



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2021/06/29 @ 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:05am	
	Adjournment:	11:35am	
Previous meeting date:	2021/05/25	Next meeting date & time:	2021/07/27

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jonathan Holzman	Worker rep - ENGINEERING	Y
	Joan Bottorff	Worker rep - FHDS	Y
	Shannon Hohl	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Barb Jackson	Employer rep - IKBSAS	Y
	Deanna Roberts	Employer rep - COGS	N
	Rebecca Cowell	Resources - HSE	Y
	Cherie Michels	Resources - HSE	Y
	Melissa Larrabee	Resources - HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	Kristin Shuppener	Seconded:	Shannon Hohl
Motion to adopt current meeting's agenda:	Kristin Shuppener	Seconded:	Shannon Hohl

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	



Inspections	<ul style="list-style-type: none"> <li>Proposed lab inspection feedback</li> <li>Monthly visits perhaps too frequent, decrease to every other month with safety topics/bulletin released on the off months</li> </ul>
Other OHS reports	<ul style="list-style-type: none"> <li>COVID Update – See resumption planning framework below</li> </ul>
HSE Program Update	<ul style="list-style-type: none"> <li>COVID-19 resumption planning framework and Safety Plans (note: this is currently a live document and will likely be edited before making public)</li> <li>As of July 1, we will move into either sector-specific plans or general campus-wide plans</li> </ul>
Training and Education	
Annual Reviews	

Old Business	Item #		Who	Target date
		Review proposed changes to lab review process. Feedback from committee completed	Cherie Michels	June 29
		<b>Status:</b> Completed		

New Business	Item #		Who	Target date
		Safety in stairwells <ul style="list-style-type: none"> <li>How do we make taking the stairs more appealing to staff and students to promote wellbeing</li> <li>EME building stairs, after 4:30pm the doors are locked except for the main floor. Possible safety issue</li> <li>Stairwells feel unsafe for women</li> <li>Explore budget for funds to upgrade stairwells</li> </ul>	Joan Botorff	

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date	23	12	8	2	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)

