UBC Okanagan AVP Provost & VP Research JOHSC

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| Meeting information: | Date & Time: | 2023/10/24 @ 11:00 am |
| Location: | virtual meeting via zoom |
| Call to Order: | 11:03 |
| Adjournment: | 11:45 |
| Previous meeting date: | 2023/09/26 | Next meeting date & time:  | 2023/11/21 |

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| Committee members, advisors, guests, etc. (indicate co-chairs): | **Name:** | **Role:** | **Present (Y/N):** |
| Stephen O’Leary | Worker rep - ENGINEERING | Y |
| Francois Miros | Employer rep - ENGINEERING | Y |
| Kathy Rush | Worker rep - FHDS | Y |
| Praveen Rajan | Worker rep - ENGINEERING | Y |
| Kristin Schuppener | Employer rep - EDUCATION | Y |
| Ieva Zigg | Employer rep – IKBSAS | Y |
| Adrian Hingston | Resources - HSE | Y |
| Cherie Michels  | Resources - HSE | N |
| Perla-Gabriela Villegas-Díaz | Resources – HSE | Y |
|  |  |  |
| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) **Y** / N |  |

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| Motion to adopt previous meeting’s minutes: | Deferred  | Seconded:  | Deferred |
| Motion to adopt current meeting’s agenda: | Deferred | Seconded:  | Deferred |

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| **Report Categories** | **Details** |
| Incidents (reporting on previous month) | * See Addendum 1 – report for incidents in September
* Student incident (fainted) – Adrian H. to follow up
* Jason to attend meeting in December
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| Inspections | Fire Drill Response* New Staff training
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| Other OHS reports | Fire Overview & ResponseCommunication during wildfire season * Uniformity in reporting (CBC and University Relations)
* What can be done different (Central Okanagan Emergency Operations )
 |
| HSE Program Update | Chemical Safety Committee Updates:* Permitting system
* Inventory System
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| Training and Education | Hazardous Waste Training became mandatory on July 1, 2023* Looking for a prevalent System
* Inventory control and Procurement
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| Old Business | Item # |  | Who | Target date |
|  | 1 | ICI* Ramp to rear EME access is open
* Public Road access not to be opened in the near future.
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| New Business | Item # |  | Who | Target date |
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

* Responsible VP
* All JOHSC members
* Online (<https://hse.ok.ubc.ca/committee/>)