



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2022/12/13 @ 11:00 am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:04	
	Adjournment:	11:44	
Previous meeting date:	2022/11/22	Next meeting date & time:	2023/01/24

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jonathan Holzman	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep - IKBSAS	Y
	Adrian Hingston	Resources - HSE	N
	Cherie Michels	Resources - HSE	Y
	Alison Ward	Resources – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting's minutes:	K. Schuppener	Seconded:	K. Rush
Motion to adopt current meeting's agenda:	I. Zigg	Seconded:	K. Schuppener

Report Categories	Details
Incidents (reporting on previous month)	See Addendum 1 – report for incidents in November
Inspections	See Addendum 2
Other OHS reports	
HSE Program Update	<p>Monthly Lab safety Topics:</p> <ul style="list-style-type: none"> <li>November: Chemicals of Concern</li> <li>December: Training</li> </ul> <p>First Survey, post-lab safety topics:</p> <ul style="list-style-type: none"> <li>TDG: 3 boxes left behind that still had TDG information or were not broken down (ASC, IP1)</li> </ul>



	<ul style="list-style-type: none"> <li>● PPE:             <ul style="list-style-type: none"> <li>- 50% of all people observed were wearing PPE</li> <li>- 65% of all teaching labs</li> <li>- 28% of research labs</li> <li>- Highest adherence was Chemistry Teaching labs</li> <li>- Some labs had some people wearing minimum PPE and others not</li> <li>- Adherence by department:                 <ul style="list-style-type: none"> <li>▪ Biology 16%</li> <li>▪ Chem 74.1%</li> <li>▪ EESC 50%</li> <li>▪ Engineering 26%</li> </ul> </li> <li>- People using gloves with personal cell phones, shorter pants, TAs marking in labs without PPE</li> </ul> </li> </ul>
Training and Education	<ul style="list-style-type: none"> <li>● JOHSC Course 2 now available: <a href="https://wpl.ubc.ca/browse/ubcohse/courses/wpl-srs-johsc2-o">https://wpl.ubc.ca/browse/ubcohse/courses/wpl-srs-johsc2-o</a></li> <li>● PACE (<a href="#">Program and Committee Evaluation</a>) program officer is available for specific training</li> </ul>
Resumption Updates	

Old Business	Item #		Who	Target date
	2022.01	<p><b>JOHSC Member Training</b></p> <p>JOHSC fundamentals training is a requirement for all members of JOHSC members. This is a WorkSafeBC requirement. Historically there have been many opportunities to complete this training, however not specific to UBC programs. HSE has now finalized the second part of the Fundamentals training for JOHSC members so that both Part 1 and Part 2 are more applicable to UBC Safety Processes.</p> <p>The JOHSC Fundamentals training program can be accessed at: <a href="#">JOHSC Fundamentals UBC-O - UBCO - Health, Safety and Environment</a></p> <p>If you have already done part 1 and would like to just take part 2, it can be accessed at: <a href="#">UBCO - JOHSC Fundamentals Part 2 - UBCO - Health, Safety and Environment</a></p>	Chairs	



	2022.02	<p>October incident follow up:</p> <ul style="list-style-type: none"> <li>• Rush: ampule opening</li> <li>• Rajan: nitric acid spill               <ul style="list-style-type: none"> <li>- Met with SOE technician who reported handling low concentration nitric acid (10%), was able to clean up immediately</li> <li>- No injury, gloves just slipped</li> <li>- Confirmed that PPE was in place, protocols for nitric acid storage were followed</li> </ul> </li> </ul>	K. Rush, P. Rajan	
	2022.03	<p>November incident follow up:</p> <ul style="list-style-type: none"> <li>• Rush: practicum students</li> </ul>	K. Rush	

New Business	Item #		Who	Target date
	2022.01	<p>JOHSC Holiday Gathering</p> <ul style="list-style-type: none"> <li>• Thursday, December 15 – 11:00 - 12:30 in EME 1202</li> <li>• WorkSafeBC presentation on psychological safety</li> <li>• Snacks &amp; treats – all Health &amp; Safety Committees welcome</li> </ul>		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



**Addendum 1**

Dept. of Health, Safety & Environment - Incident Report Summary: November 1-30, 2022  
University of British Columbia - Okanagan Campus JOHSCs  
December 6, 2022

<b>Worker / Practicum Student Incidents</b>					
	<b>Incidents</b>	<b>Near Miss / No Injury</b>	<b>First Aid</b>	<b>Medical Treatment</b>	<b>Lost-time injury</b>
This period (Nov. 2022)	10	3	5	2	0
This period last year (2021)	5	3	2	0	0
Year-to-date (2022)	66	14	31	8	13
Year-to-date (2021)	41	11	23	4	3

1. Worker/Practicum Student Accident/Incident Reports:

Nov 1<sup>st</sup> (AVP F&O): Incident only / Injury. Musculoskeletal Injury. A worker strained their back while lifting a 20 pound pail of liquid from a sink to a cart.

