

**THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN**  
**University Health and Safety Committee**  
**Voting Members \_\_\_\_\_ Minutes**  
**May 24, 2018 @ 11:00am, Location ART 114**

Campbell, Troy	(M & P)	Campus Security
Bizzotto, Roger	(M & P)	Facilities Management, <b>co-Chair</b>
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Hohl, Shannon	(BCGEU)	School of Engineering
Kane, Nicola	(BCGEU)	Campus Planning & Development
Majeran, Michelle	(BCGEU)	Facilities Management, <b>co-Chair</b>
Zinz, David	(BCGEU)	School of Engineering
Urmetzer, Peter	(UBCFA)	Barber School of Arts & Sciences, Unit Head

**Ex-officio Members**

McLeod, Jason	(Ex-officio Member)	Risk Management Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

**Regrets**

De Burgos, Hugo	(UBCFA)	Barber School of Arts & Sciences
McGinty, Mike	(Ex-officio Member)	Risk Management and Security Services
Moralejo, Lisa	(UBCFA)	School of Nursing
Wagner, John	(UBCFA)	Community Culture & Global Studies
Wilson, Roger	(M & P)	Health & Wellness

**Recorder:** N. Ingram

**Chair:** R. Bizzotto

**0. Introductions**

New BCGEU member Nicola Kane

**1. Call to order and determination of quorum**

**2. Approval of Agenda**

Approval of agenda for May 24, 2018  
 Moved/Seconded: D. Zinz/G. Guttman

**3. Approval of Minutes**

Approval of minutes from April 23, 2018  
 Moved/Seconded: G. Guttman, T. Campbell

#### 4. New Business

- 4.1 WHMIS training requirements on campus D. Zinz (15 min)
- Unclear who needs to do what training
    - i.e. what courses to take in VCR vs. here (WHMIS vs. "Chemical Safety Including WHMIS)
    - C. Michels to request that extraneous courses on website be removed
    - Suggestions include concerted education on who needs what courses to go into what spaces, development of awareness-level course vs. user course; beyond current capacity of RMS
  - Those who may be subject to occasional exposure (i.e. admins doing building tours, UHSC members on building inspections) currently not trained
    - Use RMS or Facilities resourcing to conduct inspections of spaces such as mechanical rooms where exposure may occur
      - J. McLeod to adjust building inspection sheet to note that inspections of such rooms be arranged through RMS or Facilities
      - Facilities assistance on mech rooms can also help compensate for lack of committee expertise
    -

#### 5. Old Business

- 5.1 J Lot crosswalk at Alumni Avenue - Updates R. Bizzotto (<5min)
- Last part of project to move painted crosshatch from old area on north to south side; line painting will be done once road is completed
  - Action: R. Bizzotto to confirm whether crosswalk signs at old crosswalk location have been moved
- 5.2 Sharps update
- RMS contacted by School of Nursing
  - Jason contacted by nursing student re: sharps collection; nursing students will be provided stats re: sharps on campus and make some recommendations
  - Targeting implementation of recommendations by September

#### 6. Standing Items

- 6.1 Building Inspections N. Ingram (10min)
- 17/18 inspection schedule circulated (addendum 1)
  - Parking lots H, R inspected May 22; no issues
  - Parking lot E:
    - Depression on east side where lift has been going through
    - Sawchuk to repair when construction is done
- 6.2 Risk Management Services Report J. McLeod (5min)  
*RMS*  
 Attached as addendum 1
- 6.3 Campus Security Report T. Campbell (5 min)  
*Campus Security*  
 Attached as addendum 2
- 6.4 Courses/Seminars/Opportunities – update N. Ingram (<5min)

- **RMS:**
  - Basic Chemical Safety
    - Wednesday, May 30 (lab users) from 9am-1pm in SCI 119
  - Lab Biological Safety Course
    - Thursday, June 7 from 10:00am-2:00pm in ASC 293
  - **RMS course registration:**  
<http://riskmanagement.ok.ubc.ca/register.html>
- **BCFed Health & Safety Centre:**  
<http://bcfedhealthsafetycentre.cmail19.com/t/ViewEmail/r/A76C5745C270144D2540EF23F30FEDED/BD9E868409DF84AFE663AB054A538FBA>
  - Mental Health First Aid
    - November 6-7, 2018, from 8:30am-4:30pm, Kelowna
  - Other courses and more dates/times viewable at the link above.

