



UBC Okanagan AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2021/08/23 11:00am		
	Location:	virtual meeting via zoom		
	Call to Order:	11:05am		
	Adjournment:	11:45am		
Previous meeting date:	2021/07/26	Next meeting date & time:	2021/09/27 11:00am	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	N
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Natalie Ingram	Campus Operations & Risk Management (<i>Committee Resource</i>)	N
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	Connor McGoran	Seconded:	Troy Campbell
Motion to adopt current meeting's agenda:	Nicola Kane	Seconded:	Connor McGoran

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details



Incidents (reporting on previous month)	<p>July Incidents</p> <ol style="list-style-type: none"> July 15th, Worker developed wrist pain from use of mouse and keyboard. Doctor visit, recommended time away from using mouse and keyboard, desk space analysis completed, no work time lost July 19th, needle poked student's finger. Assessed by doctor, risk low, no time off needed. July, Lifting injury. Strained back, put on light duty temporarily. July 30th, worker using knife, cut finger, minor first aid done in office, back to work.
Inspections	N/A
Other OHS reports	
HSE Program Update	<p>UBC Communicable Disease Prevention Plan</p> <ul style="list-style-type: none"> No set date for roll out of plan, partially dependent on September 7th decision for next phase Purpose of plan is to identify what we do regularly to prevent communicable disease Plan covers 6 general "buckets" of prevention measures. Some are at an organizational level, some at individual level. Group feedback: More information/guidance on remote work/work from home requested.
Training and Education	
Resumption Updates	<ul style="list-style-type: none"> Rapid Testing clinic – Currently 3x per week, Mon, Wed, Fri. September testing clinics – moving to 2x per week, Tues, Fri Recommended that staff come for testing 2x week. August 30th – vaccine clinic. In Nechako building. One more scheduled for after this. Possibly more, dependent on clinic attendance More "Do your part" signage going up.
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Old Business	Item #		Who	Target date
		<ul style="list-style-type: none"> JOHSC training part II to be completed by HSE Status: In progress 	Adrian Hingston	
		<ul style="list-style-type: none"> Proposed inspection program Status: In progress 	Adrian Hingston	
	NB-20/11/23-09	<ul style="list-style-type: none"> Traffic review of Knowledge Lane area Status: In progress 	A. Hingston, R. Bizzotto	
		Status:		

New Business	Item #		Who	Target date
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		•		
		•		
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Injuries



	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)