

**THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN**  
**University Health and Safety Committee**  
**Voting Members Minutes**  
**April 23, 2018 @ 11:00am, Location ADM 006a**

Bizzotto, Roger	(M & P)	Facilities Management, <b>co-Chair</b>
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Fani, Aria	(BCGEU)	School of Engineering (on behalf of David Zinz)
Majeran, Michelle	(BCGEU)	Facilities Management, <b>co-Chair</b>
Robinson, Ashlee	(BCGEU)	Barber School of Arts & Sciences
De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
Urmetzter, Peter	(UBCFA)	Barber School of Arts & Sciences, Unit Head
Wagner, John	(UBCFA)	Community Culture & Global Studies

**Ex-officio Members**

McGinty, Mike	(Ex-officio Member)	Risk Management and Security Services
McLeod, Jason	(Ex-officio Member)	Risk Management Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

**Regrets**

Campbell, Troy	(M & P)	Campus Security
Hawthorn, Tracey	(Ex-officio Member)	Director, Wellbeing
Hohl, Shannon	(BCGEU)	School of Engineering
Thomas Lange	(Student)	Student Staff
Moralejo, Lisa	(UBCFA)	School of Nursing
Wilson, Roger	(M & P)	Health & Wellness
Zinz, David	(BCGEU)	School of Engineering (sent delegate)

**Recorder:** N. Ingram

**Chair:** M. Majeran

**1. Call to order and determination of quorum**

**2. Approval of Agenda**

Approval of agenda for April 23, 2018

Moved/Seconded: C. Guenard, J. Wagner

**3. Approval of Minutes**

Approval of minutes from March 26, 2018

Moved/Seconded: R. Bizzotto, C. Guenard

#### 4. New Business

- 4.1 Smoke free campus update T. Hawthorn (10 min)
- Update on presentation to UBC Exec: how to sustain smoke-free campus, what does compliance look like, marijuana legalization
  - **Deferred to next meeting.**
- 4.2 Input from campus community re: smoke-free & marijuana legalization D. Zinz (10 min)
- Vehicles for campus community input so far:
    - Students for sensible drug policy
    - Marijuana panel “Curious About Cannabis” February 2018
    - Marijuana policy committee (led by University Counsel)
    - Substance use network
    - UBC-wide wellbeing survey (re: tobacco use)
  - Marijuana policy will be UBC-wide policy rather than campus-specific
    - No intent to restrict more significantly than law allows for; restrictions will likely centre around intoxication
    - Residence rooms likely to remain smoke-free
  - More education required on campus re: cannabis use, safety (i.e. edibles), & policy
  - Smoke-free campus concerns
    - Wildfire risk on wooded areas
    - Difficulty of enforcing especially in regards to non-campus community (transit exchange)
    - Potential duty to accommodate addiction, medical marijuana, etc.
    - Supporting community (i.e. providing cessation resources, etc.) at odds with enforcement-based approach
- 4.3 Needles/sharps on campus All (15 min)
- Not feasible to have sharps in every bathroom on campus;
    - Cost of installation and maintenance (sharps collection)
    - Most containers would be very low-use
    - looking for location where containers will see the most use
  - Now that transit exchange is in place gathering data on where best place to host sharps container might be; data so far is unclear
  - Current removal process – call non-emergency dispatch line; Security will remove following proper procedures (gloves, tongs etc.)

#### 5. Old Business

- 5.1 J Lot crosswalk at Alumni Avenue - Updates R. Bizzotto (<5min)
- Deferred until crosswalk/painting reinstated – crosshatching moved to the south
  - Work on Alumni Avenue currently underway (sliplane at John Hindle & Hollywood, paving of Alumni near ADM building) – by City of Kelowna and Properties Trust
  - Facilities will initiate line painting project following completion of Alumni Ave projects
    - Reinstall crosswalk at south where lights are
    - Timeline – between completion of Alumni Ave projects and first week of June