Nov 1<sup>st</sup> (AVP F&O): Medical treatment / No injury. Near Loss of Consciousness. Worker #1 was standing beside worker #2 when they noted that worker #2 had started to look faint. Worker #2 was quickly moved to a chair where they sat down. Campus Security provided first aid treatment; the worker was subsequently transported to hospital via ambulance.

Nov 7<sup>th</sup> (AVP F&O): Incident only / Injury. Fall on Same Level. A worker had just stepped out of the bus, they started walking and within a few steps, slipped and fell on ice that was on the sidewalk. They then stood up and walked to their office. The worker was wearing appropriate footwear for winter conditions (i.e. rubber-type sole, moderate tread aggressiveness).

Nov 7<sup>th</sup> (AVP PVPR) Incident only / No injury. Equipment/Facility Failure (No Injuries). Contractors were scheduled to perform maintenance work on the building's fumehood air handling system. The project notification stated that the work would be completed by 11 am. A researcher started their work in a fumehood at 11:05 am, assuming that everything was back in order; at this time, the fumehoods were not alarming that there would be insufficient air flow. However, after decanting nitric acid, the researcher soon realized that there was no extraction airflow by observing the visible smoke coming from the nitric acid. As a result, they diluted the solution, closed the fumehood sash, and contacted their peers about the situation. The peers then contacted program supervisory staff, who contacted the maintenance project supervisors. At 12:49pm, building occupants were notified that the maintenance work was complete and the fumehood air handling system was once again fully functional.

Nov 8<sup>th</sup> (AVP PVPR): Incident only / Injury. Fall on Same Level. A worker slipped and fell on icy ground while approaching their vehicle. The fall resulted in a minor back strain.

Nov 11<sup>th</sup> – 14<sup>th</sup> (AVP F&O): Incident only / Repetitive/gradual onset injury. Musculoskeletal injury. A worker informed their team lead that they were experiencing pain in the palm muscles of their hand as a result of gripping a cloth tightly while cleaning tables over the course of a number of shifts.



Nov 21<sup>st</sup> (AVP PVPR): Incident only / Injury. *Fall on Same Level*. A worker was standing inside their cubicle area when they stepped back and fell over the lower desk drawer as it was open at the time. The worker fell and landed on their back, trying to break the fall with their hands/arms on the way. Throughout the rest of the afternoon, the worker started to feel increasing pain in their upper back/neck/shoulder area. In the evening it got worse, and the worker started to notice their lower back, arms and right shoulder were also sore, along with the onset of a headache.

Nov 22<sup>nd</sup> (AVP PVPR): Incident only / No injury. *Potential Exposure*. Two practicum students performed care for a patient with no issues. After this occurred, one of the students noted a sheet in the patient's MAR (Medication Administration Record) indicating that the patient is taking a daily cytotoxic medication and that the patient should be on cytotoxic precautions (which are used to make sure that other people do not come in contact with the patient's medication or body fluids). This is normally indicated by signage at the patient's bedside along with information in their MAR, but this had not occurred in this situation. The practicum students reported the situation to their preceptor at which point cytotoxic precautions were immediately put into place (signage was set up, PPE was donned and was also placed at entry to room).

Nov 23<sup>rd</sup> (AVP PVPR): Incident only / No injury. *Spills or gas leaks*. A PhD student was working with chemicals for their microfluidic work. The PhD student spilled roughly 150 mL of 4% hydrochloric acid and 96% type I water. The PhD student is trained in chemical spill cleanup and cleaned up the spill; they then coordinated with Health, Safety & Environment to arrange disposal of cleanup materials.

Nov 26<sup>th</sup> (AVP PVPR): Medical treatment / Injury. *Matter in eye (exposure to bodily fluid)*. A practicum student was suctioning a patient's mouth. During this process, the patient coughed and spit into the student's eyes. The practicum student notified the primary RN and PCC. They then rinsed their eyes at the eyewashing station, and then went to triage in emergency to see a physician and get blood work done. The practicum student then notified their clinical instructor.



**Addendum 2**  
2022 Inspection Plan

<b>2022 AVP Provost &amp; VP Research Building Inspection Plan</b>				
	<b>Responsible Parties</b>	<b>Date Planned</b>	<b>Date Inspected</b>	<b>Date Deficiencies reported</b>
Arts & Sciences	Rajan / Zigg	October 17, 2022	October 17, 2022	October 19, 2022
Engineering Design Labs	O'Leary / Jackson	November 22, 2022	November 22, 2022	November 22, 2022
Engineering Management & Education	Rush / Jackson	August 15, 2022	August 15, 2022	August 23, 2022
Fipke	O'Leary / Schuppener			
Innovation Precinct 1	Rush / Zigg	October 17, 2022	October 17, 2022	October 21, 2022
Upper Campus Health	Rajan / Schuppener	August 8, 2022	August 8, 2022	August 23, 2022
Science	Rajan / Jackson	August 26, 2022	August 26, 2022	August 30, 2022