



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2022/04/26 @ 11:00 am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:03am	
	Adjournment:	11:49am	
Previous meeting date:	2022/03/29	Next meeting date & time:	2022/05/31

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	N
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Barb Jackson	Employer rep - IKBSAS	Y
	Deanna Roberts	Employer rep - COGS	Y
	Adrian Hingston	Resources - HSE	Y
	Cherie Michels	Resources - HSE	N
	Melissa Torney	Resources - HSE	Y
	Kimberly Lange	Resources - HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting’s minutes:	SCHUPPENER	Seconded:	ROBERTS
Motion to adopt current meeting’s agenda:	ROBERTS	Seconded:	SCHUPPENER

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period			
Year-to-date			

Report Categories	Details
Incidents (reporting on previous month)	See addendum at end HINGSTON and MICHELS to follow up on March 13th incident
Inspections	No lab inspections in March – Updated lab inspection schedule to prioritize (1) need labs since pandemic started, (2) Priority 1 Labs that have not been inspected since 2017; (3) Any lab not inspected since 2016 2 lab inspections April – Discussion next month March – worked with Radioisotope lab to begin decommissioning (leaving no active open radiation labs on campus) New protocol: Inspections will be on all public areas on campus – can request support to get inspections



	Monthly safety topic: Chemical Inventory, Labelling & Storage
Other OHS reports	
HSE Program Update	Lab Safety Tie Dye Event – May 20 th 1030-1230 – University Walk Gas Safety Manual completed – looking for reviewers - B. JACKSON to review
Training and Education	
Resumption Updates	

Old Business	Item #		Who	Target date
		Safety in stairwells <ul style="list-style-type: none"> Stairwell audit happening in the coming months. Assessing lighting and signage. Campus planning is working on sign recommendations to identify which floors you can access or exit from 	Joan Bottorff	TBD
	2022.001	Safety in Food Services <ul style="list-style-type: none"> RC and AH discussed with Food Services reps in JOHSC AVPFO Training requirements to be explored. 	Rebecca Cowell Adrian Hingston	March
	2022.002	Gas Safety training program Postponed <ul style="list-style-type: none"> Manual and course being developed 	Stephen O’Leary Cherie Michels Barb Jackson	

New Business	Item #		Who	Target date
	2022.003	Inspection program <ul style="list-style-type: none"> Inspection schedule/groups Inspection list will be a part of the minutes 		
	2022.004	PACE program <ul style="list-style-type: none"> Result of worksafe asking for training records for committee records. Worksafe BC program to support committees Loki (Worksafe resource) Has to meet with senior member of admin to review worksafe involvement. 		
	2022.005	Recommendations to JOHSC from AVP Finance Operations <ul style="list-style-type: none"> No sidewalks Knowledge lane and Discovery way. Advised ICI building construction is changing sports field area and roadways will be updated		



		- Closing road behind Purcell caused vehicles driving faster around sides, wanting to open again as a service road with speed bumps		
	2022.006	Training for JOHSC - Working on pt 2 - Scheduling drop-in time to review content. Sending a powerpoint to go through on own time.		
	2022.007	Follow up on food services - Reviewing training, inspection and ongoing supervision		
	2022.008	Changes to HSE - Hiring backfill for Melissa's leave. Interviews this week and next week. Alec Smith on selection committee.		
	2022.009	Showers on campus - EME shower on third floor (EME 3126) not salto locked; unrecognized person using shower made employees uncomfortable. - List of showers on cycling website is public		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)

Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: Feb. 26 - Mar. 31, 2022

University of British Columbia - Okanagan Campus JOHSCs

April 13, 2022

Worker / Practicum Student Incidents					
	Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
This period (Mar. 2022)	13	1	6	2	4
This period last year (2021)	9	2	7	0	0
Year-to-date (2022)	20	1	8	4	7



1. Worker/Practicum Student Accident/Incident Reports:

February 26th: Workplace Violence and/or Misconduct. *Time Loss / Injury*. Worker was involved in the response to a violent assault on campus. The worker has subsequently been placed on leave by their healthcare practitioner.

