



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	June 21, 2023 11:00am	
	Location:	UNC325a and virtual meeting via zoom	
	Call to Order:	11:10am	
	Adjournment:	11:30am	
Previous meeting date:	2023_05_17, 11:00am	Next meeting date & time:	2023_07_19, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep – BCGEU / co-chair	y
	Robyn Bunn	employer rep - M&P / co-chair	y
	Carla Lanigan	worker rep - BCGEU	y
	Amy Lauterbacher	employer rep - M & P	y
	Deserae Gogel	worker rep - BCGEU	y
	Christine Squire	employer rep – M&P	n
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			y

Motion to adopt previous meeting’s minutes:	Amy Lauterbacher	Seconded:	Deserae Gogel
Motion to adopt current meeting’s agenda:	Jeff Stonehouse	Seconded:	Carla Lanigan
*Post adopted minutes to JOHSC Website at conclusion of this meeting			

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	3	0
Year-to-date	0	3	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • Late report – Jan 23, incident only no injury, equipment failure, elevator in residence building • April 20 – May 1 musculoskeletal injury, wrist – long term • May 4, incident only, injury, tripped over e-bike • Sept 26 – May 5, time loss, musculoskeletal, new work space exacerbated arthritis • May 15, incident only, no injuries, very technical explanation of incident - see report • May 18, incident only, injury – repetitive motion, right knee • May 25, matter in eye, follow up was needed to instruct on using eye wash • Student Accident/Incident: • May 5, equipment failure, incident only, no injury • Contractor Accident/Incident:



	<ul style="list-style-type: none"> • May 17, document shredder, noticed fluid leaking in shredding equipment, facilities and H&S attended to prevent spread
Inspections	<ul style="list-style-type: none"> • ARTS, CCS, Commons Portable A • Robyn, Desarae – CCS 3rd week of July, July 17th, 10:00am • Carla, Amy, - ARTS July 21, 10:00am • Jeff, Christine – Commons, determine timing • Previous inspections were OK
Other OHS reports	
HSE Program Update	<ul style="list-style-type: none"> • Will need to be rolling out inspection for specific departments • Warden program updates
Training and Education	<ul style="list-style-type: none"> •
Annual Reviews	<ul style="list-style-type: none"> • Report to be sent to committee •
	<ul style="list-style-type: none"> •
Other	<ul style="list-style-type: none"> • Small group Attended Worksafe Day of mourning • Hear from people who have experienced, either personally or family member • Various speakers
	<ul style="list-style-type: none"> • Carla attended a basic BCGEU training in Penticton • Group work, using App etc.

Standing Items	January Meeting Each Year:
Review TOR	
Committee Evaluation	

Old Business	Item #		Who	Target date
		Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)