



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2023/02/28 @ 11:00 am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:04	
	Adjournment:	11:42	
Previous meeting date:	2023/01/24	Next meeting date & time:	2023/03/28

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	N
	Kristin Schuppener	Employer rep - EDUCATION	Y (will abstain from voting)
	Ieva Zigg	Employer rep - IKBSAS	Y
	Adrian Hingston	Resources - HSE	N
	Cherie Michels	Resources - HSE	Y
	Alison Ward	Resources – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting’s minutes:	K. Rush	Seconded:	I. Zigg
Motion to adopt current meeting’s agenda:	F. Miros	Seconded:	K. Rush

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • See Addendum 1 – report for incidents in January <ul style="list-style-type: none"> ○ Education practicum student – K. Schuppener to follow up ○ Nursing student loss of consciousness - medical reason, no follow-up required ○ Nursing student needle stick – inexperienced, first acute care experience. No follow-up required • Update on snow/ice removal procedures – See Addendum 3, email sent by A. Hingston January 30 <ul style="list-style-type: none"> ○ S. O’Leary confirms no paths were cleared on day of exam in January. Makes motion for formal recommendation to increase communication between exam schedulers and Facilities department. Seconded by K. Rush. S. O’Leary to inquire with Senate, as they approve exam schedule
Inspections	<ul style="list-style-type: none"> • See Addendum 2



	<ul style="list-style-type: none"> • Lab inspections completed in January/February: checked for WHMIS and Bio Safety training. C. Michels will prepare report of findings for committee. Reminder that training expires, and grad students, TA's and supervisors are required to be up to date • Lab inspections planned for March: checking Chemical Safety training
Other OHS reports	
HSE Program Update	<ul style="list-style-type: none"> • HSE was notified by WorkSafe BC that UBC Okanagan has successfully completed PACE (Program and Committee Evaluation) program. The inspection report is available on HSE website
Training and Education	<ul style="list-style-type: none"> • Safety and Risk Services Occupational Sensitization Seminar – March 10 (virtual) • HSE Emergency Fire Warden training course now available on WPL

Old Business	Item #		Who	Target date
	2023.01	<p>JOHSC Member Training</p> <p>JOHSC fundamentals training is a requirement for all members of JOHSC members. This is a WorkSafe BC requirement. Historically there have been many opportunities to complete this training, however not specific to UBC programs. HSE has now finalized the second part of the Fundamentals training for JOHSC members so that both Part 1 and Part 2 are more applicable to UBC Safety Processes.</p> <p>The JOHSC Fundamentals training program can be accessed at: JOHSC Fundamentals UBC-O - UBCO - Health, Safety and Environment</p> <p>If you have already done part 1 and would like to just take part 2, it can be accessed at: UBCO - JOHSC Fundamentals Part 2 - UBCO - Health, Safety and Environment</p>	Chairs	

New Business	Item #		Who	Target date
	2023.01	<p>Compressed Gas – audits and concerns:</p> <ul style="list-style-type: none"> • Audit was recently completed for all compressed gas storage on campus. Hazards found were common and repeated non-compliant storage and removal • New training course will be available soon. Completion of training will be mandatory to be given access. Access 	C. Michels	



		will be removed for those not compliant by September 2023		
	2023.02	<p>Construction update:</p> <ul style="list-style-type: none">• Currently in process of putting in crane behind EME. Updates to be provided by Properties Trust to departments and spaces that will be affected• Alumni Avenue road access planned to be restored no later than May 23• S. O’Leary notes that road closure was not well marked on first day; witnessed several near accidents. C. Michels responds that HSE made recommendations to Properties Trust regarding this, and proper signage was installed several days later• S. O’Leary voices concern about strong odor from construction activity affecting air quality for those working in EME. C. Michels responds that HSE did investigate and found no major concerns	C. Michels	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: January 1-31, 2023
University of British Columbia - Okanagan Campus JOHSCs
February 15, 2023

Worker / Practicum Student Incidents					
	Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
Nov. 2022 update	10	4	5	3	1
Nov. 2021 comparison	5	3	2	0	0
Revised Final 2022 totals	71	16	32	10	15
Final 2021 for comparison	42	11	24	4	3
This period (Jan. 2023)	13	3	3	2	5
This period last year (2022)	5	0	1	2	2

1. Worker/Practicum Student Accident/Incident Reports:

Nov 15, 2022 (AVP STUDENTS): Medical treatment / Injury. *Musculoskeletal injury*. A worker's department hosted an event on Nov 15th. To set up for the event, the worker loaded floor mats from the gym into their vehicle using a dolly. The worker then unloaded the mats at the Nechako building, again using the dolly and their vehicle. Then the worker returned the mats back to the gym. There were 30 mats total meaning that they performed this repetitive loading/unloading motion 120 times. This series of activities led to the worker suffering a back strain. **NOTE:** this incident was entered into CAIRS on 2023/01/30.

