



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	March 16, 2022 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:02	
	Adjournment:	11:23am	
Previous meeting date:	2022/02/16, 11:00am	Next meeting date & time:	2022/04/13, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
		Jeff Stonehouse	worker rep - BCGEU
	Robyn Bunn	employer rep - M&P / co-chair	y
	Kevin Kraft	worker rep - BCGEU / co-chair. Meeting Chair	y
	Amy Lauterbacher	employer rep - M & P	y
	Alison Ward	worker rep - BCGEU	y
	Jana Petrone	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			y

Motion to adopt previous meeting's minutes:	Jeff Stonehouse	Seconded:	Kevin Kraft
Motion to adopt current meeting's agenda:	Jeff Stonehouse	Seconded:	Jane Petrone

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> February – 2 reported incidents <ul style="list-style-type: none"> Metal spoon heated by flame under pot on stove, worker inadvertently rested arm on spoon causing minor burn. Serious assault of a contract employee by a contract employee from a different employer on Feb 26 resulting in workplace fatality, investigations ongoing – RCMP criminal investigation is taking lead, UBCO is involved in WorkSafeBC investigation (WorkSafe investigation is to determine corrective actions to prevent recurrence, multiple employers are involved, AVP FinOps JOHSC members will be conducting UBCO portion of investigation).
Inspections	<ul style="list-style-type: none"> Deferred to next month
Other OHS reports	<ul style="list-style-type: none"> WorksafeBC inspection report from Feb 26 incident



HSE Program Update	
Training and Education	<ul style="list-style-type: none"> • Give Adrian Hingston update on training, let him know any training you have taken – refer to email he sent
Annual Reviews	<ul style="list-style-type: none"> • Complete – will be sent to committee • Will include last year’s for comparison
Other	

Old Business	Item #		Who	Target date
	2022-02-16 - 1	<ul style="list-style-type: none"> • follow up regarding possible fall hazard on external stairs near Library/Tim Hortons Status: ongoing / repairs slated for spring 2022 	Jason McLeod	2022/04/01
	2022-02-16 - 2	<ul style="list-style-type: none"> • create spreadsheet for scheduling inspections Status: ongoing 	Jason McLeod	2022/04/01
		Status:		

New Business	Item #		Who	Target date
		•		
		•		
		•		
		•		
		•		
		•		
		•		
		•		
		•		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)