



UBC Okanagan  
AVPFO JOHSC  
AGENDA

Meeting information:	Date & Time:	2022/03/28
	Location:	virtual meeting via zoom
	Call to Order:	11:05am
	Adjournment:	11:55am

Previous meeting date:	2022/02/28	Next meeting date & time:	2022/04/25
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Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Nicola Kane	BCGEU – Campus Planning	Y
	Karen MacLeod	BCGEU – Food Services	Y
	Chris White	BCGEU – Facilities Management	Y
	Renee Kirby	BCGEU – Food Services	
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell	Campus Security	
	Guy Guttman	SHHS	Y
	Adrian Hingston	Health, Safety & Environment ( <i>Committee Resource</i> )	Y
	Rebecca Cowell	Campus Operations & Risk Management ( <i>Committee Resource</i> )	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	Guy	Seconded:	Roger
Motion to adopt current meeting's agenda:	Karen	Seconded:	Roger

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
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Incidents (reporting on previous month)	<p>February Incidents: Addendum 1</p> <ul style="list-style-type: none"> <li>- Feb 16, heat exposure/food services. First aid treatment</li> <li>- Feb 26, Violence in workplace with UBCO Contractors             <ul style="list-style-type: none"> <li>o Investigation exploring UBC’s involvement as a multi-contractor workplace</li> <li>o Corrective Action Recommendations submitted</li> <li>o Work Safe/UBC provided support</li> <li>o Final investigation reports coming from Paladin (required), Best (not required, but being provided)</li> <li>o UBC’s investigation submitted on March 18<sup>th</sup>. Contracts and procedures and practices of contractors reviewed as a part of this process.</li> </ul> </li> </ul>
Inspections	
Other OHS reports	<p>Recommendation letter – Pedestrian safety along Knowledge Lane</p> <ul style="list-style-type: none"> <li>- GG to review and approve – <b>Approved for submission to execs</b></li> <li>- JOHSC recommending the implementation of painted lines, signs, or temporary path.</li> <li>- Committee member consideration: how will we measure success of this item if recommendation is approved.</li> </ul>
HSE Program Update	
Training and Education	<p>Follow up on committee member training status. UBCO has level 1 training available. (Level 2 available for Vancouver and being developed for Okanagan campus). Committee members can take Vancouver training – It is online but in real time sessions.</p> <p>Block off time for April session to do training. Add half hour to meeting.</p> <p>Next meeting all committee members will have level 1 &amp; 2 training</p>
Resumption Updates	

Old Business		Who	Target date
	<ul style="list-style-type: none"> <li>• JOHSC training part II to be completed by HSE <i>Status: In progress</i></li> </ul>	Adrian Hingston	January 1
	<ul style="list-style-type: none"> <li>• Proposed inspection program</li> <li>• Assigning inspection areas during April session <i>Status: In progress</i></li> </ul>	Adrian Hingston	April meeting
	<ul style="list-style-type: none"> <li>• Traffic review of Knowledge Lane area</li> <li>• Recommendation letter approved for submission to execs.</li> <li>• Letter requesting implementation of painted lines, signs or temporary pedestrian path. <i>Status: In progress</i></li> </ul>	A. Hingston, R. Bizzotto	
	<ul style="list-style-type: none"> <li>•</li> </ul>		



New Business		Who	Target date
	<ul style="list-style-type: none"><li>• Food Services Safety Training</li></ul>	RC/AH	
	<ul style="list-style-type: none"><li>•</li></ul>		
	<ul style="list-style-type: none"><li>•</li></ul>		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)