

THE UNIVERSITY OF BRITISH COLUMBIA | OKANAGAN
University Health and Safety Committee
Voting Members Minutes
Nov 25, 2019 @ 11:00am, Location ADM006a

Hohl, Shannon	(BCGEU)	School of Engineering
Kane, Nicola	(BCGEU)	Campus Planning & Development
Majeran, Michelle	(BCGEU)	Faculty of Health & Social Development, co-Chair
Zinz, David	(BCGEU)	School of Engineering
Wagner, John	(UBCFA)	Community Culture & Global Studies
Vacant	(UBCFA)	
Vacant	(UBCFA)	
Vacant	(UBCFA)	
Campbell, Troy	(M & P)	Campus Security, co-Chair
Guenard, Chris	(M & P)	University Relations
Guttman, Guy	(M & P)	Conferences and Student Housing
Wilson, Roger	(M & P)	Health & Wellness

Ex-officio

Hingston, Adrian	(Ex-officio Member)	Associate Director, Health, Safety & Environment
McLeod, Jason	(Ex-officio Member)	Health, Safety & Environment

Regrets

Bizzotto, Roger	(M & P)	Facilities Management, co-Chair
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Recorder: N. Ingram

Chair: M. Majeran

1. Call to order and determination of quorum

2. Approval of Agenda

Approval of Agenda for Nov 25, 2019
 Moved/Seconded: G. Guttman , N. Kane

3. Approval of Minutes

Approval of minutes from Oct 28, 2019
 Moved/Seconded: C. Guenard, G. Guttman

4. New Business

- 4.1 Flu clinic updates – Student presenters J. McLeod & guests (10 min)
- Presentation attached.

5. Old Business

- 5.1 OHS Committee structure update A. Hingston / M. Majeran (10 min)
- Received nominees from Faculty Association; A. Hingston currently clarifying request for BCGEU representatives with GEU
 - Anticipate keeping this committee active until new committees are in place
 - Part of intent is to revise and revamp training
 - Potential to have more regular communication with unions re: renewing membership

- AVP Research/Provost committee
 - Current composition is 1 GEU chair (which is what has been requested from GEU)
 - However many GEU staff in research – would be more meaningful to have 2 BCGEU reps on Research/Provost committee
 - Recommendation to activate new committees and have AVP research committee make recommendation for additional GEU seat
- J. Wagner: Recommends that contacts for electing chairs go through Okanagan volunteers rather than union head offices where possible
 - Local representative for GEU has been doing some of the work but result from GEU head office seems to have been poorly translated
- HSE to advise once target date is in place

5.2 Update: EME space allocations and safety equipment D. Zinz / M. Majeran (15min)

- Update on known spaces needing safety equipment (EME 1209, 2215)
 - 1209: Resolved by moving benches to allow access to facilities
 - 2215: Interim solution in place: portable eyewash bottles provided; staff have been trained in their use as well as how to access next closest location with appropriate facilities
 - 2223: In progress: to be moved down to 0211
 - Meeting for acute challenges
 - HSE outlined challenges and responsibilities from compliance perspective and provided 2 resource documents
- Update on co-Chairs meeting with Engineering space allocation committee
 - R. Bizzotto, M. Majeran, K. Young met with Rehan Sadiq re: process
 - EME space allocation committee has committed to fix process, but has not yet determined how
 - Chairs have requested report back to committee for December meeting

6. Standing Items

- 6.1 Building Inspections N. Ingram (5min)
- 17/18 inspection schedule updated and circulated.
 - LIB inspection circled with minutes.
 - With move to reorg, look at possibility of inspection schedule that requires more committee oversight, rather than having committee do all inspections
- 6.2 Health Safety and Environment Report J. McLeod (5min)
HSE
 To be attached as Addendum 1
- 6.3 Campus Security Report T. Campbell (5min)
Campus Security
 To be attached as Addendum 2
- 6.4 Courses/Seminars/Opportunities – update N. Ingram (<5min)
- **HSE:**
 - Chemical Safety (Includes WHMIS)
 - Thursday, Oct 17, 12:30-3:30pm
 - Lab biological safety:
 - Tuesday, Oct 15, 11:30am-3:3-pm
 - **HSE course registration:** <http://hse.ok.ubc.ca/register>

- **Employers' Advisors Office Seminars:**
 - Listing of courses offered by webinar. For a full list of courses including those offered in person, see: <https://eao-employersseminars.labour.gov.bc.ca/Seminars>
 - Incident Investigations
 - New Joint Committee Members #1 – rules of procedure and meetings
 - New Joint Committee Members #2 – right to refuse, consultation, & making recommendations
 - New Joint Committee Members #3 – inspections and investigations
 - New Joint Committee Members #4 – committee evaluations and assessing training needs
 - Joint Committee Annual Training
- Committee members are asked to submit confirmation of their confirmation in training opportunities in order to remain in compliance with WorkSafe requirements re: training records. (send to Natalie Ingram)

7. Date for next meeting:

Proposed: To be determined in the new year.

8. Adjournment

Moved/Seconded: J. Wagner, G. Guttman

Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: University of British Columbia (Okanagan Campus) Health and Safety Committee

To be attached to the meeting minutes.

Campus Security Report
University Health & Safety Committee

To be attached to the meeting minutes.

**Addendum 3
Building Inspection Schedule**

Last updated: Nov 22, 2019

UHSC - Building Inspections 2017/18			
Team	Building	Status	Report to committee
Guy Guttman, Shannon Hohl	Residences: Monashee	Complete March 7, 2018	Y
Guy Guttman, Lisa Moralejo	University Centre (UNC)	Complete March 6, 2018	Y
Chris Guenard, Jason McLeod, MWO Inspector	Mountain Weather Office (MWO)	Complete November 2018	Y
Troy Campbell, Michelle Majeran	Parking Lots F, H, E, R	Complete May 22, 2018	Y
Nicola Kane, Troy Campbell	Central Heating Plant	Complete 2019	Y
Chris Guenard, David Zinz	Creative and Critical Studies	Complete June 14, 2018	Y
Guy Guttman, Lisa Moralejo	Gym/Hangar & Portable N	Complete Oct 1, 2018	Y
John Wagner, Shannon Hohl	Library		Y
Roger Wilson, Michelle Majeran	Nicola and Purcell Residences	Complete July 5, 2018	Y
David Zinz, Troy Campbell	Parking lot G	Complete Sept 14, 2018	Y
Shannon Hohl, Roger Wilson	Quonset Hut & Office	Complete	Y
Peter Urmetzer, Chris Guenard	Reichwald Health Sciences	Completed June 20, 2018	Y
Roger Bizzotto, Nicola Kane	Similkameen & Valhalla Residences		Y
Lisa Moralejo, Michelle Majeran	University House & Portable A	Completed Aug 8, 2018	Y