

6951 Westminster Highway, Richmond, BC
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit www.worksafebc.com/WCA2019 or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

Inspection Report #202218646079A

Employer Name	Jobsite Inspected	Scope of Inspection
THE UNIVERSITY OF BRITISH COLUMBIA	3333 University Way Kelowna BC V1V 1V7	Program and Committee Evaluation (PACE) Initiative Site Inspect

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Sep 26, 2022	Sep 26, 2022	Oct 04, 2022	Email

THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE
PLEASE READ FULL REPORT**

INSPECTION NOTES

This inspection report is issued to document the results of 2022 PACE Initiative Inspection (Partial) for University of British Columbia Okanagan Campus.

On September 26, 2022, I conducted an inspection of the employer's facility to determine if minimum regulatory requirements of the Occupational Health and Safety Program and (Joint Health and Safety Committee/ Worker Representative) were being met.

Observations and Discussions:

Observations and discussions included but were not limited to: Electrical Safety, Site Inspections, WHMIS and Ergonomics.

Workplace Inspections:(See Regulation Reference #1)

We discussed their process of workplace inspections as a great tool for identifying unsafe conditions as well as preventing the development of unsafe working conditions. As well, I believe it is a tool for imparting your Safety Culture on workers, especially new and young workers.

Safe Handling Hazardous Materials: (See Regulation Reference 2)

Workers handling hazardous materials have been instructed and trained in the safe use, storage and disposal of these products.

Workplace labels require the product name, safe handling procedures and safety data sheet is available.

*** An important note, the employer must ensure that the work procedures that are to be followed are acceptable to the Board. (WorkSafeBC)

Ergonomic Risk Factors:(See Regulation Reference #3)

It is clear that this firm is committed to improving their safety program and the effectiveness of their joint committee. The JOHSC are asked to look at and discuss with workers some of the factors involved in Ergonomic Risk Assessments.

(a) the physical demands of work activities, including

- (i) force required,
- (ii) repetition,
- (iii) duration,
- (iv) work postures, and
- (v) local contact stresses;

(b) aspects of the layout and condition of the workplace or workstation, including

- (i) working reaches,
- (ii) working heights,
- (iii) seating, and
- (iv) floor surfaces;

(c) the characteristics of objects handled, including

- (i) size and shape,
- (ii) load condition and weight distribution, and
- (iii) container, tool and equipment handles;

(d) the environmental conditions, including cold temperature;

(e) the following characteristics of the organization of work:

- (i) work-recovery cycles;
- (ii) task variability;
- (iii) work rate.

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Electrical panels (See Regulation Reference #4)

We discussed the requirement to ensure materials are not stored in front of electrical panels, to ensure that authorized persons have ready access to all parts requiring attention.

Resources provided to this employer:

1. Worksheet "A": MSI risk factor identification
2. Worksheet "B": MSI risk factor assessment

- WorkSafeBC Publication on Ergonomics (or MSI)
<https://www.worksafebc.com/en/health-safety/hazards-exposures/ergonomics>

The employer can complete the risk assessment using Worksheets A and B that have been provided.

- Worksheet "A" MSI Risk Factor Identification
www.worksafebc.com/en/resources/health-safety/books-guides/worksheet-a-msi-risk-factor-identification?lang=en

- Worksheet "B" MSI Risk Factor Assessment
www.worksafebc.com/en/resources/health-safety/books-guides/worksheet-b-msi-risk-factor-assessment?lang=en

- WorkSafeBC Publication on Safeguarding Machinery and Equipment
<http://www.worksafebc.com/en/resources/health-safety/books-guides/safeguarding-machinery-equipment-bk101?lang=en>

- Templates and Resources for Joint Health and Safety Committees
www.worksafebc.com/en/resources/health-safety/books-guides/templates-resources-joint-health-safety-committees?lang=en

<https://www.worksafebc.com/en/resources/health-safety/checklist/due-diligence-checklist?lang=en>

If you have any questions or concerns related to this inspection please feel free to contact me via the information below.

