



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2021/07/27 @ 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:05am	
	Adjournment:	11:30am	
Previous meeting date:	2021/06/26	Next meeting date & time:	2021/08/31

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jonathan Holzman	Worker rep - ENGINEERING	N
	Kathy Rush	Worker rep - FHDS	Y
	Shannon Hohl	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Barb Jackson	Employer rep - IKBSAS	Y
	Deanna Roberts	Employer rep - COGS	Y
	Rebecca Cowell	Resources - HSE	Y
	Cherie Michels	Resources - HSE	Y
	Melissa Larrabee	Resources - HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			N

Motion to adopt previous meeting's minutes:		Seconded:	
Motion to adopt current meeting's agenda:		Seconded:	

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	May 4 incidents



	<ol style="list-style-type: none"> 1. Natural gas odor in EME (Student doing experiments for Fortis BC; Didn't let security know – procedure was explained; Security did a check of surrounding area 2. Ankle strain during frisbee game 3. (Employee) Trip/fall due to concrete unevenness – no injuries reported <ul style="list-style-type: none"> • Added to facilities repair list 4. (Practicum student) – poked left thumb while suturing (minor); Proper procedure was followed <p>June</p> <p>1 incident</p> <ol style="list-style-type: none"> 1. (Employee) Moving furniture – resulted in minor knee injury
Inspections	<ul style="list-style-type: none"> •
Other OHS reports	<ul style="list-style-type: none"> • Rapid testing clinic <ul style="list-style-type: none"> • For staff/students wanting piece of mind while they're on campus.
HSE Program Update	<ul style="list-style-type: none"> •
Training and Education	<ul style="list-style-type: none"> • Covid Training updated. Staff need to complete before returning to on-campus work
Annual Reviews	

Old Business	Item #		Who	Target date
		Safety in stairwells - Stairwell audit happening in the coming months. Assessing lighting and signage.	Joan Bottorff	TBD

New Business	Item #		Who	Target date

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date	23	12	8	2	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members



- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)