

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN
University Health and Safety Committee
Voting Members Minutes
April 29, 2019 @ 11:00am, Location UNC 334

Hohl, Shannon	(BCGEU)	School of Engineering
Kane, Nicola	(BCGEU)	Campus Planning & Development
Majeran, Michelle	(BCGEU)	Health & Social Development, co-Chair
Zinz, David	(BCGEU)	School of Engineering
Vacant	(UBCFA)	
Vacant	(UBCFA)	
Bizzotto, Roger	(M & P)	Facilities Management, co-Chair
Campbell, Troy	(M & P)	Campus Security
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing

Ex-officio

Hingston, Adrian	(Ex-officio Member)	Associate Director, HSE
McLeod, Jason	(Ex-officio Member)	Health, Safety and Environment (HSE)

Regrets

Michels, Cherie	(Ex-officio Member)	Health, Safety and Environment
Moralejo, Lisa	(UBCFA)	School of Nursing
Wagner, John	(UBCFA)	Community Culture & Global Studies
Wilson, Roger	(M & P)	Health & Wellness

Recorder: N. Ingram

Chair: R. Bizzotto

1. Call to order and determination of quorum

2. Approval of Agenda

Approval of Agenda for April 29, 2019
 Moved/Seconded: G. Guttman, D. Zinz

3. Approval of Minutes

Approval of minutes from Mar 25, 2019
 Moved/Seconded: M. Majeran, G. Guttman

4. New Business

- 4.1 Campus Smoke-Free initiative and potential UHSC representation All (10 min)
- UHSC potential role on committee:
 - Whether or not controls for mitigating occupational tobacco and cannabis smoke are adequate
 - How to mitigate any issues with occupational exposure
 - Sitting committee members can provide updates to UHSC but would be beneficial to have someone attending specifically with worker interests in mind

- Recommendation/consensus: A. Hingston to request membership on committee on behalf of HSE, UHSC
- Other comments on smoke-free campus:
 - Not for smoke-free or outdoor at residences only campus – cautious of pushing transients (i.e. transit users) and contractors up to residences

4.2 Committee info: Ergonomics

J. McLeod/A. Hingston

- Vancouver model:
 - De-centralized ergo reps with training; limited success in Vancouver but may be more successful here
 - Program aims:
 - Embedded reps to respond to request
 - Establish standard of what is ergonomically acceptable
 - Allow new employee setups to a fairly high level
- Okanagan campus:
 - Ergo rep training last week to try and gauge interest and get some basic knowledge
 - Intake into ergo program with WRAP and HSE
 - Email Kimberly Lange, HSE, with questions re: ergonomics
 - Intent is to develop loan program to trial desks without spending a lot of money; library currently as small equipment trial program
 - NAOSH week lunch and learns include one on ergonomics
- What work can be done at design and construction phase to incorporate better ergonomics, i.e. allowing people to raise or lower workstation
 - Look at Technical Guidelines

5. Old Business

5.1 JOHSC Update

A. Hingston (5 min)

- Request to unions – Faculty Association and BCGEU – for whom they'd like to nominate
- Working on acquiring variation from Worksafe BC to implement adapted structure
- Food Services role on committee – up to union who representatives are; any BCGEU representative could stand in for food services as well as other GEU groups on campus

5.2 Training Opportunity Survey - results

A. Hingston (10 min)

See https://ubc.ca1.qualtrics.com/jfe/form/SV_8zZH083QZoXuQAZ

- Top topics of interest were:
 - Violence in the workplace
 - Chemical safety
 - Contractor safety
 - Hazard control
- Looking at doing more formalized training for committees as move forward including duties and function of committees, investigations
- Recommendation that committee members look into courses by Employers' Advisors Office
 - Online resources for training as well as in-person: investigations, inspections, committee recommendations, annual evaluations
 - Certificate at the end that goes towards mandatory training requirements

6. Standing Items

6.1 Building Inspections

N. Ingram (5min)

- 17/18 inspection schedule **updated** and circulated
- CHP inspection completed; report by next meeting
- Valhalla and Simi to be completed in May

