



UBC Okanagan AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2021/07/26 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:05am	
	Adjournment:	11:30am	
Previous meeting date:	2021/06/28	Next meeting date & time:	2021/08/22 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee		Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Natalie Ingram	Campus Operations & Risk Management (<i>Committee Resource</i>)	N
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N

Y

Motion to adopt previous meeting's minutes:	Nicola Kane	Seconded:	Guy Guttman
Motion to adopt current meeting's agenda:	Guy Guttman	Seconded:	Connor McGoran

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details



Incidents (reporting on previous month)	<ul style="list-style-type: none"> • May 1. (Employee) Moving furniture – resulted in minor knee injury • June 1. Natural gas odor in EME (Student doing experiments for Fortis BC; Didn't let security know – procedure was explained; Security did a check of surrounding area 2. Ankle strain during frisbee game 3. (Employee) Trip/fall due to concrete unevenness – no injuries reported <ul style="list-style-type: none"> • Added to facilities repair list 4. (Practicum student) – poked left thumb while suturing (minor); Proper procedure was followed
Inspections	
Other OHS reports	<ul style="list-style-type: none"> • Rapid testing clinic – offered throughout the week, recommended we do this 2x week. Testing on Monday, Wednesday, Friday • COVID – 19 Resumption /Communicable Disease Prevention Plan – UBCO plan drafted and submitted to Worksafe for approval.
HSE Program Update	
Training and Education	
Resumption Updates	Adrian Hingston/Natalie Ingram

Old Business	Item #		Who	Target date
		<ul style="list-style-type: none"> • JOHSC training part II to be completed by HSE <i>Status:</i> In progress 	Adrian Hingston	
		<ul style="list-style-type: none"> • Proposed inspection program <i>Status:</i> In progress 	Adrian Hingston	
	NB-20/11/23-09	<ul style="list-style-type: none"> • Traffic review of Knowledge Lane area <i>Status:</i> In progress 	A. Hingston, R. Bizzotto	
		<i>Status:</i>		

New Business	Item #		Who	Target date
		•		
		•		
		•		
		•		

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):



- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)