



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	July 20, 2022 11:00am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:05	
	Adjournment:	11:35	
Previous meeting date:	2022/06/15, 11:00am	Next meeting date & time:	2022/08/17, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep - BCGEU	y
	Robyn Bunn	employer rep - M&P / co-chair	Y
	Kevin Kraft	worker rep - BCGEU / co-chair. Meeting Chair	y
	Amy Lauterbacher	employer rep - M & P	y
	vacant	worker rep - BCGEU	
	Christine Squire	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N

Motion to adopt previous meeting's minutes:	Kevin Kraft	Seconded:	Christine Squire
Motion to adopt current meeting's agenda:	Amy Lauterbacher	Seconded:	Christine Squire

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	3	0
Year-to-date	0	3	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • 4 incidents in June <ul style="list-style-type: none"> ▪ Theft/vandalism no injury SHHS – vehicle vandalized, HSE attended to clean up gas that was leaked from vehicle ▪ Contact with electric current – incident only – no injury ▪ Contact with chemicals – injury/medical treatment to eye ▪ Incident only no injury – dangerous chemical found in lab (have initiated a lab exit protocol for those who are responsible for a lab when leaving the university but this one was not completed before the person left)
Inspections	<ul style="list-style-type: none"> • Inspections completed (see email from Jason) • Updated the form <ul style="list-style-type: none"> ▪ Discussed ARTS building • Next steps – look at next buildings to be inspected – first and second week of August



Other OHS reports	
HSE Program Update	
Training and Education	•
Annual Reviews	• •
Other	• Hoping to add July 27 Fire extinguisher training for 3 more sessions

Old Business	Item #		Who	Target date
	2022-06-15-2	<ul style="list-style-type: none"> Our committee will be losing Alison Ward within the next month as she has accepted the role of Administrative Assistant for Campus Security and HSE and thus she will be transitioning to a supportive admin role for either one or both of the other JOHSCs; thus we are seeking a new worker rep for our committee. <p style="text-align: right;">Status: in progress</p>	All	2022-07-20
		Status:		
		Status:		

New Business	Item #		Who	Target date
		•		
		•		
		•		
		•		
		•		
		•		
		•		
		•		
		•		

Injuries					
	Incidents	Near misses	First aid only	Medical aid only	Lost-time injuries
This period (Dec. 2022)					
This period last year					
Year-to-date (202)					

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)