



UBC Okanagan AVPFO JOHSC  
AGENDA

Meeting information:	Date & Time:	2021/11/22 11:00am		
	Location:	virtual meeting via zoom		
	Call to Order:	11:05am		
	Adjournment:	12:00pm		
Previous meeting date:	2021/10/25	Next meeting date & time:	2021/12/27 *	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	Y
	Roger Bizzotto	Facilities Management	N
	Troy Campbell	Campus Security	
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment ( <i>Committee Resource</i> )	Y
	Rebecca Cowell	Campus Operations & Risk Management ( <i>Committee Resource</i> )	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	Connor	Seconded:	Nicola
Motion to adopt current meeting's agenda:	Nicola	Seconded:	Renee

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
Incidents (reporting on)	<b>October Incidents: 4</b> Oct 2 – Back Strain. Reporting process error - Oct 3 – Food Service Worker – Steam from oven caused minor burns



previous month)	Oct 8 – Contact with potential infectious material – Practicum Instructor at Hospital. Incorrect mask used with Covid patient, Training provided Oct 27 <sup>t</sup> – Practicum student – patient struck student. No first aid, but well-being support provided
Inspections	
Other OHS reports	
HSE Program Update	<ul style="list-style-type: none"> <li>HSE in the process of working on opening up rapid testing to fully vaccinated individuals. <i>Updates?</i> Clinic testing approx. 100 per week. Dec 22<sup>nd</sup> last day this year for program Extended testing program to our on-campus contractors for their unvaccinated staff. Not mandated,</li> </ul>
Training and Education	<ul style="list-style-type: none"> <li><b>Shiftwork &amp; Fatigue webinar</b></li> </ul> <p>From Amelia Douglas in Occupational and Preventative Health:</p> <p>“In collaboration with Abigail Overduin (Ergonomist) have created a recorded webinar for UBC employees and managers regarding shiftwork and fatigue. It is around 20 minutes long and covers information on how to improve sleep quality, especially for those who work night shifts. Here’s the link to check it out: <a href="#">Fatigue &amp; Shiftwork webinar</a>. Please feel free to share with any groups at UBC-O that you think would benefit.”</p>
Resumption Updates	
<b>Flu Clinic Presentation</b>	<p><b>4<sup>th</sup> year nursing students:</b> Cornerstone project presentation</p> <p>Project description: purpose to vaccinate a larger population of the UBCO community. By opening it up to family members of UBCO they Successfully administered almost 2,000. Cornerstone students split themselves into 2 groups. they were responsible for logistics, scheduling, flow and layout, marketing, volunteer recruiting and training (trained 80 volunteers)</p> <p>Successes: 6 days of scheduled clinics, 1930+ doses administered, 80+ trained volunteers, minimal adverse reactions in aftercare</p> <p>Challenges: Booking glitches due to new booking service, volunteer absences/covering shifts, dose shortages.</p> <p>Recommendations for future flu clinics: Working in a group of min. 10 members, emphasis on marketing (QR codes and various platforms), Volunteers – collab with SMP, and provide training, lock down a dedicated clinic space</p> <p>Knowledge shared with clinic patients: in registration area, during aftercare, around clinic area, in marketing, shared by the trained volunteers.</p>

Old Business		Who	Target date
	<ul style="list-style-type: none"> <li>JOHSC training part II to be completed by HSE</li> </ul>	Adrian Hingston	January 1



	<b>Status:</b> In progress		
	<ul style="list-style-type: none"> <li>Proposed inspection program <b>Status:</b> In progress</li> </ul>	Adrian Hingston	January 1
	<ul style="list-style-type: none"> <li>Traffic review of Knowledge Lane area <b>Status:</b> In progress</li> </ul>	A. Hingston, R. Bizzotto	

New Business		Who	Target date
	<ul style="list-style-type: none"> <li>Safety on exterior stair between ADM and LIB.               <ul style="list-style-type: none"> <li>NK submitted Work Order, Facilities involving CMO for site inspection, quote</li> <li>Committee decision to move to recommendation</li> </ul> </li> </ul>	RB, NK, HSE	TBD
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Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period	4				
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)