UBC Okanagan AVP Provost & VP Research JOHSC

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| Meeting information: | Date & Time: | 2023/12/12 @ 11:00 am |
| Location: | In person meeting  |
| Call to Order: | 11:02 |
| Adjournment: | 11:29 |
| Previous meeting date: | 2023/11/28 | Next meeting date & time:  | 2024/01/23 |

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| Committee members, advisors, guests, etc. (indicate co-chairs): | **Name:** | **Role:** | **Present (Y/N):** |
| Stephen O’Leary | Worker rep - ENGINEERING | N |
| Francois Miros | Employer rep - ENGINEERING | Y |
| Joan Botorff | Worker rep - FHDS | N |
| Kathy Rush | Worker rep - FHDS | Y |
| Praveen Rajan | Worker rep - ENGINEERING | Y |
| Kristin Schuppener | Employer rep - EDUCATION | Y |
| Ieva Zigg | Employer rep – IKBSAS | Y |
| Cherie Michels  | Resources - HSE | Y |
| Perla-Gabriela Villegas-Díaz | Resources – HSE | Y |
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| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) **Y** / N |  |

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| Motion to adopt previous meeting’s minutes: | Francois Miros | Seconded:  | Praveen Rajan |
| Motion to adopt current meeting’s agenda: | Ieva Zigg | Seconded:  | Kathy Rush |

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| **Report Categories** | **Details** |
| Incidents (reporting on previous month) | * See Addendum 1 – report for incidents in November - Cherie
* Praveen- To up date next meeting in January
 |
| Inspections | * Building inspections for 2023 / 2024
* How should be organized? – Same 2 people

Francois – to organize inspections |
| Other OHS reports | * Incident involvement moving forward

- Jason overviewAll committee to receive reports? |
| HSE Program Update | * Chemical Safety Committee Updates:
 |
| Training and Education | * Hazardous Waste Training became mandatory on July 1, 2023

Waste System CWL integration |

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| Old Business | Item # |  | Who | Target date |
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| New Business | Item # |  | Who | Target date |
|  | 1 | Building Inspections 2023 / 2024 | Cherie Michels |  |
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

* Responsible VP
* All JOHSC members
* Online (<https://hse.ok.ubc.ca/committee/>)