



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	January 18, 2023	
	Location:	UNC325a and virtual meeting via zoom	
	Call to Order:	11:10am	
	Adjournment:	11:40am	
Previous meeting date:	2022/12/14, 11:00am	Next meeting date & time:	2023/02/15 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep – BCGEU / co-chair	x
	Robyn Bunn	employer rep - M&P / co-chair	x
	vacant	worker rep - BCGEU	
	Amy Lauterbacher	employer rep - M & P	x
	Deserae Gogel	worker rep - BCGEU	x
	Christine Squire	employer rep – M&P	x
	Jason McLeod	ex officio - Health, Safety & Environment	x
	Sherry Petkau	admin resource	x
	Robyn Boffy, Guest	Manager, Campus Security	x

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N y

Motion to adopt previous meeting's minutes:	Amy Lauterbacher	Seconded:	Deserae Gogel
Motion to adopt current meeting's agenda:	Christine Squire	Seconded:	Amy Lauterbacher

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> December incidents Practicum student – incident only, chemical contact, needed eyewash Medical treatment, no injury, access to medication and loss of consciousness, missed prescribed medication Time loss, struck against, was hit by falling pan while lifting a second pan off rack, received concussion Incident only, no injury, golf cart accident Incident only, injury, slip and fall, minor back strain Medical treatment, contractor, slip and fall, injury to leg note: WCB did come to campus to do an inspection on snow cleaning protocol and was satisfied with the procedure
Inspections	<ul style="list-style-type: none"> Discussion – WorkSafeBC rep joining for some inspections, Will set up some inspections – a poll will come out for timing of the inspects, will also include the WCB rep



Other OHS reports	<ul style="list-style-type: none"> WorkSafeBC issued an inspection report which notes that the PACE Initiative with UBCO JOHSCs has successfully concluded; more information on the PACE Initiative can be found here: https://www.worksafebc.com/en/about-us/what-we-do/industry-initiatives/program-committee-evaluation-pace
HSE Program Update	
Training and Education	<ul style="list-style-type: none"> Fire Warden program – training is moving to online, once you take it feel free to give Jason feedback Will get the wardens set up again Jason will work to set up more fire extinguisher training
Annual Reviews	<ul style="list-style-type: none"> Can be done by either Jason or co-chair. Jason has prepared a draft to have to co-chairs, hopefully by end of week and then bring to next meeting
Other	<ul style="list-style-type: none"> Robyn Boffy, Role overview <ul style="list-style-type: none"> Welcome to Robyn new position – Community Safety follow up on student reports preventative and educational working in neighbourhoods around the community

Old Business	Item #		Who	Target date
		Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
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		•		
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)