



UBC Okanagan
AVPFO JOHSC
AGENDA

Meeting information:	Date & Time:	2022/01/24		
	Location:	virtual meeting via zoom		
	Call to Order:	11:05am		
	Adjournment:	11:35am		
Previous meeting date:	2021/12/14	Next meeting date & time:	2022/02/28	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Jennifer Ma	BCGEU – Parking Services	Y
	Connor McGoran	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	Y
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	Y
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Rebecca Cowell	Campus Operations & Risk Management (<i>Committee Resource</i>)	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N Y

Motion to adopt previous meeting's minutes:	Jennifer Ma	Seconded:	Nicola Kane
Motion to adopt current meeting's agenda:	Jennifer Ma	Seconded:	Nicola Kane

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			



Report Categories	Details
Incidents (reporting on previous month)	December Incidents (Addendum 1) <ul style="list-style-type: none"> - Practicum student doing dressing change, became light headed and sick. Assessed and cared for by hospital staff - Security Vehicle hit transit bus. No injuries, however security guard went for medical check up the next day.
Inspections	- Inspections will be divided amongst JOHSC to ensure department supervisors are following inspection guidelines
Other OHS reports	
HSE Program Update	
Training and Education	HSE Team currently developing training course. Target for completion by next JOHSC meeting.
Resumption Updates	

Old Business		Who	Target date
	<ul style="list-style-type: none"> • JOHSC training part II to be completed by HSE <i>Status: In progress</i> 	Adrian Hingston	January 1
	<ul style="list-style-type: none"> • Proposed inspection program <i>Status: In progress</i> 	Adrian Hingston	January 1
	<ul style="list-style-type: none"> • Traffic review of Knowledge Lane area • Committee developing recommendation letter. <i>Status: In progress</i> 	A. Hingston, R. Bizzotto	
	<ul style="list-style-type: none"> • Safety on exterior stair between ADM and LIB. • Recommendation letter approved, handrail will be installed Spring 2022. 		April 2022

New Business		Who	Target date
	<ul style="list-style-type: none"> • Safety on exterior stair between ADM and LIB. <ul style="list-style-type: none"> ○ NK submitted Work Order, Facilities involving CMO for site inspection, quote ○ 	RB, NK, HSE	TBD
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Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period	2				



This period last year					
Year-to-date					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)

Addendum 1
 Dept. of Health, Safety & Environment - Incident Report Summary: December 1-31, 2021
 University of British Columbia - Okanagan Campus JOHSCs
 January 19, 2022

Incidents (reporting on previous month)	<ul style="list-style-type: none"> • 2 incidents reported in December: <ul style="list-style-type: none"> ○ loss of consciousness (medical treatment / no injury). ○ Contractor motor vehicle accident (minor injury / medical treatment)
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1. Worker Accident/Incident Reports:

December 1st: Loss of consciousness. A practicum student was in a patient room to complete a dressing change. During the dressing change, the student became lightheaded and diaphoretic (i.e. began to perspire) and asked to step out of the room. The instructor then escorted the student from the room and while doing so, the student lost their balance and was walked to a nearby chair. The student vomited twice, was assessed briefly by staff, and was quickly taken to the Emergency department via wheelchair by the instructor. After the incident, the student called workplace health and safety line as per IH protocol.

2. Contractor Accident/Incident Reports:

December 1st: Motor vehicle incident. Contractor driving UBC vehicle collided with a city bus on Innovation Drive. No injury reported on the day. Stiffness and soreness reported on day 2. Medical attention sought. Investigation incomplete