



UBC Okanagan AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2021/10/25 11:00am		
	Location:	virtual meeting via zoom		
	Call to Order:	11:04am		
	Adjournment:	11:35am		
Previous meeting date:	2021/09/27	Next meeting date & time:	2021/11/22 11:00am	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	N
	Cherie Michels	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Natalie Ingram	Campus Operations & Risk Management (<i>Committee Resource</i>)	
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y
	Nabeelah Baksh	UBCO Student	

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N	Y
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Motion to adopt previous meeting's minutes:	Troy	Seconded:	Roger
Motion to adopt current meeting's agenda:	Troy	Seconded:	Nicole

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details



Incidents (reporting on previous month)	September Incidents: Addendum 1 <ul style="list-style-type: none"> 5 incidents reported in September: 1 musculoskeletal injury, 2 minor lacerations, 1 minor burn & 1 contact with chemicals
Inspections	
Other OHS reports	
HSE Program Update	<ul style="list-style-type: none"> Flu Clinic end of October, beginning of November. Lab inspections starting back up HSE in the process of working on opening up rapid testing to fully vaccinated individuals.
Training and Education	
Resumption Updates	
Guest Item	<p>Nabeelah Baksh, 3rd year mechanical engineering re: Safety on exterior stair between ADM and LIB.</p> <ul style="list-style-type: none"> Student concerns over slipping hazard when walking down centre Requesting the addition of a railing down the middle as railings on each side are not sufficient <p>Group discussion:</p> <ul style="list-style-type: none"> Most fall incidents on the stairs are not reported, so facilities may not know that this is an ongoing problem. Reporting numbers are low. Consider: Students don't know how to report incidents More communication needed to inform students on the process on reporting and that the University wants to know about these incidents. How should we communicate with students? Class visits to discuss safety topics, communication from professors? Consider: Students are not paying attention to general UBC emails, but DO pay attention to emails from Instructors/professors <p>Committee Action:</p> <ul style="list-style-type: none"> RB to take to project services and get the ball rolling NK will create a work order CM will bring communication questions to HSE for discussion

Old Business	Item #		Who	Target date
		<ul style="list-style-type: none"> JOHSC training part II to be completed by HSE Status: In progress 	Adrian Hingston	
		<ul style="list-style-type: none"> Proposed inspection program Status: In progress 	Adrian Hingston	
	NB-20/11/23-09	<ul style="list-style-type: none"> Traffic review of Knowledge Lane area Status: In progress 	A. Hingston, R. Bizzotto	



New Business	Item #		Who	Target date
		• Safety on exterior stair between ADM and LIB.	RB, NK, HSE	TBD
		•		
		•		
		•		

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)

Addendum 1



Dept. of Health, Safety & Environment - Incident Report Summary: September 1-30, 2021

University of British Columbia - Okanagan Campus JOHSCs

October 13, 2021

Incidents (reporting on previous month)	<ul style="list-style-type: none"> 5 incidents reported in September: 1 musculoskeletal injury, 2 minor lacerations, 1 minor burn & 1 contact with chemicals.
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1. Worker Accident/Incident Reports:

Sept 5th: **Laceration** Worker was working quickly and cut finger when slicing food. First aid attended. Worker rushing.

Sept 9th: **MSI: Back Strain** Worker injured back while removing large motor assembly from NE mechanical room (outside). Strain and awkward positioning lead to back pain afterwards. Many small chain lifts and brute strength use to remove motor and get to main floor. It was then raised by hand onto Dolly and rolled into back of Pickup truck. Pain manageable at time. Worker absent from work Friday off (1630-2400) due to increased pain when arriving to work and changing - unable to bend past knees to take shoes off. Sneeze on Monday before shift resulted in increased pain. Worker sought further medical attention.

Sept 15th: **Laceration** Prior to beginning cadaveric dissection a student was placing a scalpel blade on a handle. During this time they blade slipped and causes a small cut on the student's finger. Finger was washed and cleaned with an antiseptic wipe. Once the cut was determined to be small and the bleeding had mostly stopped a band aid was applied and the student then re-gloved and decided to return to the lab session

Sept 17th: **Contact with Chemicals** While rinsing a graduated cylinder containing small traces of a toluene+ APTES reaction (which was previously conducted INSIDE the fumehood) over the sink, student worker accidentally inhaled fumes, causing dizziness. Pending further investigation.

Sept 24th: **Minor Burn** Worker spilled hot chicken juice on foot. Assessed by First Aid and returned to work.