - May 10, 2018 from 8:30am-4:30pm, Penticton
 - Incident Investigations
 - May 2, 2018 from 8:30am-4:30pm, Vernon

- Mental Health First Aid
 - November 6-7, 2018, from 8:30am-4:30pm, Kelowna
- Other courses and more dates/times viewable at the link above.

7. Date for next meeting:

Monday, April 23, 11am-12pm

7.1 Business for next meeting

- Smoke free campus update
 - Update on presentation to UBC Exec: how to sustain smoke-free campus, what does compliance look like, marijuana legalization

8. Adjournment

Adjourned

Addendum 1

Risk Management Services Incident Report Summary: February 26/18 - March 25/18
 University of British Columbia (Okanagan Campus) Health and Safety Committee
 March 26, 2018

2. Staff Accident/Incident Reports - Injury Reported - Feb. 26 - Mar. 25:

- Feb 26th: A worker had entered a building to access her office when she slipped and fell in the hallway suffering various minor impact injuries. Campus Security provided first aid treatment. The worker had been wearing snow grips outside; she did not remove them when she entered the building. The grips are constructed of rubber with wrapped metal wire on the bottom for traction in snowy and icy conditions; instead of providing traction on the linoleum-style floor, the metal wrapping created a slipping hazard. A WorkSafeBC claim was not submitted.
- Mar 15th: A worker was doing project work at an off-campus location when she tripped on a small transition in the floor, falling and fracturing her arm. The transition is not normally exposed (i.e. is hidden under a folding door) but it was exposed for this event as the folding door was open to allow for moving larger items from one area to another. A WorkSafeBC claim for health care and lost time is in progress.
- Mar 22nd: A worker was teaching a class in a smaller classroom. She turned to take a step to adjust a component of the A/V setup when she tripped on the A/V and power cables going from the wall to the table that her laptop and hard drive were sitting on. She fell on her knees causing impact injuries (bruising, swelling). The force of her legs hitting the cables caused the laptop and hard drive to fall off of the desk, damaging both items. Campus Security provided first aid treatment. At the time of writing, no WorkSafeBC claim had been filed.

1. Staff Accident/Incident Reports - No Injury Reported - Feb. 26 - Mar. 25:

- No reports

3. Statistics - Feb. 26 - Mar. 25:First Aid Statistics:

- Total staff reports (not including contractors or students): 0
- a) Work-related (sprain, strain, cut, contusion, bruise): 0
 - b) Internal & other: 0
 - c) Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- Total Claims:
- a) Approved - Health Care Only: 0
 - b) Approved - Time Loss & Health Care: 0
 - c) Pending Decision - Health Care Only: 0
 - d) Pending Decision - Time Loss & Health Care: 1
 - e) Health Care approved / Time Loss pending: 0

**Addendum 2 – Campus Security Report
Forthcoming**

Addendum 3 Building Inspection Schedule

Last updated: Aug 24, 2017

UHSC - Building Inspections 2017/18

Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Complete	April
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Complete	April
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Hugo de Burgos, Ashlee Robinson	Project Management Office	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, R	Outstanding from 16/17	
Peter Urmetzer, Troy Campbell	Central Heating Plant		
Roger Bizzotto, Ashlee Robinson	Creative and Critical Studies		
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
David Zinz, Chris Guenard	Kalamalka Residence		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences		
David Zinz, Troy Campbell	Parking Lots C, S, G		
Roger Bizzotto, Ashlee Robinson	Parking Office		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences		
Hugo de Burgos, Guy Guttman	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		

