



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	June 15, 2022 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:05	
	Adjournment:	11:25	
Previous meeting date:	2022/0518, 11:00am	Next meeting date & time:	2022/07/20, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep - BCGEU	y
	Robyn Bunn	employer rep - M&P / co-chair	y
	Kevin Kraft	worker rep - BCGEU / co-chair. Meeting Chair	y
	Amy Lauterbacher	employer rep - M & P	y
	Alison Ward	worker rep - BCGEU	y
	Christine Squire	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			y

Motion to adopt previous meeting's minutes:	Alison Ward	Seconded:	Jeff
Motion to adopt current meeting's agenda:	Amy	Seconded:	Robyn

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>1 incident               <ul style="list-style-type: none"> <li>May 13, spill of mercury from syringe, no injury – incident only, used proper technique and PPE</li> </ul> </li> <li>Similar incident #'s as last year however more lost time incidents</li> </ul>
Inspections	<ul style="list-style-type: none"> <li>updates on inspections program               <ul style="list-style-type: none"> <li>1<sup>st</sup> inspection Jun 21 – ARTS building</li> <li>Other groups will be scheduled shortly</li> </ul> </li> </ul>
Other OHS reports	
HSE Program Update	
Training and Education	<ul style="list-style-type: none"> <li>Please remember to complete the Part 2 of the training <a href="https://www.ubc.ca/workplacelearning/">Workplace Learning (ubc.ca)</a></li> </ul>



Annual Reviews	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
Other	<ul style="list-style-type: none"> <li>• New event plans are complete – available on CORM website</li> <li>• Recommendations have gone to CORM management regarding improving safety on the three roadways that were brought up by the FinOps JOHSC (Knowledge Lane, International Mews and Discovery Ave)</li> <li>•</li> </ul>

Old Business	Item #		Who	Target date
		<i>Status:</i>		
		<i>Status:</i>		
		<i>Status:</i>		

New Business	Item #		Who	Target date
	2022-06-15-1	<ul style="list-style-type: none"> <li>• As part of the process of being granted a variance from the Workers Compensation Act which allows UBCO to have three JOHSCs instead of one, we need to ask the worker reps (i.e. BCGEU members) if they approve of the setup. An approved variance means that we would continue to exceed the minimum requirement by giving our workers 3X more opportunity to have a formal voice in safety matters at UBCO</li> <li>• <b>Worker Reps were consulted and approve of the current set up going forward</b></li> </ul>	All	2022-06-15
	2022-06-15-2	<ul style="list-style-type: none"> <li>• Our committee will be losing Alison Ward within the next month as she has accepted the role of Administrative Assistant for Campus Security and HSE and thus she will be transitioning to a supportive admin role for either one or both of the other JOHSCs; thus we are seeking a new worker rep for our committee.</li> </ul> <p>Will reach out to possible reps to join our committee</p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	All	2022-07-20

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period (Dec. 2022)					
This period last year					
Year-to-date (202)					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):



- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)