



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	August 16, 2023 11:00am	
	Location:	UNC325a and virtual meeting via zoom	
	Call to Order:	11:05	
	Adjournment:	11:30	
Previous meeting date:	2023_07_19, 11:00am	Next meeting date & time:	2023_09_20, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep – BCGEU / co-chair	y
	Robyn Bunn	employer rep - M&P / co-chair	y
	Carla Lanigan	worker rep - BCGEU	y
	Amy Lauterbacher	employer rep - M & P	y
	vacant	worker rep - BCGEU	
	Christine Squire	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			y

Motion to adopt previous meeting’s minutes:	Carla Lanigan	Seconded:	Amy Lauterbacher
Motion to adopt current meeting’s agenda:	Jeff Stonehouse	Seconded:	Amy Lauterbacher
*Post adopted minutes to JOHSC Website at conclusion of this meeting			

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	3	0
Year-to-date	0	3	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> July 3, (student) incident only, no injury (mercury spill) July 20, medical treatment, needle stick, practicum student, nicked during surgical procedure July 31, incident only, injury but first aid declined, struck by on head
Inspections	<ul style="list-style-type: none"> Commons, Arts and CCS. All were good, only minor issues. Work orders will be completed
Other OHS reports	
HSE Program Update	



Training and Education	•
Annual Reviews	• Please send any questions or Feedback to Jason •
	•
Other	• Jason McLeod will reach out to Athletics to enquire if one of their staff (BCGEU) would like to join the committee

Standing Items	January Meeting Each Year:
Review TOR	
Committee Evaluation	

Old Business	Item #		Who	Target date
		<i>Status:</i>		
		<i>Status:</i>		
		<i>Status:</i>		

New Business	Item #		Who	Target date
		•		
	2023-08-16-1	• New BCGEU member for committee	All	2023-09-20
		•		
		•		
		•		
		•		
		•		
		•		
		•		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)