



UBC Okanagan AVP Students JOHSC

|                        |                     |                           |                     |
|------------------------|---------------------|---------------------------|---------------------|
| Meeting information:   | Date & Time:        | May 20, 2021 11:00am      |                     |
|                        | Location:           | virtual meeting via zoom  |                     |
|                        | Call to Order:      |                           |                     |
|                        | Adjournment:        |                           |                     |
| Previous meeting date: | 2021/04/14, 11:00am | Next meeting date & time: | 2021/06/16, 11:00am |

| Committee members, advisors, guests, etc. (indicate co-chairs): | Name:            | Role:                                     | Present (Y/N): |
|---|------------------|---|----------------|
|   | Jeff Stonehouse  | worker rep - BCGEU                        |                |
|   | Robyn Bunn       | employer rep - M&P / co-chair             |                |
|   | Kevin Kraft      | worker rep - BCGEU / co-chair             |                |
|   | Amy Lauterbacher | employer rep - M & P                      |                |
|   | Roger Wilson     | employer rep – M&P                        |                |
|   |                  |   |                |
|   |                  |   |                |
|   | Jason McLeod     | ex officio - Health, Safety & Environment |                |
|   | Sherry Petkau    | admin resource                            |                |
|   |                  |   |                |
|   |                  |   |                |
|   |                  |   |                |

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N

|   |       |           |       |
|---|-------|-----------|-------|
| Motion to adopt previous meeting’s minutes: | Keven | Seconded: | Roger |
| Motion to adopt current meeting’s agenda:   | Amy   | Seconded: | jeff  |

|              | Informal inspections conducted | Formal inspections conducted | Recommendations made to employer |
|--------------|--------------------------------|------------------------------|----------------------------------|
| This period  |                                |                              |                                  |
| Year-to-date |                                |                              |                                  |

| Report Categories                       | Details   |
|---|---|
| Incidents (reporting on previous month) | <ul style="list-style-type: none"> <li>1 incident, did not require medical treatment</li> </ul>   |
| Inspections                             | <ul style="list-style-type: none"> <li>COVID Update – document attached</li> <li>Post secondary primer from BC government               <ul style="list-style-type: none"> <li><a href="https://www2.gov.bc.ca/assets/gov/education/post-secondary-education/institution-resources-administration/return-to-campus-primer.pdf">https://www2.gov.bc.ca/assets/gov/education/post-secondary-education/institution-resources-administration/return-to-campus-primer.pdf</a></li> </ul> </li> <li>PS Town Hall – Q &amp; A - worth watching               <ul style="list-style-type: none"> <li><a href="https://www.youtube.com/watch?v=nM1UIAm6nbA">https://www.youtube.com/watch?v=nM1UIAm6nbA</a>.</li> </ul> </li> <li>Working on plans to replace the safe work plan – more specific</li> <li>Specific event approval process will be revised – to be able to react to what is happening with COVID               <ul style="list-style-type: none"> <li>Clubs etc, will still be required to request space for events and do full event plan</li> </ul> </li> </ul> |



|                        |  |
|------------------------|--|
|                        | <ul style="list-style-type: none"> <li>• HR remote work policy               <ul style="list-style-type: none"> <li>○ Released in June</li> <li>○ Specific to each department</li> <li>○ Ergonomics – both for campus and home</li> </ul> </li> <li>• Rapid testing will be on campus – specific to higher risk areas – athletics, food services, residence etc               <ul style="list-style-type: none"> <li>○ Intent to have it start June 7 but may have to be pushed back due to demand at BCCDC</li> </ul> </li> </ul> |
| Other OHS reports      | •  |
| HSE Program Update     |  |
| Training and Education | • Jason will send a list of different courses available for this committee   |
| Annual Reviews         |  |
| Other                  | •  |

| Old Business | Item #       |                         | Who          | Target date |
|--------------|--------------|-------------------------|--------------|-------------|
|              | 2021-01-13-2 | Annual Review           | Jason McLeod |             |
|              |              | <i>Status: complete</i> |              |             |
|              |              | <i>Status:</i>          |              |             |
|              |              | <i>Status:</i>          |              |             |

| New Business | Item #        |   | Who | Target date  |
|--------------|---------------|---|-----|--------------|
|              | 2021-05-20 #1 | <ul style="list-style-type: none"> <li>• Find BCGEU member for committee</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul> | All | June 16 2021 |
|              |               |   |     |              |
|              |               |   |     |              |
|              |               |   |     |              |
|              |               |   |     |              |
|              |               |   |     |              |
|              |               |   |     |              |

| Injuries              |           |             |                |                  |                    |
|-----------------------|-----------|-------------|----------------|------------------|--------------------|
|                       | Incidents | Near misses | First aid only | Medical aid only | Lost-time injuries |
| This period           | 1         | 1           | 0              | 00               |                    |
| This period last year |           |             |                |                  |                    |
| Year-to-date          |           |             |                |                  |                    |

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)