



UBC Okanagan AVPFO JOHSC
MINUTES

Meeting information:	Date & Time:	2021/02/22, 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:00am	
	Adjournment:	11:30am	
Previous meeting date:	2021/01/25	Next meeting date & time:	2021/03/22 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Blaine Foster	BCGEU – Facilities Management	Y
	Chris White	BCGEU – Facilities Management	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Natalie Ingram	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y
	Abigail Riley	Campus Planning (<i>Guest</i>)	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N Y

Motion to adopt previous meeting's minutes:	Guy Guttman	Seconded:	Troy Campbell
Motion to adopt current meeting's agenda:	Guy Guttman	Seconded:	Troy Campbell

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
Incidents (reporting on previous month)	Jan.8 th : Food Services Worker cut finger. First aid provided and safety advised. Jan 12 th – Food Services worker strained neck. Safety/stretching advised. Jan 19 th – Folding table fell on worker. Worker hurt their back. Jan. – Researcher bitten by live rat in lab. Jan – Food Services worker cut hand while grating vegetables Jan – Student in lab stabbed themselves with clean needle Jan – RA slipped on ice during a night survey, cut hand in fall.
Inspections	
Other OHS reports	
HSE Program Update	



Training and Education	•
Annual Reviews	<ul style="list-style-type: none"> Annual committee review draft to be sent out. - Adrian Hingston
Resumption Updates	<ul style="list-style-type: none"> 2 Student ambassadors recruited Gatekeepers continuing in Commons and EME On-Campus work: similar to Fall months, resumption planned for September New masks, limited supply, organized by Ready OK Vaccine clinics – nothing planned as of yet UBCV is testing out the Rapid Testing on their campus; RPCC exploring similar pilot for Okanagan campus.

Old Business	Item #		Who	Target date
		<ul style="list-style-type: none"> JOHSC training part II to be completed and uploaded to canvas by HSE. HSE to alert committee when training is available for completion. <i>Status: In progress</i> 	Adrian Hingston	
		<ul style="list-style-type: none"> Proposed inspection program <i>Status: In progress</i> 	Adrian Hingston	
	NB-21/01/25-01	<ul style="list-style-type: none"> Review proposed template and provide any feedback or preference on template 	Natalie Ingram	Complete
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New Business	Item #		Who	Target date
	NB-20/11/23-09	<ul style="list-style-type: none"> Evolving context for area includes plan for green connector (additional pedestrian traffic from overpass shared with service vehicles); building of fieldhouse and ICI Traffic review of Knowledge Lane area happening in tandem with site selection for upcoming buildings, A, Hingston, R. Bizzotto to bring updates back to committee from Campus Planning following traffic review. 	A. Hingston, R. Bizzotto	May 24, 2011
	21/02/22-01	<ul style="list-style-type: none"> Meeting with Food Services To provide training on corrective actions and investigations A. Hingston, G. Guttman, C. McGoran to draft recommendation re: additional seat on committee for Food Services; in addition, recommend FS create local safety team 	Adrian Hingston Guy Guttman Connor MCGoran	
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Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					



Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online)
- Posted on any Safety Bulletin Boards (if applicable)