



UBC Okanagan AVP Students JOHSC

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| Meeting information: | Date & Time: | May 16, 2024 1:00p | | |
| | Location: | UNC325a and virtual meeting via zoom | | |
| | Call to Order: | 1:10 | | |
| | Adjournment: | 1:25 | | |
| Previous meeting date: | April 25, 2024 1:00pm | Next meeting date & time: | June 20, 2024, 1:00pm | |

| Committee members, advisors, guests, etc. (indicate co-chairs): | Name: | Role: | Present (Y/N): |
|--|------------------|---|----------------|
| | Jeff Stonehouse | worker rep – BCGEU / co-chair | y |
| | Robyn Bunn | employer rep - M&P / | y |
| | Jackie Toews | worker rep - BCGEU | y |
| | Amy Lauterbacher | employer rep - M & P /co-chair | y |
| | Carla Lanigan | worker rep - BCGEU | y |
| | Christine Squire | employer rep – M&P | y |
| | | | |
| | Jason McLeod | ex officio - Health, Safety & Environment | n |
| | Sherry Petkau | admin resource | y |
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| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N | | | y |

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|--|--------------|-----------|------------------|
| Motion to adopt previous meeting’s minutes: | Robyn Bunn | Seconded: | Carla Lanigan |
| Motion to adopt current meeting’s agenda: | Jackie Toews | Seconded: | Amy Lauterbacher |
| *Post adopted minutes to JOHSC Website at conclusion of this meeting | | | |

| | Informal inspections conducted | Formal inspections conducted | Recommendations made to employer |
|--------------|--------------------------------|------------------------------|----------------------------------|
| This period | 0 | 3 | 0 |
| Year-to-date | 0 | 3 | 0 |

| Report Categories | Details |
|---|--|
| Incidents (reporting on previous month) | <ul style="list-style-type: none"> 8 incidents April 8, time loss, injury, medical treatment, laceration April 9. medical treatment injury, fall on same level April 11, incident only, injury fall on same level April 15, incident only, injury, unknown treatment, puncture wound April 17, incident only, no injury, near miss April 20, incident only, injury, first aid declined, musculoskeletal April 22, incident only, no injury, equipment failure April 24, medical treatment, injury, ankle fracture Non worker incidents |



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| | <ul style="list-style-type: none"> • Student, No Injury, dizziness • April 17, student, incident only, first aid declined, struck by • April 22, incident only, no injury, contractor, struck lamp post with vehicle |
| Inspections | <ul style="list-style-type: none"> • Carla, Jeff and Jason inspected the Arts Building May 14 • Only 1 deficiency – it was a blocked fire extinguisher. A facilities work request has been done to have it moved |
| Other OHS reports | |
| HSE Program Update | |
| Training and Education | <ul style="list-style-type: none"> • *New - fire extinguisher training available on WPL Fire Extinguisher Awareness - UBCO - Health, Safety and Environment • Other safety/awareness training will become available over the next few months |
| Annual Reviews | <ul style="list-style-type: none"> • • |
| | <ul style="list-style-type: none"> • |
| Other | <ul style="list-style-type: none"> • |

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|----------------------|----------------------------|
| Standing Items | January Meeting Each Year: |
| Review TOR | |
| Committee Evaluation | |

| Old Business | Item # | | Who | Target date |
|--------------|--------|----------------|-----|-------------|
| | | | | |
| | | Status: | | |
| | | Status: | | |
| | | Status: | | |

| New Business | Item # | | Who | Target date |
|--------------|--------|---|-----|-------------|
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):



- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)