UBC Okanagan AVP Provost & VP Research JOHSC

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| Meeting information: | Date & Time: | | 2023/11/28 @ 11:00 am | | |
| Location: | | virtual meeting via zoom | | |
| Call to Order: | | 11:01 | | |
| Adjournment: | | 11:53 | | |
| Previous meeting date: | | 2023/10/24 | | Next meeting date & time: | 2023/12/12 |

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| Committee members, advisors, guests, etc. (indicate co-chairs): | **Name:** | **Role:** | **Present (Y/N):** |
| Stephen O’Leary | Worker rep - ENGINEERING | Y |
| Francois Miros | Employer rep - ENGINEERING | Y |
| Joan Bortoff | Worker rep - FHDS | Y |
| Kathy Rush | Worker rep - FHDS | N |
| Praveen Rajan | Worker rep - ENGINEERING | Y |
| Kristin Schuppener | Employer rep - EDUCATION | Y |
| Ieva Zigg | Employer rep – IKBSAS | Y |
| Cherie Michels | Resources - HSE | Y |
| Perla-Gabriela Villegas-Díaz | Resources – HSE | Y |
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| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) **Y** / N | | |  |

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| Motion to adopt two previous meeting’s minutes: | Francois Miros | Seconded: | Stephen O’Leary |
| Motion to adopt current meeting’s agenda: | Ieva Zigg | Seconded: | Praveen Rajan |

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| **Report Categories** | **Details** |
| Incidents (reporting on previous month) | * See Addendum 1 – report for incidents in October   All protocols have been followed.   * Student fainting- main cause, not eating properly * Help with messaging * Reminder – Heal 100 course |
| Inspections | * Building inspections for 2023 / 2024   - All finished |
| Other OHS reports | * Incident involvement moving forward   Committee will decide level of involvement in investigations and how. |
| HSE Program Update | * Chemical Safety Committee Updates: * Still continuing * Centralized database |
| Training and Education | * Hazardous Waste Training became mandatory on July 1, 2023 * Reminder to take it.   Waste System CWL integration |
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| Old Business | Item # |  | Who | Target date |
|  | 1 | * Snow clearing during exams 2023 * Jamie Armer - FM snow clearing during weekend exams   - Early in the morning  - Communication with all Staff |  |  |

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| New Business | Item # |  | Who | Target date |
|  |  | O’Leary   * Electrical Safety * Communication during Wildfires   Already in conversation. |  |  |
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

* Responsible VP
* All JOHSC members
* Online (<https://hse.ok.ubc.ca/committee/>)