

UBC Okanagan AVP Students JOHSC

Meeting		Date & Time:	July 18, 2024	1:00p	
information:		Location:	UNC325a and	virtual meeting via zoom	
		Call to Order:			
		Adjournment:			
Previous meeting date: June 20, 2024 1		:00pm	Next meeting date & time:	August 15, 2024, 1:00pm	

Committee	Name:	Role:	Present (Y/N):
members, advisors, guests,	Jeff Stonehouse	worker rep – BCGEU / co-chair	У
	Robyn Bunn	employer rep - M&P /	У
etc. (indicate co-	Jackie Toews	worker rep - BCGEU	У
chairs):	Amy Lauterbacher	employer rep - M & P /co-chair	у
	Carla Lanigan	worker rep - BCGEU	У
	Christine Squire	employer rep – M&P	У
	Jason McLeod	ex officio - Health, Safety & Environment	у
	Sherry Petkau	admin resource	У
Is quorum achieve	d? (minimum of 4 voting membe	ers: # worker reps \geq # employer reps) Y / N y	

Motion to adopt previous meeting's minutes:	Jackie Toews	Seconded:	Amy Lauterbacher
Motion to adopt current meeting's agenda:	Robyn Bunn	Seconded:	Carla Lanigan
*Post adopted minutes to JOHSC Website at			
conclusion of this meeting			

			Recommendations made to
	Informal inspections conducted	Formal inspections conducted	employer
This period	0	3	0
Year-to-date	0	3	0

Report	Details
Categories	
Incidents (reporting on previous month)	 June – 4 incidents June 5th incident only, injury, first aid, struck by, incident with coffee urn June 6 incident only, near miss, incident with golf cart during convocation, electrical issue with battery June 14 incident only, no injury, chemical inventory, bottle of chemical had burst in fridge Jun 17 incident only, no injury, MVA while driving from field research site, student researcher
Inspections	 Building inspections – choosing dates Jackie and Robyn, UNC July 24, 1:00 Amy, Jason, Jeff, Library Aug 6, 1:00 Christine, Carla, Commons Aug 20, 1:00
Other OHS reports	



HSE Program Update	WorkSafe BC first aid regs changing in Nov to align with CSA – will allow for consistency between provinces May result in having extra first aid attendants on site during the day (it's based on # of people on site)
Training and Education	HSE currently creating a number of online programs (more for the other JOHSC committee ie: for facilities etc.)
Annual	•
Reviews	•
Other UBCO JOHSCs	•
Other	 Traffic management plans are produced anytime there will be interruption to traffic. Note that there will be some around the Daycare and XSS buildings – there will be some road closure Fire caution signage installed Developed an info sheet for SHHS to give to those staying in accommodation on campus HSE and Facilities Management did firesmart tour with KFD – some actions outlined over a 5 year period le: increase firesmart status around buildings Note: sunscreen stands are not effective – too hot in the sun. Jason will take info back to HSE

Standing Items	January Meeting Each Year:
Review TOR	
Committee	
Evaluation	

Old Business	Item #		Who	Target date
		Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<u>https://hse.ok.ubc.ca/committee/</u>)



• Posted on any Safety Bulletin Boards (if applicable)