

UBC Okanagan AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2021/05/25 9:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	9:05am	
	Adjournment:	9:35am	
Previous meeting date:	2021/04/26	Next meeting date & time:	2021/06/28 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Chris White	BCGEU – Facilities Management	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Natalie Ingram	Campus Operations & Risk Management (<i>Committee Resource</i>)	N
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N Y

Motion to adopt previous meeting's minutes:	Guy Guttman	Seconded:	Roger Bizzotto
Motion to adopt current meeting's agenda:	Gut Guttman	Seconded:	Roger Bizzotto

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> 1 incident - addendum 1
Inspections	
Other OHS reports	
HSE Program Update	
Training and Education	<ul style="list-style-type: none"> As resumption progresses, more training will be encouraged Consider how we would like to do this training push. Through admin? Training at a department level to be presented next month (AH)
Annual Reviews	Adrian Hingston
Resumption Updates	Addendum 2 - Adrian Hingston/Natalie Ingram

Old Business	Item #		Who	Target date
		<ul style="list-style-type: none"> • JOHSC training part II to be completed by HSE • <p style="text-align: right;"><i>Status:</i> In progress</p>	Adrian Hingston	
		<ul style="list-style-type: none"> • Proposed inspection program <p style="text-align: right;"><i>Status:</i> In progress</p>	Adrian Hingston	
	NB-20/11/23-09	<ul style="list-style-type: none"> • Traffic review of Knowledge Lane area <p style="text-align: right;"><i>Status:</i> In progress</p>	A. Hingston, R. Bizzotto	May 24, 2011
	21/02/22-01	<ul style="list-style-type: none"> • Committee decision re: additional seat on committee for Food Services - Add member of food services, but no new voting spot - Adrian to go back to FS and ask them to identify worker - They have identified members that are interested - Could be months away from implementing - Should student employees have a spot on committees <p style="text-align: right;"><i>Status:</i> In progress</p>	Adrian Hingston Guy Guttman Connor McGoran	

New Business	Item #		Who	Target date
		•		
		•		
		•		
		•		

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)

Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: April 1 - 30, 2021

University of British Columbia - Okanagan Campus JOHSCs

May 17, 2021

Incidents (reporting on previous month)	<ul style="list-style-type: none">• 1 incident reported in April: worker foot injury (severity: incident only).
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1. Worker Accident/Incident Reports:

April 15th: A worker was walking with a book cart toward the front cash area of a retail establishment. The worker entered a narrow area and came too close to a wooden crate. The cart hit the wooden crate, knocking six large stainless steel water bottles onto the floor. The bottles fell about 5.5 feet and two of them landed directly on top of the worker's left foot causing a fair amount of pain. After the incident, it felt like the impact had "jarred" the worker's left foot but they felt that they were able to walk it off. Medical treatment was not required.

Addendum 2

JOHSC COVID19 Update

Resumption: (<https://finance-operations.ok.ubc.ca/covid19-resumption/>)

Post Secondary Primer: <https://www2.gov.bc.ca/assets/gov/education/post-secondary-education/institution-resources-administration/return-to-campus-primer.pdf>

PHO Townhall for Post Sec: <https://www.youtube.com/watch?v=nM1UIAm6nbA>

Plans: Parent plans remain in place and are available online. These plans reflect a commitment to the UBCO Infection Control measures and confirmation of what work groups are supported for attendance and work on campus.

Safe Work Plans: All units supported in Parent Plans are required to create and implement a Safe Work Plan with approval through their respective Parent Plan owner (Dean, Director, etc).

Resumption Planning Grid: RPCC have developed a resumption grid that aims to consolidate all actions and decisions that need to be made between now and September 2021 for large-scale resumption of in-person academic and research activities.

Safety Planning for September: HSE and SRS are working on a simplified safety planning model to be adopted in different areas on Campus for September and be tied to current PHO Orders and Sectoral Guidelines. 7 distinct spaces have been identified (study spaces, office spaces, classrooms,...)

COVID-19 Guidance: Guidance can be found on a variety of related topics at <https://hse.ok.ubc.ca/covid-19-health-safety/> and will continue to be updated as PHO orders and BCCDC guidance evolve.

Event: Definition of events from the Primer leaves some discretion on the part of institutions. New plan aims to define event types and develop process for review and approval for each type, appropriate to the environmental conditions.

Work In Progress:

HR Remote Work Policy: Expected for release in June. Safety resources are being developed such that they will be circulated simultaneously with policy.

Rapid Testing: UBC is working with BCCDC and IH to perform Rapid Testing for key campus groups in June and July.

Resumption Grid: RPCC is working to develop a resumption grid that outlines all resumption related activities and decisions that need to be performed. This grid looks out to January 2022 and aims to coordinate all resumption activities.