## 6. Standing Items

- 6.1 Building Inspections N. Ingram (10min)
- 17/18 inspection schedule circulated (addendum 1)
  - Residences: Monashee G. Guttman/S. Hohl
  - UNC G. Guttman/L. Morajelo
- 6.2 Risk Management Services Report  
*RMS*  
Attached as Addendum 1 J. McLeod (5min)
- 6.3 Campus Security Report  
*Campus Security*  
Attached as Addendum 2 T. Campbell (5 min)
- 6.4 Courses/Seminars/Opportunities – update N. Ingram (<5min)
- **RMS:**
    - Basic Chemical Safety
      - Wednesday, May 30 (lab users) from 9am-1pm in SCI 119
    - Lab Biological Safety Course
      - Thursday, June 7 from 10:00am-2:00pm in ASC 293
    - **RMS course registration:**  
<http://riskmanagement.ok.ubc.ca/register.html>
  - **BCFed Health & Safety Centre:**  
<http://bcfedhealthsafetycentre.cmail19.com/t/ViewEmail/r/A76C5745C270144D2540EF23F30FEDED/BD9E868409DF84AFE663AB054A538FBA>
    - Improving Committee Effectiveness
      - May 3, 2018 from 8:30am-4:30pm, Vernon
      - May 10, 2018 from 8:30am-4:30pm, Penticton
    - Incident Investigations
      - May 2, 2018 from 8:30am-4:30pm, Vernon
    - Mental Health First Aid
      - November 6-7, 2018, from 8:30am-4:30pm, Kelowna
    - Other courses and more dates/times viewable at the link above.

## 7. Date for next meeting:

TBD

## 8. Adjournment

Moved/Seconded:

Addendum 1  
Risk Management Services Incident Report Summary: March 26 - April 22, 2018  
University of British Columbia (Okanagan Campus) Health and Safety Committee  
April 23, 2018

2. Staff Accident/Incident Reports - Injury Reported - Mar. 26 - Apr. 22:

- No reported incidents.

1. Staff Accident/Incident Reports - No Injury Reported - Mar. 26 - Apr. 22:

- No reported incidents.

3. Statistics - Mar. 26 - Apr. 22:

First Aid Statistics:

- Total staff reports (not including contractors or students): 0
- a) Work-related (sprain, strain, cut, contusion, bruise): 0
  - b) Internal & other: 0
  - c) Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- Total Claims:
- a) Approved - Health Care Only: 0
  - b) Approved - Time Loss & Health Care: 0
  - c) Pending Decision - Health Care Only: 0
  - d) Pending Decision - Time Loss & Health Care: 0
  - e) Health Care approved / Time Loss pending: 0

## UBC Okanagan University Health & Safety Committee

### Addendum 2

Campus Security Report – Date: April 26, 2018

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#### First Aid / Medical Response: 14

<p>Staff: 0 / Faculty: 0 / Contractor: 0</p>	<ul style="list-style-type: none"> <li>Staff/Faculty were administered first-aid during date range within the scope of the UHSC.</li> </ul>
<p>Other (Visitors, Students, or other): 14</p>	<ul style="list-style-type: none"> <li>14 outside the scope of UHSC (e.g. pre-existing medical condition, drug or alcohol incident, sports medicine, illness, etcetera).</li> </ul>

#### Hazardous / Non-Standard Condition: 10

<p>10 reports of “hazardous / Non-Standard Condition”</p> <p>4 notable reports described in right column.</p>	<p>On March 26, 2018 at approximately 0930 hours Campus Security received a tip from a person wishing to remain anonymous to inform that pyrotechnics were being stored in the UNC Building (leased space). Campus Security attended, and took possession of items being that fireworks are prohibited on-campus. Appropriate persons were notified of violation.</p> <p>March 28, 2018 1400 hours writer received a call on the security non-emergency line from student who reported that an unoccupied vehicle was blocking the lane in lot: H. Determined that vehicle rolled out of its parking space and blocked laneway. Vehicle came to stop on it’s own without colliding with other vehicle/persons. Owner contacted. 1500 hours the owner of the vehicle moved it back into a stall.</p> <p>On April 17, 2018 at approximately 0820 hours Campus Security spoke to public transit driver for smoking cigarette on sidewalk between TLC Construction and Alumni Avenue. Area that she was smoking in has two "no smoking signs". Campus Security advised driver of the designated smoking area/gazebo east of E Lot. Driver relocated and driver’s employer was notified.</p> <p>0758 18 April 2018, Landscapers called to say they were used hypodermic needles in the NW Fipke flowerbed. Campus Security dispatched and disposed of said needles in sharps container.</p>
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### Addendum 3 Building Inspection Schedule

Last updated: Aug 24, 2017

UHSC - Building Inspections 2017/18			
Team	Building	Status	Report to committee
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Hugo de Burgos, Ashlee Robinson	Project Management Office	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, R	Outstanding from 16/17	
Peter Urmetzer, Troy Campbell	Central Heating Plant		
Roger Bizzotto, Ashlee Robinson	Creative and Critical Studies		
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
David Zinz, Chris Guenard	Kalamalka Residence		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences		
David Zinz, Troy Campbell	Parking Lots C, S, G		
Roger Bizzotto, Ashlee Robinson	Parking Office		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences		
Hugo de Burgos, Guy Guttman	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		

