



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	February 15, 2023	
	Location:	UNC325a and virtual meeting via zoom	
	Call to Order:	11:05	
	Adjournment:	11:41	
Previous meeting date:	2023/1/18, 11:00am	Next meeting date & time:	2023/03/15 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
		Jeff Stonehouse	worker rep – BCGEU / co-chair
	Robyn Bunn	employer rep - M&P / co-chair	y
	vacant	worker rep - BCGEU	
	Amy Lauterbacher	employer rep - M & P	y
	Deserae Gogel	worker rep - BCGEU	y
	Christine Squire	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			no

Motion to adopt previous meeting's minutes:	Christine Squire	Seconded:	Deserae Gogel
Motion to adopt current meeting's agenda:	Christine Squire	Seconded:	Deserae Gogel

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	0	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> Some reported late – in Jan from November Medical/injury Musculo skeletal, loading/unloading heavy gym mats, back strain – not reported until end of January Time loss injury, Musculo skeletal, workplace accommodation was not followed, reported late Incident only, fall on same level – slipped on ice, injury to shoulder Medical treatment/injury, fall on same level, slipped on ice Long term, ergonomics issue, gradual return to work program Incident only injury, fall on same level, tripped and hit head on adjacent office door, likely from congestion in workplace area Time loss injury, fell on ice, practicum student assisting children on skating rink, banged head Incident only, no injury, slipped on icy patch on path Time loss injury, struck by, hit on head by falling pan, Blank CAIRS report submitted so info based only on supervisor report Incident only, no injury, loss of consciousness, practicum student, rested until end of shift Incident only, no injury, tripped over covered cord that was not very visual Incident only, injury, needle stick, practicum student, clean needle Time loss, injury, exposure to heat
Inspections	<ul style="list-style-type: none"> Haven't heard back from WorkSafe BC, JM will send list of buildings and send out a poll to schedule inspections



Other OHS reports	
HSE Program Update	
Training and Education	<ul style="list-style-type: none"> Emergency Warden Training available online open to everyone but strongly recommended for all Emergency Wardens https://wpl.ubc.ca/browse/ubcohse/courses/wpl-srs-fwtc-o Note there is a difference between Vancouver and Okanagan Please advise JM if you need more vests
Annual Reviews	<ul style="list-style-type: none"> Available for co-chair review by end of this week Review of refusing unsafe work – part of WorkSafe BC, referred to hand out <ul style="list-style-type: none"> Notify supervisor, they must respond to the request immediately, worker cannot be sent home, they must be given other work If supervisor disagrees, the worker can come to one of the committees or HSE If further elevated because of no amendments, it will be moved to WorkSafe BC Is there a way to make this information available for onboarding of new staff
Other	<ul style="list-style-type: none"> ICI Project Update Alumni closed currently until end of May for preparation of access between EME and ICI building Quorum for meetings, will change some wording in ToR and then a vote will be required to accept changes

Old Business	Item #		Who	Target date
	2022-11-16	Search for new BCGEU committee member is ongoing Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
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		•		
		•		
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Documents included with these minutes:

- HSE Incident Report Summary_2023-10.doc
- 2023-02_WorksafesBC_Refusing Unsafe Work.pdf

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)