



UBC Okanagan
AVPFO JOHSC
MINUTES

Meeting information:	Date & Time:	2024/05/14	
	Location:	UNI 001A/Zoom	
	Call to Order:	11:00am	
	Adjournment:	12:00pm	
Previous meeting date:	2024/04/15	Next meeting date & time:	2024/06/11

Committee members, advisors, guests, etc. (indicate Co-chairs):	Name:	Role:	Present (Y/N):
	Natalie Hobbs	BCGEU – Daycare	N
	Chris White	BCGEU – Facilities Management	Y
	Julie Forgie	BCGEU – Bookstore	Y
	Jason Phillippo	BCGEU – Food Services	N
	Roger Bizzotto	Facilities Management (Designated as non-voting for purpose of achieving quorum.)	Y
	Troy Campbell, Co-Chair	Campus Security (Designated as non-voting for purpose of achieving quorum.)	Y
	Dani Korven	Student Housing & Community Services	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Jason McLeod	Health and Safety Advisor (<i>Committee Resource</i>)	N
Ashley Aalten	Campus Operations and Risk Management (<i>Committee administrator</i>)	Y	
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting’s minutes:	J. Forgie	Seconded:	D. Korven
Motion to adopt current meeting’s agenda:	D. Korven	Seconded:	J. Forgie



Standing Items	Details		
Incidents (reporting on previous month)	See Addendum 1 HSE Incident Report Summary for April.		
Inspections	<ul style="list-style-type: none"> Chris will connect with members to sign up for inspections - alternates can do inspections as well. The inspection on RHS was completed on April 30th and completed the checklist. Findings are on the inspection page below. 		
Other OHS reports	Working with Facilities on training. There are 5 courses currently being built.		
HSE Program Update	<ul style="list-style-type: none"> Chemical inventory project – 2 summer students have been hired to do the chemical inventory project to be completed by August. They are gathering the inventory and having discussions with lab managers. The Chemical Safety Committee is meeting next week. 		
Training and Education	<ul style="list-style-type: none"> The Fire Department won't be coming in to do training but will let us borrow their tools if we want to do our own training. Fire smart designation for the campus is being looked at 		
Updates	<ul style="list-style-type: none"> There's a statement on the Campus Security website if anyone has questions about the encampment. 		
Old Business	Details	Who	Status / Target date
I lot path	<ul style="list-style-type: none"> Abbie Riley attended to discuss speeding complaints in front of the daycare, Alumni and I Lot Campus plan is being updated as we anticipate growth over the next 20 years Understand the campus infrastructure needed to support the growth Transportation consultant as well as other consultants assisting. We have identified pain points as well as areas of growth. Alumni was closed for over a year and is now reopened. They will monitor what happens on that road over the next year. We've asked for recommendations on what would be involved if there's a full or temporary closure. It supports the transit exchange. What would be required to close it to student and campus community access, and leaving it open to transit. We can ensure people crossing are at appropriate locations and are positioned appropriately across campus ICI/XSS building cross walk is raised. West side of alumni walkways may be moved once the building opens 		



	<ul style="list-style-type: none"> • Ramp isn't fully open – will be open once the building is complete. There's signage to limit use. • I Lot and crossing at University Way – part of the transit exchange circulation route. Buses arrived at campus, offload at Alumni. It's difficult to introduce a crossing there at the moment. Lot E is set as a future building site. There's current signage to use the crossing at Alumni rather than cutting through the lot. • The sidewalk in front of OM2 has gravel • We can make a recommendation to Worksafe BC if we feel that it's within their purview – process as it relates to the concerns brought to the committee. • There's a potential to relocate the temporary parking, which would alleviate foot traffic • Ask Worksafe BC to Investigate. We can look at fencing in hopes to redirect foot traffic to prevent unsafe crossing. Investigate a crosswalk in that location, implement safe crossing on east side of the intersection. Adrian will draft up a letter and submit to the committee to vote by email prior to sending. 	A. Hingston	
Reporting numbers for approved claims reported through Worksafe BC	Adrian will report back next meeting	A. Hingston	Ongoing
New Business	Details	Who	Status / Target date



2024 Annual Inspections (2 members per inspection)

Building	Inspection Team	Planned Inspection Date	Actual Inspection Date	Notable Findings
ADM	J. Forgie/J. Phillippo			
IA1				
OM1				
NHC (level 2)	D. Korven			
QOT	D. Korven			
RHS	R. Bizzotto/J. Forgie		April 30, 2024	<ul style="list-style-type: none"> • 2 propane bottles were outside on the deck along with a BBQ. • The building lighting is poor. • Emergency evacuation device is installed on the 3rd floor stairway. Their staff have received training. • There were unmarked buckets in 304.
UNI				

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP.
- All JOHSC members.
- Online (<https://hse.ok.ubc.ca/committee/>).
- Posted on any Safety Bulletin Boards (if applicable).



Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: April 2024

University of British Columbia - Okanagan Campus JOHSC

May 14, 2024

Worker / Practicum Student Incidents					
	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
Total for Apr 2024	8	2	3	3	0
Comparison – Apr 2023	12	3	7	0	2
Year-to-date (2024)	37	9	14	10	4
Year-to-date (2023)	54	15	17	9	13

Worker / Practicum Student Incidents

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/04/08	FINOP	Time loss	Injury	Medical	Laceration	A worker reported that they were cutting vegetables when they cut their finger. Corrective action: Be more cautious when using knives.
2024/04/09	PROV VPR	Medical Treatment	Injury	Medical	Fall on same level	A worker tripped and fell hard on level concrete. Their nose was bleeding profusely and 2 front teeth were broken, requiring crowns. Their knees, left hip, and wrists were also impacted.
2024/04/11	PROV VPR	Incident only	Injury	Unknown	Fall on same level	A worker leaned against a table, and the table collapsed (i.e. went from vertical to horizontal). The worker injured their back and bumped their head.
2024/04/15	PROV VPR	Incident only	Injury	Unknown	Puncture wound	A worker was trying to clean the "Parylene C coating machine" by cleaning the baffle hole that had severe Parylene C build up (Parylene C is an extremely thin, moisture-resistant coating). The worker used a cleaning solution & a metal brush to clean the hole, and the brush got stuck in the hole. They were wearing a nitrile glove; when they finally got the brush out, their left thumb got stuck by the metal bristle of the brush. There was slight bleeding, which was cleaned with soap and water. The worker was originally wearing work gloves before and then they switched to nitrile gloves when the cleaning solution was used. Significant force is required to clean the chemicals. As such, gloves for both chemical resistance and protection from mechanical force were needed. At the time, the technician was wearing the chemically resistant gloves which were insufficient protection from the barbs of the cleaning brush. Corrective Action: Appropriate gloves which balance chemical resistance and mechanical protection will be acquired.

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/04/17	PROV VRP	Incident only	No injury	N/A	Near miss	A worker found a lab coat on the coat rack designated for outdoor clothing only. They went to move it so that it did not contaminate their own jacket. They found that the pockets contained a dull syringe, contaminated glass, an eye dropper with liquid in it, and some samples.
2024/04/20	FINOP	Incident only	Injury	First Aid declined	Musculoskeletal injury	A worker was cleaning a fryer - the oil filter was full, and was heavy. They attempted to lift the filter, and the oil fell, and then that's where the pain starting in their back. The fryer pump was not working well to suck back the oil. Thus when the worker pulled the filter container, it was heavier than it would normally be. Cautionary signage was in place on the fryer at the time of the incident.
2024/04/22	PROV VPR	Incident only	No injury	N/A	Equipment failure	When a worker entered a lab, there were two students in the lab who appeared to have been working for a decent period of time. The worker noticed a slight squealing or alarm-type noise; it was slightly louder than the general machine noise in the room but not significantly louder near the fume hoods. Upon investigation, the worker found that the Oxygen sensor was reading below 20.9% O2 (was around 19.5%). They also noted that the light flashing on the top of the sensor was not immediately visible from the isles near the fume hoods. The worker asked everyone in the room to leave and messaged the lab technician. The worker then checked the room at 5:30 and again at 6:30; the sensor read closer to 18.5% but the alarm had stopped going off and the light was no longer flashing. The next morning, the Oxygen sensor was still reading below 19% O2 and the channel 1 relay was still showing triggered, but the alarm and flashing light was not going off. Concerns: The light and alarm were not bright enough to catch the attention of students in the lab. This is also compounded with a learned behaviour to ignore

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
						these sensors due to their continual failure, false alarms, and slow reaction time for their repair. The Oxygen sensor in an adjacent lab was going off for 2.5 weeks before it was repaired; the worker is concerned that these types of situations will result in people ignoring warnings when actual hazards are present.
2024/04/24	PROV VPR	Medical treatment	Injury	Medical	Fracture	Misstep on internal stairs going down within a building. A worker twisted their ankle which caused pain and swelling. They called 911 and were helped by paramedics to the hospital where they had an X-ray which determined that there was a fractured bone in their left foot.

Non-worker Incidents (including student and contractor)

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/04/05	N/A (student)	Incident only	No injury	First aid declined	Syncope	A student was dizzy and said they wondered what was happening to themselves. Teaching Assistant caught the student's head before they fell to ground. Water and a granola bar was provided to the student. Two people moved the student to a sitting position with their back against an incubator. The student was asked if they required first aid, they said no. It was an early lab and the student had not had breakfast. Corrective action: the department.
2024/04/17	N/A (student)	Incident only	Injury	First aid declined	Struck by	Before: Student was using a ladder and a hammer to hang work in the hallway. Student left the hammer on a step about 5.5 feet up. During: Student shifted the ladder and the hammer fell off, hitting the student across the nose. Student remained conscious, assessed the injury and determined they were not bleeding. After: Student came to find technician and requested an ice pack. Student declined first aid. Technician found ice pack in staff freezer and gave it to student. Technician checked on student 30 minutes later

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
						and bruising had begun to subside. Corrective action: Students to be given ladder safety orientation regarding 3 points of contact, tool use, and proper dismount procedures.
2024/04/22	N/A (contractor)	Incident only	No injury	N/A	Motor vehicle incident	Contractor was backing up truck and trailer, side mirrors were being used with a focus on nearby pedestrians. Probably moving at a speed of 5km per hour. The trailer struck a lamp standard, knocking it down. Root causes were that the operator did not use a spotter to walk behind the vehicle, and the operator did not have the vehicle mirrors adjusted properly. Incident site was made safe immediately by contractor staff, broken glass was cleaned up. UBCO Electricians made site safe. Contractor reviewed SOP for vehicle movement through campus such as the need for a spotter when reversing and operating in pedestrian areas.