



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	April 13, 2022 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:03am	
	Adjournment:	11:43am	
Previous meeting date:	2022/03/16, 11:00am	Next meeting date & time:	2022/05/18, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
		Jeff Stonehouse	worker rep - BCGEU
	Robyn Bunn	employer rep - M&P / co-chair	Y
	Kevin Kraft	worker rep - BCGEU / co-chair. Meeting Chair	Y
	Amy Lauterbacher	employer rep - M & P	N
	Alison Ward	worker rep - BCGEU	Y
	Jana Petrone	employer rep – M&P	N
	Christine Squire	Employer rep – M & P for Jana Petrone	Y
	Jason McLeod	ex officio - Health, Safety & Environment	Y
	Sherry Petkau	admin resource	N
	Kimberly Lange	admin resource	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	ALISON	Seconded:	ROBYN
Motion to adopt current meeting's agenda:	ROBYN	Seconded:	ALISON

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> 13 Incidents to review – see addendum
Inspections	<ul style="list-style-type: none"> HSE to provide an overview of the proposed inspection program (JOHSC to perform inspections of publicly accessible areas, Supervisors to inspect closed work areas (can request support of JOHSC or HSE as needed), lab inspections managed by HSE through Lab inspection program). JOHSC's to schedule annual inspections of areas assigned to them through the program. HSE to provide overview of Inspection Template and a member of HSE to attend and participate in inspections.
Other OHS reports	<ul style="list-style-type: none"> PACE Program: Discussed briefly at previous meetings. HSE and JOHSC – AVP Finance and Ops working with WorkSafeBC officer regarding the PACE (Program and Committee Evaluation initiative). Adrian to meet with WorkSafeBC next week and will provide updates as we navigate the initiative.



	<ul style="list-style-type: none"> • Recommendation to Employer: JOHSC AVP Fin/Ops making formal recommendation to enhance safety in 3 areas of campus where pedestrians and vehicles share a roadway (Research Road, Discovery Way and International Mews). Recommendation for some short term steps (signage and painting) and long term commitment to tie improvements to infrastructure projects where possible.
HSE Program Update	<ul style="list-style-type: none"> • Food Services: Gary has been engaged as it relates to Training, Orientation and Inspections in food services areas. All managers will retake the UBC Safety Supervision course and will recreate the forms for site orientations for new employees. HSE to work with Food Services to implement Supervisory Inspection program in each unit. To be reviewed with JOHSC Avp Fin/Ops.
Training and Education	<ul style="list-style-type: none"> • Please ensure that training records are ticked off relating to part 1 and part 2 responsibilities and that training records are sent to HSE for documenting. HSE completed the Inspection Training component of part 2 training and need to finalize the Investigation portion
Annual Reviews	<ul style="list-style-type: none"> •
Other	<ul style="list-style-type: none"> • COVID update – training removed from WPL.

Old Business	Item #		Who	Target date
		Cones on Steps outside LIB building. Stairs deteriorating Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
		<ul style="list-style-type: none"> • Sent annual committee evaluation 		
		<ul style="list-style-type: none"> • Link website to minutes: 		
		<ul style="list-style-type: none"> • April 28 – annual day of mourning. Event at Ben Lee Park -Jason to send info to committee 		
		<ul style="list-style-type: none"> • Fire Extinguisher training – setting up series of sessions for flexibility. Jason to provide updates. 		

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period (Dec. 2022)					
This period last year					
Year-to-date (202)					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)



Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: Feb. 26 - Mar. 31, 2022

University of British Columbia - Okanagan Campus JOHSCs

April 13, 2022

Worker / Practicum Student Incidents					
	Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
This period (Mar. 2022)	13	1	6	2	4
This period last year (2021)	9	2	7	0	0
Year-to-date (2022)	20	1	8	4	7

1. Worker/Practicum Student Accident/Incident Reports:

February 26th: Workplace Violence and/or Misconduct. *Time Loss / Injury*. Worker was involved in the response to a violent assault on campus. The worker has subsequently been placed on leave by their healthcare practitioner.