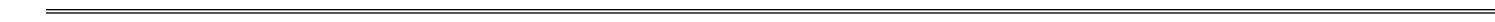
Lauchie MacQuarrie
 Occupational Safety Officer
 Construction Prevention Division
 Direct Line: (778) 583-3733
lauchlin.macquarrie@worksafebc.com

www.worksafebc.com

For further workplace health and safety information, please visit WorkSafeBC at worksafebc.com/safetyatwork.

You may also phone the WorkSafeBC prevention information line at 604-276-3100 or toll-free 1-888-621-SAFE(7233) to have questions answered about workplace health and safety, worker and employer responsibilities, or if you are calling to report a workplace accident or incident.

www.worksafebc.com



REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
<p>OHS3.5</p> <p>Every employer must ensure that regular inspections are made of all workplaces, including buildings, structures, grounds, excavations, tools, equipment, machinery and work methods and practices, at intervals that will prevent the development of unsafe working conditions.</p>	<p>This information is provided to the employer and employees.</p>
<p>OHS4.49(a)</p> <p>The following factors must be considered, where applicable, in the identification and assessment of the risk of MSI:</p> <p>(a) the physical demands of work activities, including</p> <p>(i) force required,</p> <p>(ii) repetition,</p> <p>(iii) duration,</p> <p>(iv) work postures, and</p> <p>(v) local contact stresses;</p>	<p>Referenced for the employers information, discussed with the employer and employee representative.</p> <p>Please look at Regulation References OHS 4.49(b) thru (e)</p>
<p>OHS5.7(1)(a)</p>	<p>This information is provided to the employer and employees as a reminder that workers using a hazardous product must be trained in the following.</p> <p>(a) the content required on a supplier label and workplace label, and the purpose and significance of the information contained on those labels;</p> <p>(b) the content required on an SDS and the purpose and significance of the information contained on the SDS;</p> <p>(c) procedures for the safe use, storage, handling and disposal of the hazardous product;</p> <p>(d) procedures for the safe use, handling and disposal of the hazardous product contained or transferred in</p> <p>(i) a pipe or a piping system including valves,</p>

Reference	Details Discussed
<p>An employer must ensure that a worker who works with a hazardous product or may be exposed to a hazardous product in the course of the worker's work activities is trained in the following:</p> <p>(a) the content required on a supplier label and workplace label, and the purpose and significance of the information contained on those labels;</p>	<p>(ii) a process or reaction vessel, or</p> <p>(iii) a tank car, tank truck, ore car, conveyor belt or similar conveyance;</p> <p>(e) procedures to be followed where fugitive emissions are present if workers may be exposed to those fugitive emissions;</p> <p>(f) procedures to be followed in case of an emergency involving the hazardous product.</p> <p>(2) Instruction required by subsection (1) must be specific to the workplace and cover the safe work procedures and emergency response procedures to be used in the workplace.</p>
<p>OHS19.7(1)</p> <p>Passageways and working space around electrical equipment must be kept clear of obstructions, be arranged so as to give authorized persons ready access to all parts requiring attention, and not be used for storage.</p>	<p>This regulation was discussed during the inspection and is referenced for the employer and employee's information.</p>

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Employer #	Mailing Address	Classification Unit #	Operating Location
11284	C/O WCB CLAIMS ADMINISTRATOR HUMAN RESOURCES 6TH FLOOR 6190 AGRONOMY RD VANCOUVER BC V6T 1Z3	765010	214

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)
N	N	N	

Workers onsite during Inspection	Notice of Project Number
6	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organizations & Local
Adrian Hingston	Adrian Hingston	Troy Campbell	BC Government and Services Employees' Union (BCGEU) Faculty Association

WorkSafeBC Officer Conducting Inspection
Lauchlin Mac Quarrie

*Inspection Time	*Travel Time
4.25 hrs	0.75 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.