

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN
University Health and Safety Committee
Voting Members Minutes
Oct 22, 2018 @ 11:00am, Location ADM 006a

Hohl, Shannon	(BCGEU)	School of Engineering
Majeran, Michelle	(BCGEU)	Health & Social Development, co-Chair
Zinz, David	(BCGEU)	School of Engineering
Vacant	(UBCFA)	
Vacant	(UBCFA)	
Moralejo, Lisa	(UBCFA)	School of Nursing
Bizzotto, Roger	(M & P)	Facilities Management, co-Chair
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing

Ex-officio

McLeod, Jason	(Ex-officio Member)	Risk Management Services
Michels, Cherie	(Ex-officio Member)	Risk Management Services

Regrets

Campbell, Troy	(M & P)	Campus Security
Kane, Nicola	(BCGEU)	Campus Planning & Development
Wagner, John	(UBCFA)	Community Culture & Global Studies
Wilson, Roger	(M & P)	Health & Wellness

Recorder: N. Ingram

Chair: R. Bizzotto

1. Call to order and determination of quorum

2. Approval of Agenda

Approval of Agenda for Oct 22, 2018

Moved/Seconded: D. Zinz, G. Guttman

3. Approval of Minutes

Approval of minutes from Sept 24, 2018

Moved/Seconded: G. Guttman, D. Zinz

4. New Business

- 4.1 Centralised funding for committee-related training M. Majeran (15 min)
- No current process or centralized budget for UHSC training (optional 8 hours annual leave allowed by employment agreements/legislation)
 - BCGEU offers free training opportunities for union members; applications for funding via various employment groups' PD funding historically have been accepted
 - However, many employees use PD funding for other items so do not have the opportunity to apply for PD funding for committee training or cannot prioritize committee training over other PD opportunities

- **Motion:** Committee to write letter of request for centralized funds for UHSC training, suggested for beginning of new fiscal year, with the aim of ensuring the following:
 - Committee members should have opportunity to take advantage of annual leave entitlement for training without having to fund committee training themselves or through PD funds (i.e. ensure lack of funding is not a barrier to accessing training)
 - All committee members should have equal access to funding for training irrespective of employment group or which committee they sit on (following the roll-out of new committee structure)
 - **Moved:** M. Majeran
 - **Voted:** in favour (unanimous among voting members present)

5. Old Business

5.1 Traffic changes on campus

R. Bizzotto/J. McLeod (<5 min)

- Area behind Purcell
 - Vehicles cutting behind Purcell to get around closure of University Way
 - Bollards and chain with padlock now in place to prevent/reduce instances, approved by Kelowna Fire Department
 - Jaywalking at Alumni Avenue
 - Signage and barricades now in place
 - Meeting was held with City of Kelowna to discuss concerns
 - City may alter trail to add access path for Fortis and rail trail path, decommission existing pathway
 - John Hindle pedestrian overpass now open
 - Small area without path near overpass
 - City may add either sidewalk, or signage denoting it as shared-use path as there is relatively little traffic in that area
 - Line painting would be done next year; in the interim, signage and bollards will be put in place
 - Relying on feedback from community rather than monitoring directly but volume of crossings at this area seems to be reduced
 - Wayfinding update
 - New signs not in yet – hydro-vacating is occurring today (Oct 22) for all signs
 - Signs on UBC land to be installed today; installation of signs on Fortis right-of-ways to be delayed while approval is obtained from Fortis (expected 1-2 weeks)

6. Standing Items

6.1 Building Inspections

N. Ingram (5min)

- 17/18 inspection schedule **updated** and circulated
- Update – University House Deep Clean (R. Bizzotto)
 - Performed by Best after last inspection
- Gym/Hangar & Portable N (G. Guttman and L. Morajelo)
 - Path leading from portable – big step up from base of path or rough trail leading around side to entrance; no other concerns

