



**UBC Okanagan AVP Provost & VP Research JOHSC**

Meeting information:	Date & Time:	2021/08/31 @ 11:00 am		
	Location:	virtual meeting via zoom		
	Call to Order:	11:08 am		
	Adjournment:	11:45 am		
Previous meeting date:	2021/07/27	Next meeting date & time:	2021/09/28	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Shannon Hohl	Worker rep - ENGINEERING	Y
	Lindsay Cox	Employer rep - EDUCATION	Y
	Barb Jackson	Employer rep - IKBSAS	N
	Alicia Meehan	Employer rep - COGS	Y
	Rebecca Cowell	Resources - HSE	Y
	Cherie Michels	Resources - HSE	Y
	Melissa Larrabee	Resources - HSE	N
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Yes

Motion to adopt previous meeting’s minutes:	Kathy Rush	Seconded:	Shannon Hohl
Motion to adopt current meeting’s agenda:	Stephen O’Leary	Seconded:	Alicia Meehan

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<p>July Incidents: <i>See Addendum 1</i></p> <ol style="list-style-type: none"> <li>July 15<sup>th</sup>, Ergonomics issue: Worker developed wrist pain from use of mouse and keyboard. Doctor visit, recommended time away from using mouse and keyboard, desk space analysis completed, no work time lost</li> <li>July 19<sup>th</sup>, needle poked student’s finger. Assessed by doctor, risk low, no time off needed.</li> <li>July, 22<sup>nd</sup> Lifting injury. Strained back, put on light duty temporarily.</li> <li>July 30<sup>th</sup>, worker in kitchen using knife, cut finger, minor first aid done in office, back to work.</li> </ol>



Inspections	
Other OHS reports	
HSE Program Update	<p><b>UBC Communicable Disease Prevention Plan</b></p> <ul style="list-style-type: none"> <li>- Workplace BC has required employers to have a plan</li> <li>- Committee reviewed</li> <li>- <i>How are we enforcing rules?</i> Student ambassadors/gatekeepers, verbiage coming out to assist staff/faculty in having these conversations</li> </ul>
Training and Education	
Resumption Updates	<p><b>Rapid Testing</b></p> <ul style="list-style-type: none"> <li>- 90% accuracy</li> <li>- Available for anyone on campus who wants it.</li> <li>- Sports teams have been regular testers</li> <li>- Testing is for individuals who may be asymptomatic, <i>not</i> for individuals who have symptoms</li> </ul> <p><b>Vaccination Clinics</b></p> <ul style="list-style-type: none"> <li>- Aug 30, Sept 17, Oct 7</li> </ul>

Old Business	Item #		Who	Target date
		<p>Safety in stairwells</p> <ul style="list-style-type: none"> <li>- Stairwell audit happening in the coming months. Assessing lighting and signage.</li> <li>- Signage to indicate which floors in the stairwells are locked and which are unlocked</li> </ul>	Joan Bottorff	TBD

New Business	Item #		Who	Target date

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
<b>This period</b>	<b>4</b>		<b>4</b>		
This period last year					
Year-to-date	27	12	12	2	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)



**Addendum 1**

Dept. of Health, Safety & Environment - Incident Report Summary: July 1-31, 2021

University of British Columbia - Okanagan Campus JOHSCs

August 17, 2021

<p>Incidents (reporting on previous month)</p>	<ul style="list-style-type: none"> <li>• 4 incidents reported in July: 2 musculoskeletal injuries, 1 needle poke, 1 minor laceration.</li> </ul>
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1. Worker Accident/Incident Reports:

July 15<sup>th</sup>: A worker notified their supervisor that they had started to experience wrist pain 5 days earlier. The worker felt that this was due to “excessive usage of mouse and keyboard”. The symptoms deteriorated over the next 5 days and thus the worker visited a medical doctor. The doctor indicated that the worker should modify their approach with self-applied therapy as well as avoidance of computer keyboard and mouse work for a period of time. Subsequent to this, UBC performed a Workstation Analysis for the worker which included recommendations to reduce/eliminate the symptoms. Case is still open at this point but no time has been lost.

July 19<sup>th</sup>: A practicum student was working on a stitch to close the skin on a patient’s back when the needle poked the back of the student’s left index finger. The student’s preceptor was made aware, they gained consent from the patient for bloodwork to determine what risk the student may have. The student went to the ER and one of the physicians there took a look at the incident and injury and advised health risk to be low.

July 22<sup>nd</sup>: A worker was assisting two other workers for an awkward lift of a large motor into a tight compartment. This awkward lifting process resulted in a musculoskeletal injury in the left side of their back. The worker worked on light duties the next day to allow the strained area to rest/heal.

July 30<sup>th</sup>: A worker was cutting a product with a knife when the knife slipped, causing a minor laceration on the pinky finger of their left hand. Campus Security provided first aid and the worker returned to their duties.