March 3rd: Other bodily motion. *Incident Only / Injury*. Worker was putting out items from a supply cart. They bent down to put out some items, and then when they straightened up, their lower back felt strained. Their back muscles started to tighten so they stretched a few times. They then walked to a different building for a task. They had to stretch a few times after that at work because their lower back was uncomfortable. The worker's lower back ceased up by the time they got home after 4 p.m.

March 3rd: Other bodily motion. *Incident Only / Injury*. I was picking up the dough to put it in the containers with my knees bent and I felt instant heat on my left back so I decided to take my lunch and sit down in hope to make it feel better. When I stood up after my lunch break, I felt the pain increasing bit by bit.

March 6th: Involuntary motion. *Incident Only / Injury*. A worker lifted a two wheel hand cart with bottles of liquids on it from the ground into their golf cart. Resulted in back strain.

March 7th: Overexertion. *Time loss / Injury*. Staff were cleaning out an old office. This included lifting and carrying items to the vehicle and then driving them over to the new office location or the garbage/recycling bins. Over the course of this work, one of the workers began to experience gradual onset back pain. There was no exact moment that it occurred, it was just increasingly sore and during the evening became worse.



March 9th: Fire. *Incident Only / No Injury*. While cutting a steel bar using grinder, some sparks fall on the coating on an adjacent item, which was coated with glue that is flammable. The sparks ignited the glue causing a very small fire. The flames were extinguished immediately using water.

March 13th: Contact with Chemicals. *Medical Treatment / Injury*. Two workers were using a rotary evaporator ("rotovap") instrument. One worker was standing next to it while the other worker was adding dry ice to the condenser. The other worker accidentally added too much dry ice which caused the isopropanol contained in the condenser to splash out of the condenser pipe and drop into the first worker's eyes even though they were wearing safety glasses and all required protective equipment. Eyes were immediately washed using the eye wash for about 15-20 min. Campus Security First Aid and BC Ambulance were called. After using the eye wash for 20 min, eyes were rinsed with saline solution on-site. The worker was then transported to Kelowna General Hospital for further treatment.

March 14th: Puncture / Needle Stick. *Time Loss / Injury*. A worker was sitting on some rolled-up flooring in the loading bay storage area of their building completing the receiving process of an order. The worker then stood up to leave and stepped on a nail which was in a broken piece of a pallet on the floor. The worker went to their supervisor's office and reported the injury. The worker declined calling first aid when it was offered and indicated that they were instead going to the walk-in medical clinic to get an updated tetanus shot.

March 16th: Struck By. *Incident only / Injury*. A worker reported that while removing the top cases of materials from a stack of 4 cases, the 2nd case fell onto their foot.

March 17th: Involuntary motion. *Time Loss / Injury*. Workers were sweeping up a floor in their work area. A worker stepped on a slippery item and slipped but caught themselves thus avoiding a fall. In the process of catching themselves, they twisted their back.

March 21st: Rubbed, Abraded, Sharp Contact. *Incident only / Injury*. A worker was using a sharp knife when they accidentally cut themselves.

March 26th: Struck By. *Incident only / Injury*. A practicum student saw their patient trying to stand up and get out of bed (which the patient is unable to do unassisted). The practicum student went to the patient to try and redirect him back to bed. The practicum student believes that the patient was confused because as they were holding the patient's hands trying to help him, he kicked the practicum student hard in the knee knocking them to the floor. Once the practicum student saw that the patient was ok, they got up and called for help from their preceptor (i.e. supervisor) and explained what had just occurred.

March 31st: Fall on Same Level. *Medical Treatment / Injury*. A faculty member was attempting to commence their lecture in a campus theatre but was experiencing IT problems with projecting their presentation. They therefore tried going backstage in search of an IT services campus phone. Since the curtain was closed with the projection screen down, they had to go through the side curtains next to the lectern. Their left foot caught on a metal curtain pulley box projecting up several inches from the stage floor, which was hidden by the curtains, and they fell hard backstage. Resulting injuries included a strained hamstring and a broken wrist.