



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	February 16, 2022 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:04	
	Adjournment:	11:32	
Previous meeting date:	2022/01/19, 11:00am	Next meeting date & time:	2022/03/16, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep - BCGEU	y
	Robyn Bunn	employer rep - M&P / co-chair	y
	Kevin Kraft	worker rep - BCGEU / co-chair. Meeting Chair	y
	Amy Lauterbacher	employer rep - M & P	y
	Alison Ward	worker rep - BCGEU	N
	Jana Petrone	employer rep – M&P	y
	Nikki Forder for Alison Ward	Worker rep - BCGEU	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N

Motion to adopt previous meeting's minutes:	Kevin	Seconded:	Amy
Motion to adopt current meeting's agenda:	Jeff	Seconded:	Nikki

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • January • 5 incidents <ul style="list-style-type: none"> ▪ Fall from elevation, time loss/injury, slip and fall on stairs, did not seek first aid on campus but did visit a medical facility the next day ▪ Knee strain ▪ Reduced consciousness, medical treatment, no injury – practicum student – nurse attended and took to emergency dept., low blood sugar ▪ Fall on same level, time loss with injury, slipped on ice and fell, worked day of incident but was some time lost ▪ Incident, no injury, but used eye wash station. Student working independently. . Audible bang in Lab, furnace in lab, nitrogen line not cleaned out so appears to be contaminants that caused explosion



	<ul style="list-style-type: none"> • Some student incidents <ul style="list-style-type: none"> ▪ Loss of consciousness, incident only. Nursing student, did hit their head when they fell but no injury ▪ Contact with chemicals, incident only, no injury. Exposure to sulphuric acid, small burn just used burn ointment ▪ Abraded by contact with sharp object, injury. • incident reports are redacted to ensure privacy • Descriptions often not accurate, working to develop better instructions within the reports • In an incident like a slip and fall should be reported to campus security to access any injury or at very least contact facilities to let them know about the slippery area
Inspections	<ul style="list-style-type: none"> • Need to start developing an inspection schedule <ul style="list-style-type: none"> ▪ Possibly annual schedule ▪ 1 – 2 committee members to each building/area, one worker, one employer ▪ 8 buildings, mostly common/public areas (individual offices will be responsibly for self inspections) ▪ Jason will participate on each one for first year ▪ Jason/Sherry make a list of members and buildings and bring back to committee ▪ Estimate it will be between 1 and 3 hours per inspection •
Other OHS reports	
HSE Program Update	
Training and Education	<ul style="list-style-type: none"> • Part 2 training includes inspections – still waiting for the training to be completed
Annual Reviews	<ul style="list-style-type: none"> • •
Other	<ul style="list-style-type: none"> • Noted that there is a possible injury area at stairs near library/Tim Hortons – Jason will notify facilities to put a warning there • COVID update <ul style="list-style-type: none"> ▪ PHO changes announced Feb 15 – some positive outcomes ▪ Distribute to offer rapid tests to take home (1 per person) available on campus

Old Business	Item #		Who	Target date
		Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
	2022-02-16 - 1	<ul style="list-style-type: none"> • follow up regarding possible fall hazard near Library/Tim Hortons 	Jason	immediate
	2022-02-16 - 2	<ul style="list-style-type: none"> • spreadsheet for inspections 	Jason/Sherry	2022-03-16
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Employee / Practicum Student Injuries					
	Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
This period (Jan 2022)	4	0	1	2	1
This period last year	7	0	5	1	1
Year-to-date (2022)	4	0	1	2	1

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)