



UBC Okanagan
AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2021/12/14		
	Location:	virtual meeting via zoom		
	Call to Order:	11:00am		
	Adjournment:	12:00pm		
Previous meeting date:	2021/11/22	Next meeting date & time:	2022/01/24	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	Nicola Kane	Seconded:	Renee Kirby
Motion to adopt current meeting's agenda:	Nicola Kane	Seconded:	Renee Kirby

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			



Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> November Incidents (Addendum 1) <ul style="list-style-type: none"> 4 Incidents
Inspections	
Other OHS reports	
HSE Program Update	
Training and Education	
Resumption Updates	<ul style="list-style-type: none"> Rapid Testing Clinic: Dec 22nd last day this year for program Extended testing program to our on-campus contractors for their unvaccinated staff. Not mandated

Old Business		Who	Target date
	<ul style="list-style-type: none"> JOHSC training part II to be completed by HSE <i>Status:</i> In progress 	Adrian Hingston	January 1
	<ul style="list-style-type: none"> Proposed inspection program <i>Status:</i> In progress 	Adrian Hingston	January 1
	<ul style="list-style-type: none"> Traffic review of Knowledge Lane area <i>Status:</i> In progress 	A. Hingston, R. Bizzotto	

New Business		Who	Target date
	<ul style="list-style-type: none"> Safety on exterior stair between ADM and LIB. <ul style="list-style-type: none"> NK submitted Work Order, Facilities involving CMO for site inspection, quote Recommendation letter ready for submission 	RB, NK, HSE	TBD
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	•		
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Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period					
This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members



- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)

Addendum 2

Dept. of Health, Safety & Environment - Incident Report Summary: November 1-30, 2021

University of British Columbia - Okanagan Campus JOHSCs

December 13, 2021

Incidents (reporting on previous month)	<ul style="list-style-type: none"> • 4 incidents reported in December: 1 minor laceration, 1 needlestick, 1 minor impact injury (small laceration, minor bruising) & 1 incident-only (no injury).
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Worker Accident/Incident Reports:

November 1st: Minor laceration. A paid student was attaching razor blade onto a handle for lab work when the razor slipped and cut the student worker’s left hand. The minor laceration caused bleeding. Hand was washed and disinfected before being bandaged. Incident was then reported to the supervisor. The incident review indicates that the proper technique for installing scalpel blades had not been followed and thus instruction regarding the proper the technique was given.

Nov. 3rd: Puncture / needlestick. A practicum student entered a patient's room to administer a drug subcutaneously (under the skin). When applying the safety needle’s protective cover after administration of the drug, the practicum student’s thumb got caught and was pricked. After disposing of the needle, they removed their gloves and washed their hands with soap and water. They told their preceptor who sent them to the hospital’s Emergency Department to fill out a form, take their bloodwork and speak with a physician.

Nov. 4th: A worker was unplugging their laptop from under the desk; they were hurrying due to a team meeting that had run late. When they unplugged the laptop, their hand slammed into the heater panel underneath their desk (the panel heater was located in front of the electrical outlet). The worker immediately experienced pain and they couldn't open/close their right hand for a few minutes. A small cut with bruising appeared a few minutes following that. By the next day, there was minor pain and irritation when typing and using the mouse. The supervisor suggested moving the panel heater away from the outlet to prevent recurrence of the same type of injury.

Nov. 6th: A lab worker was informed by another lab member that the liquid nitrogen tank in their building’s common compressed gas storage room had been bumped and had a slow leak. While these lab folks do not use liquid nitrogen in their own facility, the lab worker was fairly confident that bumping into the very large nitrogen tank would have minimal direct effect on the pressure being expelled from the tank as they have been



told that the pressure is released regularly and frost will build up on the port when it does that. The lab member called Facilities Management while the lab worker emailed HSE and then called Campus Security to check the gas storage room to make sure everything was looking safe. Both lab folks were concerned the tank would empty and/or cause damage to the other tanks in storage. The pressure release is a regular function of the large nitrogen tanks and thus, no safety concerns or damage occurred in this situation.

Nov. 16th: A supervisor was walking through an area when they encountered two employees who indicated that they could smell a burning smell. The supervisor stepped in the adjacent room and instantly could smell the burning. The group walked around the area trying to identify the source. They couldn't identify a source so asked a co-worker to contact Facilities Management to investigate as they suspected that there may be an electrical or other mechanical source of the smell. FM workers came down into the kitchen and office area and after investigating, identified the source of the smell as a bag of used rags. They took the rags out of the room and out to the building's loading bay. They dumped the bag out onto the ground and identified that there were rags that were actively smoldering and smoking. The team stomped out the smoking rags, then grabbed a fire extinguisher and doused the pile of rags with the extinguisher. The FM workers then came back to the office and let the original workers know that they had identified the source of the smell; they brought the supervisor out to the area where they had dumped out the rags and used the fire extinguisher. With the fire risk eliminated, they discussed what could have possibly been the cause of the fire. They concluded that there were 2 possibilities - 1) Chemical cause (conflicting chemicals on rags coming in contact) 2) rag came in contact with heat source and had embers active on the cloth, then it was added to the bag and started to smolder. The rags were then doused in water to ensure that all of the embers were extinguished. All of the materials (rags, bag, fire extinguisher powder) were swept up and placed in the garbage bag. Subsequent investigation identified that a possible cause of the combustion was oxidization of the cooking oils that were on the rags (oxidation is a chemical reaction which may produce heat; if the heat is insulated from dissipating to the outside of the material, it will continue to build up; as the heat builds, the material is heated from within; the process continues until the ignition temperature of the material is reached and ignition occurs.) A new procedure has been enacted requiring workers to soak rags with water before disposing of them, and a fire-proof container has been put in place to hold these disposed rags.