March 3rd: Other bodily motion. *Incident Only / Injury*. Worker was putting out items from a supply cart. They bent down to put out some items, and then when they straightened up, their lower back felt strained. Their back muscles started to tighten so they stretched a few times. They then walked to a different building for a task. They had to stretch a few times after that at work because their lower back was uncomfortable. The worker's lower back ceased up by the time they got home after 4 p.m.

March 3rd: Other bodily motion. *Incident Only / Injury*. I was picking up the dough to put it in the containers with my knees bent and I felt instant heat on my left back so I decided to take my lunch and sit down in hope to make it feel better. When I stood up after my lunch break, I felt the pain increasing bit by bit.

March 6th: Involuntary motion. *Incident Only / Injury*. A worker lifted a two wheel hand cart with bottles of liquids on it from the ground into their golf cart. Resulted in back strain.

March 7th: Overexertion. *Time loss / Injury*. Staff were cleaning out an old office. This included lifting and carrying items to the vehicle and then driving them over to the new office location or the garbage/recycling bins. Over the course of this work, one of the workers began to experience gradual onset back pain. There was no exact moment that it occurred, it was just increasingly sore and during the evening became worse.

March 9th: Fire. *Incident Only / No Injury*. While cutting a steel bar using grinder, some sparks fall on the coating on an adjacent item, which was coated with glue that is flammable. The sparks ignited the glue causing a very small fire. The flames were extinguished immediately using water.

March 13th: Contact with Chemicals. *Medical Treatment / Injury*. Two workers were using a rotary evaporator ("rotovap") instrument. One worker was standing next to it while the other worker was adding dry ice to the condenser. The other worker accidentally added too much dry ice which caused the isopropanol contained in the condenser to splash out of the condenser pipe and drop into the first worker's eyes even though they were wearing safety glasses and all required protective equipment. Eyes were immediately washed using the eye wash for about 15-20 min. Campus Security First Aid and BC Ambulance were called. After using the eye wash for 20 min, eyes were rinsed with saline solution on-site. The worker was then transported to Kelowna General Hospital for further treatment.

March 14th: Puncture / Needle Stick. *Time Loss / Injury*. A worker was sitting on some rolled-up flooring in the loading bay storage area of their building completing the receiving process of an order. The worker then stood up to leave and stepped on a nail which was in a broken piece of a pallet on the floor. The worker went to their supervisor's office and reported the injury. The worker declined calling first aid when it was offered and indicated that they were instead going to the walk-in medical clinic to get an updated tetanus shot.



March 16th: Struck By. *Incident only / Injury*. A worker reported that while removing the top cases of materials from a stack of 4 cases, the 2nd case fell onto their foot.

March 17th: Involuntary motion. *Time Loss / Injury*. Workers were sweeping up a floor in their work area. A worker stepped on a slippery item and slipped but caught themselves thus avoiding a fall. In the process of catching themselves, they twisted their back.

March 21st: Rubbed, Abraded, Sharp Contact. *Incident only / Injury*. A worker was using a sharp knife when they accidentally cut themselves.

March 26th: Struck By. *Incident only / Injury*. A practicum student saw their patient trying to stand up and get out of bed (which the patient is unable to do unassisted). The practicum student went to the patient to try and redirect him back to bed. The practicum student believes that the patient was confused because as they were holding the patient's hands trying to help him, he kicked the practicum student hard in the knee knocking them to the floor. Once the practicum student saw that the patient was ok, they got up and called for help from their preceptor (i.e. supervisor) and explained what had just occurred.

March 31st: Fall on Same Level. *Medical Treatment / Injury*. A faculty member was attempting to commence their lecture in a campus theatre but was experiencing IT problems with projecting their presentation. They therefore tried going backstage in search of an IT services campus phone. Since the curtain was closed with the projection screen down, they had to go through the side curtains next to the lectern. Their left foot caught on a metal curtain pulley box projecting up several inches from the stage floor, which was hidden by the curtains, and they fell hard backstage. Resulting injuries included a strained hamstring and a broken wrist.