UBC Okanagan AVP Provost & VP Research JOHSC

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| Meeting information: | Date & Time: | | 2023/10/24 @ 11:00 am | | |
| Location: | | virtual meeting via zoom | | |
| Call to Order: | | 11:03 | | |
| Adjournment: | | 11:45 | | |
| Previous meeting date: | | 2023/09/26 | | Next meeting date & time: | 2023/11/21 |

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| Committee members, advisors, guests, etc. (indicate co-chairs): | **Name:** | **Role:** | **Present (Y/N):** |
| Stephen O’Leary | Worker rep - ENGINEERING | Y |
| Francois Miros | Employer rep - ENGINEERING | Y |
| Kathy Rush | Worker rep - FHDS | Y |
| Praveen Rajan | Worker rep - ENGINEERING | Y |
| Kristin Schuppener | Employer rep - EDUCATION | Y |
| Ieva Zigg | Employer rep – IKBSAS | Y |
| Adrian Hingston | Resources - HSE | Y |
| Cherie Michels | Resources - HSE | N |
| Perla-Gabriela Villegas-Díaz | Resources – HSE | Y |
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| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) **Y** / N | | |  |

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| Motion to adopt previous meeting’s minutes: | Deferred | Seconded: | Deferred |
| Motion to adopt current meeting’s agenda: | Deferred | Seconded: | Deferred |

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| **Report Categories** | **Details** |
| Incidents (reporting on previous month) | * See Addendum 1 – report for incidents in September * Student incident (fainted) – Adrian H. to follow up * Jason to attend meeting in December |
| Inspections | Fire Drill Response   * New Staff training |
| Other OHS reports | Fire Overview & Response  Communication during wildfire season   * Uniformity in reporting (CBC and University Relations) * What can be done different (Central Okanagan Emergency Operations ) |
| HSE Program Update | Chemical Safety Committee Updates:   * Permitting system * Inventory System |
| Training and Education | Hazardous Waste Training became mandatory on July 1, 2023   * Looking for a prevalent System * Inventory control and Procurement |

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| Old Business | Item # |  | Who | Target date |
|  | 1 | ICI   * Ramp to rear EME access is open * Public Road access not to be opened in the near future. |  |  |

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| New Business | Item # |  | Who | Target date |
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

* Responsible VP
* All JOHSC members
* Online (<https://hse.ok.ubc.ca/committee/>)