Nov 25, 2022 (AVP FINOP): Time loss / Injury. *Other Bodily Motion*. A worker was working with modified duties which included a workplace accommodation. They pushed a cart on their own that was not according to their workplace accommodation plan. **NOTE:** this incident was entered into CAIRS on 2023/01/26.

Jan 3rd (AVP FINOP): Incident only / Injury. *Fall on same level*. While walking on the asphalt pathway going from the south side of the ADM Building to Alumni Avenue, a worker slipped on snow/ice, falling backward. Used arm to arrest/cushion their fall, hurting their shoulder area.

Jan 11th (AVP PROV VPR): Medical treatment / Injury. *Fall on same level*. A worker had completed a morning teaching session and was walking on the sidewalk on the north side of RHS to their parking area when they



slipped and fell. The worker contacted a co-worker to warn others who were also leaving the building. It was then reported that a second worker had fallen in the same area. The co-worker that was originally contacted was contacted again; they then called Facilities Management to report the slippery location.

Jan. 11th (AVP FINOP): Time loss / Repetitive/gradual onset injury. *Repetitive motion.* A worker has experienced a gradual onset musculoskeletal forearm injury after 30 years of computer work.

Jan 17th (AVP PROV VPR): Incident only / Injury. *Fall on same level.* A worker tripped when getting up out of a cramped office space (there is a pillar in the area that adds to congestion). While in the process of tripping, they hit their head into the adjacent office door while opening it.

Jan 18th (AVP PROV VPR) Time loss / Injury. *Fall on same level.* A practicum student was skating on the ice helping children skate. Practicum student was standing holding one child's hand while talking to other kids. The child holding the practicum student's hand fell and as the practicum student tried to stop them from falling, the practicum student fell backward and hit the ice with the back of their head. The practicum student was not wearing a hat or helmet at the time.

Jan 19th (AVP FINOP): Incident only / No injury. *Fall on Same Level.* A worker had arrived at their workplace but wasn't sure if they had turned off their vehicle's headlights so they proceeded to walk back to their car down the asphalt path between parking lot F and parking lot H. While doing so, they slipped and fell on an icy/slippery spot on the path.

Jan 19th (AVP FINOP): Time loss / Injury. *Struck by.* A worker reported that they were crouched down grabbing a pan of food from a lower hot box, when a 6" pan of grilled chicken fell off of the top of the hotboxes and struck them on the head. **NOTE:** for this incident, the worker submitted a completely blank CAIRS report using periods for "mandatory" fields and thus the incident information is solely based on the supervisor report.

Jan 21st (AVP PROV VPR): Incident only / No injury. *Loss of consciousness.* A practicum student fainted shortly after beginning their clinical placement in the morning. The practicum student regained consciousness and was placed in a wheelchair. They were pale, and stated feelings of dizziness and nausea. The practicum student's preceptors then took the practicum student into an empty room and took a set of vital signs. At this time they were alert and oriented but continued to feel dizzy. It was reported that the practicum student had eaten breakfast prior to clinical, had a decent sleep and had no significant medical history or past incidents of fainting that were known. The student was instructed to rest for the remainder of the clinical session.

Jan 23rd (AVP STUDENTS): Incident only / No injury. *Fall on Same Level.* A worker was preparing to leave a room in their work area. They put on their coat, grabbed their bag and stepped around the desk; in the process of doing this, they tripped over the covered floor cord. They fell forward, hitting their head against the glass wall and fell on their left knee. They then pulled themselves up and sat down in the chair for awhile.



Jan 25th (AVP PROV VPR): Incident only / Injury. *Needlestick*. A practicum student was drawing up a medication into a syringe via the needle. They accidentally withdrew the needle too far as the medication was opaque in colour and they couldn't see the needle, which led to them accidentally puncturing their finger.

Jan 29th (AVP FINOP): Time loss / Injury. *Exposure to heat*. A worker was taking a pot of hot soup off of a trolley in the dish area and the lid was not secured properly. The soup spilled on the worker's leg and foot.



Addendum 2
2022 Inspection Plan

2022/23 AVP Provost & VP Research Building Inspection Plan				
	Responsible Parties	Date Planned	Date Inspected	Date Deficiencies reported
Arts & Sciences	Rajan / Zigg	October 17, 2022	October 17, 2022	October 19, 2022
Engineering Design Labs	O'Leary / Jackson	November 22, 2022	November 22, 2022	November 22, 2022
Engineering Management & Education	Rush / Jackson	August 15, 2022	August 15, 2022	August 23, 2022
Fipke	O'Leary / Schuppener			
Innovation Precinct 1	Rush / Zigg	October 17, 2022	October 17, 2022	October 21, 2022
Upper Campus Health	Rajan / Schuppener	August 8, 2022	August 8, 2022	August 23, 2022
Science	Rajan / Jackson	August 26, 2022	August 26, 2022	August 30, 2022



Addendum 3



JOHSC AVP Provost
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