

**THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN**  
**University Health and Safety Committee**  
**Voting Members Minutes**  
**July 23, 2018 @ 11:00am, Location ADM 006a**

Oslund, Stephanie	(BCGEU)	Designate for S. Hohl, School of Engineering
Zinz, David	(BCGEU)	School of Engineering, <b>co-Chair</b>
Vacant	(UBCFA)	
Vacant	(UBCFA)	
Wagner, John	(UBCFA)	Community Culture & Global Studies
Bryan, Jean	(M & P)	Designate for R. Wilson, Health & Wellness
Campbell, Troy	(M & P)	Campus Security
Guenard, Chris	(M & P)	University Relations, <b>co-chair</b>
Mahoney, Derek	(M & P)	Designate for R. Bizzotto, Facilities Management

**Regrets**

Guttman, Guy	(M & P)	Conferences and Student Housing
Hohl, Shannon	(BCGEU)	School of Engineering
Kane, Nicola	(BCGEU)	Campus Planning & Development
Majeran, Michelle	(BCGEU)	Facilities Management
Moralejo, Lisa	(UBCFA)	School of Nursing
Bizzotto, Roger	(M & P)	Facilities Management
Wilson, Roger	(M & P)	Health & Wellness
McLeod, Jason	(Ex-officio Member)	Risk Management Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

**Recorder:** N. Ingram

**Chair:** D. Zinz

**0. Introductions**

**1. Call to order and determination of quorum**

**2. Approval of Agenda**

Approval of agenda for Jul 23, 2018

Moved/Seconded: T. Campbell/J. Wagner

**3. Approval of Minutes**

Approval of minutes from June 25, 2018

Moved/Seconded: T. Campbell/C. Guenard

#### 4. New Business

- 4.1 Vaccinations for staff working with children J. Bryan (10min)
- Summer sees UBC staff working with children (day camps, etc.) – does campus know whether those staff are vaccinated
  - Committee will request RMS get in touch with HR to discuss whether staff working with children are vaccinated; may make recommendation for RMS to offer education on appropriate vaccinations

#### 5. Old Business

- 5.1 J Lot crosswalk at Alumni Avenue - Updates D. Mahoney (<5min)
- Crosswalk has been painted; redundant crosswalk signs must be removed and then project is complete
  - No items planned for further discouragement of crossing street/jaywalking across University Way
    - Potential additional measures discussed by committee:
      - Signage
      - Crosswalk at Commons/TLC re-located to problem area
      - Flyover/pedestrian overpass
    - Other traffic changes:
      - Pedestrianisation of University Way (Alumni Avenue to International Mews)
      - New transit stops on John Hindle Drive
    - Place on agenda for September meeting – after traffic patterns have been changed and observed

#### 6. Standing Items

- 6.1 Building Inspections N. Ingram (15min)
- 17/18 inspection schedule **updated** and circulated
- 6.2 Risk Management Services Report N. Ingram (10min)
- RMS*  
Attached as Addendum 1
- 6.3 Campus Security Report T. Campbell (10 min)
- Campus Security*  
Attached as Addendum 2

Additional notes: First aid calls re: bee/wasp stings welcome to contact Health & Wellness for additional assistance (i.e. antihistamines)

- 6.4 Courses/Seminars/Opportunities – update N. Ingram (<5min)
- **RMS:**
    - Chemical Safety (Includes WHMIS)
      - Tues, July 24, 1-4pm
      - Wed, Aug 29, 9am-12pm
      - Fri, Sept 7, 1:30-4:30pm
      - Thurs, Oct 11, 1:30-4:30pm
      - Fri, Dec 14, 8:30-11:30am
    - Lab Biological Safety Course
      - Wednesday, Sept 5, 9am-1pm, SCI 322

- **RMS course registration:**  
<http://riskmanagement.ok.ubc.ca/register.html>
- **BCFed Health & Safety Centre:** <https://www.healthandsafetybc.ca/course-calendar>
- **Note:** All BCFed courses run 8:30am-4:30pm.
  - Occupational Health & Safety Pt 1
    - Sept 13 – Vernon
    - Nov 20 - Kelowna
  - Occupational Health& Safety Pt 2
    - Sept 14, 2018 – Vernon
    - Nov 21 – Kelowna
  - Improving Committee Effectiveness
    - Nov 21 – Kelowna
  - Incident Investigations
    - Nov 22 - Kelowna
  - Other courses and more dates/times viewable at the link above.

