

6951 Westminster Highway, Richmond, BC
 Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
 Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

A revised version of the *Workers Compensation Act* took effect on April 6, 2020. The B.C. government's revisions aim to make the Act easier to read and understand, and to reorganize the numbering to make laws easier to find. The revisions make no changes to B.C.'s laws concerning workers' compensation, occupational health and safety, and employers' assessment premiums. Please be aware there may be a transitional period where correspondence from WorkSafeBC may include references to either the previous Act or the revised Act. For more information, visit www.worksafebc.com/WCA2019 or call the Prevention Information Line at 604.276.3100, or toll free within BC at 1.888.621.7233 (SAFE).

Inspection Report #202318646002A

Employer Name	Jobsite Inspected	Scope of Inspection
THE UNIVERSITY OF BRITISH COLUMBIA	3333 University Way Kelowna BC V1V 1V7	PACE-Close Out

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Jan 03, 2023	Jan 03, 2023	Jan 16, 2023	Email

THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE
PLEASE READ FULL REPORT**

INSPECTION NOTES

Thank you for your participation in WorkSafeBC's Program and Committee Evaluation (PACE) Initiative Review. I recognize the time and resources committed by your leadership team, and the engagement of your workers and Joint Health and Safety Committee.

This Inspection Report has been issued to document the completion of your participation in our PACE initiative.

Based on the discussions and correspondences received throughout this PACE process, it has been determined that at this time your organization is achieving compliance with the Safety Program and Joint Committee requirements, including in the following evaluated component areas:

- management leadership and commitment to occupational health and safety
- understanding of the importance of risk identification, assessment and control identified through workplace inspections
- incident investigation process and reports
- Joint Health and Safety Committee function

As such, your formal participation in the PACE initiative has concluded. You and your team should take pride in the fact that you have established the foundations of a strong health and safety program and a functional joint health and safety committee.

A key factor in the success of an effective health and safety program and joint health and safety committee is continual improvement. Although, your formal participation in the PACE Initiative is drawing to a close, please maintain your commitment to improving the health and safety of your workplace, and know that WorkSafeBC can assist you going forward. In addition, please note, officers from the PACE team will visit your workplace in the future to ensure sustained compliance with regulatory requirements.

I encourage you to maintain your efforts through the use of WorkSafeBC's online Joint Health and Safety Committee Evaluation Tool. This tool has been developed to help you meet the legal requirements for conducting the annual evaluation of your joint health and safety committee. You are not required to use this template and can use your own committee evaluation tool, as long as it includes all the information required by Section 3.26 of the Occupational Health and Safety Regulation.

You can find the tool by visiting worksafebc.com and searching for "Joint Health and Safety Committee Evaluation Tool" in the search box on the top right-hand corner of our home page, or by simply clicking the link provided below.

Joint Health and Safety Committee Evaluation Tool:
www.worksafebc.com/resources/health-safety/checklist/jhsc-evaluation-tool?lang=en

If you have any questions or concerns related to this inspection please feel free to contact me via the information below.

Lauchie MacQuarrie
Occupational Safety Officer
Construction Prevention Division
Direct Line: (778) 583-3733
lauchlin.macquarrie@worksafebc.com
www.worksafebc.com

For further workplace health and safety information, please visit WorkSafeBC at worksafebc.com/safetyatwork.

You may also phone the WorkSafeBC prevention information line at 604-276-3100 or toll-free 1-888-621-SAFE(7233) to have questions answered about workplace health and safety, worker and employer responsibilities, or if you are calling to report a workplace accident or incident.
www.worksafebc.com

REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
<p>OHS3.1(1)(a)</p> <p>An occupational health and safety program as outlined in section 3.3 must be initiated and maintained</p> <p>(a) by each employer that has</p> <p>(i) a workforce of 20 or more workers, and</p> <p>(ii) at least one workplace that is determined under section 3.16</p> <p>(2) (b) to create a moderate or high risk of injury.</p>	<p>Towards the conclusion of this PACE process, it has been determined that the employer is meeting the requirements of this Regulation with regards to their safety program.</p>
<p>WCA31</p> <p>An employer must establish and maintain a joint health and safety committee:</p> <p>(a) in each workplace where 20 or more workers of the employer are regularly employed, and</p> <p>(b) in any other workplace for which a joint committee is required by order.</p> <p>Pursuant to section 44 of Workers Compensation Act, the employer must post any order written under Division 5 of the OHS Provisions and keep it posted for 12 months.</p>	<p>Towards the conclusion of this PACE process, it has been determined that the employer is meeting the requirements of this Act with regards to their joint committee.</p>

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Employer #	Mailing Address	Classification Unit #	Operating Location
11284	C/O WCB CLAIMS ADMINISTRATOR HUMAN RESOURCES 6TH FLOOR 6190 AGRONOMY RD VANCOUVER BC V6T 1Z3	765010	214

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)
N	N	N	

Workers onsite during Inspection	Notice of Project Number
100	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organizations & Local
Adrian Hingston	Adrian Hingston	Troy Campbell	BC Government and Services Employees' Union (BCGEU) Faculty Association

WorkSafeBC Officer Conducting Inspection
Lauchlin Mac Quarrie

*Inspection Time	*Travel Time
1.50 hrs	0.00 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.

WorkSafeBC's online services provide employers with tools to view information and to complete a variety of transactions with us in an easy, fast, and secure way. Through an online services account, you can view and download your inspection reports and compliance agreements, submit Employer Incident Investigation Reports, view your Health & Safety Planning Tool Kit, and more. Visit [worksafebc.com](https://www.worksafebc.com) to log in or create an account.