**7. Date for next meeting:**

Monday, July 23; 11am-12pm

**8. Adjournment**

Addendum 1  
Risk Management Services Incident Report Summary: May 24 - June 24, 2018  
University of British Columbia (Okanagan Campus) Health and Safety Committee  
June 25, 2018

2. Staff Accident/Incident Reports - Injury Reported - May 24 - June 24:

- No reported incidents.

1. Staff Accident/Incident Reports - No Injury Reported - May 24 - June 24:

- June 18<sup>th</sup>: A worker was soldering when a bottle of solder flux tipped over on the work table spilling some of the material on the table as well as the worker's pants. No injuries occurred as a result of this spill.
- June 18<sup>th</sup>: A worker was in a compressed gas storage room dispensing liquid nitrogen from a large container into a smaller container when some of the nitrogen spilled. It evaporated and dispersed quickly. The worker was wearing proper personal protective equipment at the time; no injuries occurred as a result of this spill.

3. Statistics - May 24 - June 24:

First Aid Statistics:

Total staff reports (not including contractors or students): 0

- Work-related (sprain, strain, cut, contusion, bruise): 0
- Internal & other: 0
- Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

Total Claims:

- a) Approved - Health Care Only: 0
- b) Approved - Time Loss & Health Care: 0
- c) Pending Decision - Health Care Only: 0
- d) Pending Decision - Time Loss & Health Care: 0
- e) Health Care approved / Time Loss pending: 0

## Addendum 2

### University Health & Safety Committee May 24, 2018/ Campus Security Report

#### First Aid / Medical Response: 5

<p><b>Staff 0 / Faculty / 0 Contractor : 4 Incidents for contracted staff</b></p>	<p>2 notable incidents involving contracted staff:</p> <p>On 16 May 2018 at 1024h contractor attended the security dispatch office with a minor laceration to his right palm. Mechanism of injury; minor laceration was caused when breaking down cardboard. First-aid/treatment administered; thoroughly flushed hand with saline and dressed the laceration. Contractor returned to work, and advised that protective gloves should be used in when doing task in future.</p> <p>May 14, 2018 at 0844 hours Campus Security received a call from a staff member requesting first aid for their co-worker who fell outside and scrapped her knees. Mechanism of Injury; scrapes were sustained when she slipped on gravel while walking across Alumni Ave between EME and ADMIN. First-aid/treatment provided thoroughly flushed knees with saline and bandaged the scrape on her left knee. Staff member returned to work.</p>
<p><b>1 Incident for Other (i.e. Visitor or Student)</b></p>	<p>Outside the scope of the UHSC (i.e. non-work related illness, drug/alcohol related,</p>

#### Hazardous Condition: 3

<p><b>3 reports</b></p>	<p>May 16, 2018 1922 hours while on routine patrol security guard reported finding a syringe under a picnic table outside of ADMIN 002. Security guard dispatched with tongs and the sharps container to pick it up. Placed the syringe in the yellow sharps container with gloved hands and the tongs. Tongs disinfected and placed back in service. Sharps container returned to the dispatch office.</p> <p>May 06, 2018 1355 hours vehicle was noted traveling at high rate of speed on campus and disobeying traffic control devices. Vehicle was estimated to be driving at speed excess of 120kph on Discovery road. Vehicle came to a stop behind RHS and departed campus via University Way at reduced, but speed above posted limit. RCMP contacted and vehicle information was provided.</p> <p>April 27, 2018, enrollment services called to report she had spoken to a male and female who were climbing up and down the outside of UNC. She told them to stop doing it, but they said they still had stuff on the roof and climbed up a third time to collect backpacks. Once the pair had boarded a bus and departed campus security was notified. Facilities was requested to assist and found a campsite on the roof, and removed mattresses, clothes and foodstuffs.</p>
-------------------------	--

### Addendum 3 Building Inspection Schedule

Last updated: Aug 24, 2017

UHSC - Building Inspections 2017/18			
Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Outstanding from 16/17	
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Outstanding from 16/17	
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Hugo de Burgos, Ashlee Robinson	Project Management Office	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, R	Outstanding from 16/17	
Peter Urmetzer, Troy Campbell	Central Heating Plant		
Roger Bizzotto, Ashlee Robinson	Creative and Critical Studies		
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
David Zinz, Chris Guenard	Kalamalka Residence		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences		
David Zinz, Troy Campbell	Parking Lots C, S, G		
Roger Bizzotto, Ashlee Robinson	Parking Office		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences		
Hugo de Burgos, Guy Guttman	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		