**7. Date for next meeting:**

Monday, August 27, 11am-12pm

**8. Adjournment**

Moved/Seconded: J. Wagner/T. Campbell

Addendum 1  
 Risk Management Services Incident Report Summary: June 25 - July 22, 2018  
 University of British Columbia (Okanagan Campus) Health and Safety Committee  
 July 23, 2018

2. Staff Accident/Incident Reports - Injury Reported - June 25 - July 22:

- July 11<sup>th</sup>: A paid student was working in a lab when an observation was made regarding an odour in the room. Based on past experience, it was assumed that the odour was coming from a dried-out drain. Two people moved a fridge that was covering the drain. They then activated a gas sensor which indicated that various toxic gases were present resulting in a possible exposure. The room was then evacuated. Campus Security and Facilities Management attended with a different gas sensor, this indicated that no harmful airborne substances were present. Water was poured down the drain and a gas sensor was left on site to indicate if further gases emerged. The water solved the problem.

Subsequently, it has emerged that the gas sensor originally used by the paid students had not been calibrated as per the required calibration cycle; it has now been calibrated. In contrast, the gas sensor used by CS/FM was last calibrated on June 27, 2018; the calibration period for that type of sensor is 6 months. The drains in this lab have been now added to a list of drains that are regularly checked by Facilities Management. Because the water will eventually evaporate in unused drains, food grade mineral oil was added after the water was poured in the drain. Lab users were informed of the measures taken and were instructed to evacuate the lab and contact the lab safety lead if a similar situation occurs going forward.

1. Staff Accident/Incident Reports - No Injury Reported - June 25 - July 22:

- June 25<sup>th</sup>: A departmental lab safety lead observed a variety of safety violations in a teaching lab. The lab safety lead had previously noted similar violations on multiple occasions and had provided feedback to the teaching assistants and lab users but the issues persisted. Therefore the lab safety lead asked all occupants to stop work, pack up and leave the lab. The situation was reviewed with the applicable Director, instructor, teaching assistants and the lab safety lead. Subsequent changes that were made: a review of lab safety requirements and responsibilities was conducted with the students, increased punitive measures were put in place for when violations occur, and supervisory responsibilities were reviewed with the teaching assistants.

3. Statistics - June 25 - July 22:

First Aid Statistics:

Total staff reports (not including contractors or students): 0

- Work-related (sprain, strain, cut, contusion, bruise): 0
- Internal & other: 1 (unconfirmed possible exposure)
- Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- a) Approved - Health Care Only: 0
- b) Approved - Time Loss & Health Care: 0
- c) Pending Decision - Health Care Only: 0
- d) Pending Decision - Time Loss & Health Care: 0

# **University Health & Safety Committee**

JUN 25, 2018 - JUL 22, 2018/ Campus Security Report

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Attached as separate addendum – see email

### Addendum 3 Building Inspection Schedule

Last updated: Jul 10, 2018

#### UHSC - Building Inspections 2017/18

Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Complete March 7, 2018	Y
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Complete March 6, 2018	Y
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, E, R	Complete May 22, 2018	Y
Nicola Kane, Troy Campbell	Central Heating Plant		
Chris Guenard, David Zinz	Creative and Critical Studies	Complete June 14, 2018	Y
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N		
Hugo de Burgos, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences	Complete July 5, 2018	N
David Zinz, Troy Campbell	Parking Lots C, S, G		
Shannon Hohl, Roger Wilson	Quonset Hut & Office		
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences	Completed June 20, 2018	Y
Roger Bizzotto, Nicola Kane	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A		