- 6.2 Health, Safety and Environment Report
HSE
To be attached as Addendum 1 J. McLeod (5min)
- 6.3 Campus Security Report
Campus Security
To be attached as Addendum 2 T. Campbell (5min)
- 6.4 Courses/Seminars/Opportunities – update N. Ingram (<5min)
- **HSE:**
 - Chemical Safety (Includes WHMIS)
 - Tuesday, April 30, 11am-2pm
 - Tuesday, May 21, 11:30am-2:30pm
 - Lab biological safety:
 - Thursday, May 16, 9:30am-12:30pm
 - **HSE course registration:**
<http://riskmanagement.ok.ubc.ca/register.html>
 - **BCFed Health & Safety Centre:** <https://www.healthandsafetybc.ca/course-calendar> (all courses run 8:30-4:30)
 - Occupational Health & Safety Pt 1 – June 25 and Nov 26 (Kelowna)
 - Mental Health & CSA Standard – June 25 (Kelowna)
 - Improving Committee Effectiveness – June 26 (Kelowna)
 - Workplace Bullying & Harassment – June 26 (Kelowna)
 - Improving Committee Effectiveness – Nov 19 (Kelowna)
 - Occupational Health & Safety Pt 2 – Nov 26 (Kelowna)
 - Incident Investigations – Nov 28 (Kelowna)
 - BCFed courses will be removed and Employers’ Advisors Office courses added to the list.

7. Date for next meeting:

May 27, 11am- 12 noon

8. Adjournment

Moved/Seconded: T. Campbell, M. Majeran

Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: Mar. 25 - Apr. 28, 2019
 University of British Columbia (Okanagan Campus) Health and Safety Committee
 April 29, 2019

1. Worker Accident/Incident Reports - Injury Reported - Mar. 25 - Apr. 28:

Apr. 2nd: Over a period of 2 weeks, a worker began to experience tendonitis symptoms that could be associated with the repetitive tasks that are part of the worker's duties.

Apr. 3rd: A practicum student working in a hospital fainted, hitting their head on the floor. Two instructors witnessed the faint, they took practicum student's vitals and then took student to ER. Doctor examined student and found no concerns. Possible reason for fainting was that student had given blood the day before.

Apr. 9th: A worker rode his bike to work and upon entering the office went to move a chair with his foot at which point he felt a 'twang' in his lower back. Worker has previous history of back and leg injuries (chronic). This was a significant acute exacerbation of a previous injury. Worker is currently off work until results of an upcoming MRI are evaluated.

Apr. 26th: A worker was doing work on the Vancouver Campus. While in one of the buildings there, the worker bent down to plug in a power cord near a set of doors when someone else opened one of the doors striking the worker in the head.

2. Worker Accident/Incident Reports - No Injury Reported - Mar. 25 - Apr. 28:

Apr. 24th: A sub-contractor (Cowboy Forestry) was performing work under the direction of a prime contractor (Sawchuk) who is working under the direction of an arm's length company that manages major UBC construction projects (UBC Properties Trust). Cowboy Forestry was falling and bucking trees adjacent to a sidewalk. Hoarding consisting of red caution tape was placed along the sidewalk; the sidewalk was within 2 tree lengths of the trees being felled. This placed people walking from the nearby parking lot to the campus core at significant risk. UBCO Department of Health, Safety & Environment was not proactively consulted regarding this tree removal project. UBCO Facilities Management had awareness of the tree removal project, but not of the scope. No safety plan or falling plan was created for this sub-project. Neither the excavator operator nor the swamper were aware of WorkSafeBC regulations regarding tree falling (e.g. a buffer zone that is a minimum of 2 tree lengths must be established before operations commence). Upon learning of the situation, UBCO HSE contacted Properties Trust who contacted Sawchuk; the Nechako building project manager (Sawchuk) attended the site as did the Properties Trust Development Manager. UBCO HSE explained the WorkSafeBC requirements as well as the requirement to contact UBCO in advance of any operation that MAY have an impact outside of the job site. Confusing the situation is that Properties Trust considers the tree falling site to be within the Nechako building site but the falling site is over 100 metres away and down a steep slope from the Nechako site; at the time of the incident, the tree falling site had no site fencing present, only some flagging tape that ripped and ended up not encircling the area. UBCO HSE will be requesting an incident report from Sawchuk. In light of this near miss, UBCO HSE will review the UBCO Contractor Safety Manual to address communication and oversight gaps.

