



UBC Okanagan AVP Provost & VP Research JOHSC


Meeting information:	Date & Time:	2021/02/22, 3:00pm	
	Location:	virtual meeting via zoom	
	Call to Order:	3:03pm	
	Adjournment:	3:26pm	
Previous meeting date:	2020/01/26	Next meeting date & time:	2021/03/30, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jonathan Holzman	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Shannon Hohl	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Barb Jackson	Employer rep - IKBSAS	Y
	Deanna Roberts	Employer rep - COGS	Y
	Cherie Michels	Resources - HSE	Y
	Kimberly Lange	Resources - HSE	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N      Y

Motion to adopt previous meeting's minutes:	Kathy	Seconded:	Johnathan
Motion to adopt current meeting's agenda:	Johnathan	Seconded:	Deanna

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>See attached  HSE Incident Report Summary_20;</li> <li>Workplace and Preventative Health Office (<a href="https://hr.ubc.ca/health-and-wellbeing/occupational-preventive-health-oph">https://hr.ubc.ca/health-and-wellbeing/occupational-preventive-health-oph</a>)</li> <li>Blood and Bodily Fluids Exposure control plan: <a href="https://hr.ubc.ca/sites/default/files/wp-content/blogs.dir/39/files/Blood-and-Body-Fluids-Exposure-Control-Plan.pdf">https://hr.ubc.ca/sites/default/files/wp-content/blogs.dir/39/files/Blood-and-Body-Fluids-Exposure-Control-Plan.pdf</a></li> <li>JOHSC involvement in incidents: Employee representatives to review future incidents. How would JOHSC like to organize this requirement?</li> </ul>



	<ul style="list-style-type: none"> <li>○ Committee agreed to be a part of reviews</li> </ul>
Inspections	<ul style="list-style-type: none"> <li>● COVID Inspection System Update:             <ul style="list-style-type: none"> <li>○ Weekly Gatekeeper &amp; Audits by HSE and Campus Security</li> <li>○ Working with interior health re: vaccination plans and rapid testing</li> </ul> </li> </ul>
Other OHS reports	<ul style="list-style-type: none"> <li>● Overview of Biosafety Permit Process</li> </ul>
HSE Program Update	<ul style="list-style-type: none"> <li>● HSE &amp; Campus Security Testing the “Work Alone” app add-in</li> <li>● Welcome new HSE Associate: Melissa Larrabee</li> </ul>
Training and Education	<ul style="list-style-type: none"> <li>● New Training Courses:             <ul style="list-style-type: none"> <li>○ Respirator Fit Test Course: <a href="https://wpl.ubc.ca/browse/ubcohse/courses/wpl-srs-rft">https://wpl.ubc.ca/browse/ubcohse/courses/wpl-srs-rft</a></li> <li>○ Hazardous Waste Course: <a href="https://wpl.ubc.ca/browse/ubcohse/courses/wpl-hse-hw">https://wpl.ubc.ca/browse/ubcohse/courses/wpl-hse-hw</a></li> </ul> </li> </ul>
Annual Reviews	

Old Business	Item #		Who	Target date
Biosafety Requirements not met		<i>Researcher has successfully received their Biosafety Permit. Other permits in the department have improved as a result.</i>		
			<i>Status:</i>	
			<i>Status:</i>	

New Business	Item #		Who	Target date

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period	9	0	3	1	
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)