6.2 Risk Management Services Report

RMS

Attached as Addendum 1

J. McLeod (5min)

6.3 Campus Security Report

T. Campbell (5min)

Campus Security

Attached as Addendum 2

6.4 Courses/Seminars/Opportunities – update

N. Ingram (<5min)

- **RMS:**
 - Chemical Safety (Includes WHMIS)
 - Fri, Dec 14, 8:30-11:30am
 - **RMS course registration:**
<http://riskmanagement.ok.ubc.ca/register.html>
- **BCFed Health & Safety Centre:** <https://www.healthandsafetybc.ca/course-calendar>
- **Note:** All BCFed courses run 8:30am-4:30pm.
 - Mental Health First Aid
 - Nov 6 and 7 – Kelowna
 - Workplace Bullying and Harassment
 - Nov 14 – Kelowna
 - Occupational Health & Safety Pt 1
 - Nov 20 - Kelowna
 - Occupational Health& Safety Pt 2
 - Nov 21 – Kelowna
 - Improving Committee Effectiveness
 - Nov 21 – Kelowna
 - Incident Investigations
 - Nov 22 – Kelowna
 - Supervisor Responsibilities OHS Part 1
 - Dec 4 - Kelowna
 - Supervisor Responsibilities OHS Part 2
 - Dec 5 – Kelowna
 - Other courses viewable at the link above.
- 2018 Safety Committee Conference
 - Langley, Nov 21-22
 - Program available here: <http://pacificsafetycenter.com/scc18/program.htm>

7. Date for next meeting:

Monday, Nov 26, 11am-12pm

8. Adjournment

Addendum 1
Risk Management Services Incident Report Summary: Sept. 24 - Oct. 21, 2018
University of British Columbia (Okanagan Campus) Health and Safety Committee
October 22, 2018

Staff Accident/Incident Reports - Injury Reported - Sept. 24 - Oct. 21:

No reports for this time period.

Staff Accident/Incident Reports - No Injury Reported - Sept. 24 - Oct. 21:

Oct. 4th: Two graduate students were performing high-temperature processing (i.e. sintering) of thoria powder (which is radioactive). The thoria was placed inside a die and sealed with a double-layer of which was then placed inside the chamber. During the sintering process, the die cracked, spilling a small quantity of the powder within the sealed chamber. Nothing leaked outside of the chamber. The lab was locked down and specialized processes were implemented to clean the thoria from the chamber. Post-cleaning wipe tests were performed to ensure that the thoria was fully removed from the chamber. One issue that emerged from this process was an inability to modify the Salto access for the cleaning period. Doors were signed “no access” and Campus Security is following up on Salto procedures.

Oct. 18th: Workers in the High Head Engineering Lab heard a loud noise and then noted significant cracking in one of the walls. Facilities Mgmt was contacted and a structural engineer was brought onto campus to assess the situation. It was determined that the wall is not a load-bearing wall and the cracks are simply cracks in the drywall, likely caused by settling over time. A subsequent concern was identified regarding a crack in the concrete floor of the same lab that the workers felt had expanded over the previous 24 hours. The structural engineer was brought back onto campus; it was noted that the crack stretched between two floor penetrations. At one of the penetrations, a “massive” foundation was added after original construction; during this process, it is possible that some of the material below the foundation sloughed somewhat. This combined with normal slab shrinkages across the floor have likely led to the large crack at this particular location. The engineer did not feel that this floor crack indicates any type of safety issue.

Statistics - Sept. 24 - Oct. 21:

First Aid Statistics:

- Total staff reports (not including contractors or students): 0
- Work-related (sprain, strain, cut, contusion, bruise): 0
 - Internal & other: 0
 - Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- a) Approved - Health Care Only: 0
- b) Approved - Time Loss & Health Care: 0
- c) Pending Decision - Health Care Only: 0
- d) Pending Decision - Time Loss & Health Care: 0

Addendum 2
Campus Security Report
To be attached upon receipt

Addendum 3 Building Inspection Schedule

Last updated: Oct 24, 2018

UHSC - Building Inspections 2017/18

Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Complete March 7, 2018	Y
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Complete March 6, 2018	Y
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, E, R	Complete May 22, 2018	Y
Nicola Kane, Troy Campbell	Central Heating Plant		
Chris Guenard, David Zinz	Creative and Critical Studies	Complete June 14, 2018	Y
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N	Complete Oct 1, 2018	Y
John Wagner, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences	Complete July 5, 2018	Y
David Zinz, Troy Campbell	Parking lot G	Complete Sept 14, 2018	Y
Shannon Hohl, Roger Wilson	Quonset Hut & Office	Complete Aug 8, 2018	Y
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences	Completed June 20, 2018	Y
Roger Bizzotto, Nicola Kane	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	Unversity House & Portable A	Completed Aug 8, 2018	Y