3. Statistics - Mar. 25 - Apr. 28:

First Aid Statistics:

Total worker reports (not including contractors or students): 4

- Work-related (sprain, strain, cut, contusion, bruise): 4
- Internal & other: 0
- Non-work related (sprains, strains, cuts, etc.): 0

WorkSafeBC Claims:

- Approved - Health Care Only: 0
- Approved - Time Loss & Health Care: 0
- Pending Decision - Health Care Only: 1
- Pending Decision - Time Loss & Health Care: 1

Addendum 2
Campus Security Report University
Health & Safety Committee
April 29, 2019

Incident date Range: March 25 – April 29

First Aid / Medical Response: 24 Requests

FACULTY / STAFF: 0 CONTRACTOR: 0 INCIDENTS FOR CONTRACTED STAFF	0 reports within the scope of the UHSC: <i>0 requests for first-aid outside the scope of the UHSC (e.g. sports injury, mental health, illness)</i>
24 INCIDENTS FOR OTHER (I.E. VISITOR OR STUDENT)	<i>24 requests for first-aid outside the scope of the UHSC (e.g. sports injury, mental health, illness, drug/alcohol overconsumption)</i>

Hazardous Condition: 5 total

6 REPORTS	5 reports within the scope of UHSC: <ul style="list-style-type: none"> • On April 28, 2019 at 1917h Student reported a strange smell on the 3rd floor of Science building near SCI 354. Campus Security was dispatched to investigate and reported that he was unable to smell anything. Campus Security noted a faint smell of burning outside however it may be from agriculture; burning pruning. • April 24, 2019 1205 hours Health Safety and Environment advisor observed work being done in the green space behind (South West) of GEO. A contractor was removing trees in an unsafe way with an excavator. HSE addressed concerns directly with project manager. • On April 2019 at 2105hv Student reported a leak in SCI coming from the ceiling near SCI 383. Engineer reported the glycol leak located and isolated, and cleaned. • On 2019-04-05 at approximately 1525H faculty reported a "strange smell" in Fipke 145Z. Campus Security attended with the portable flammable gas meter and did not detect any flammable, or oxygen depleting gases in the area. Facilities submitted a work order to have them investigate further. • On April 04, 2019 at 1427H the writer received a report from staff of a solvent smell in Science 381 and surrounding offices. Campus Security was dispatched to attend with a gas sniffer. Engineer/Campus Security reported no gas detected on the gas sniffer and no smell was present according to their olfactory systems.
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Addendum 3 Building Inspection Schedule

Last updated: Oct 3, 2018

UHSC - Building Inspections 2017/18			
Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Complete March 7, 2018	Y
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Complete March 6, 2018	Y
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Outstanding from 16/17	
Troy Campbell, Michelle Majeran	Parking Lots F, H, E, R	Complete May 22, 2018	Y
Nicola Kane, Troy Campbell	Central Heating Plant		Y
Chris Guenard, David Zinz	Creative and Critical Studies	Complete June 14, 2018	Y
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N	Complete Oct 1, 2018	Y
John Wagner, Shannon Hohl	Library		
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences	Complete July 5, 2018	Y
David Zinz, Troy Campbell	Parking lot G	Complete Sept 14, 2018	Y
Shannon Hohl, Roger Wilson	Quonset Hut & Office	Complete	Y
Peter Urmetzter, Chris Guenard	Reichwald Health Sciences	Completed June 20, 2018	Y
Roger Bizzotto, Nicola Kane	Similkameen & Valhalla Residences		
Lisa Moralejo, Michelle Majeran	University House & Portable A	Completed Aug 8, 2018	Y